

Memo

To: Local Liquor Authority

From: Melody Harrison, Town Clerk

Date: 1/31/2019

Re: Town of New Castle Special Event Liquor Permit for the August 10, 2019 New Castle Trails Summer Conference Event

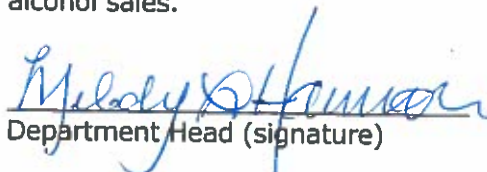
Request: The Roaring Fork Mountain Bike Association through its representative Adam Cornely requests that the Town of New Castle obtain a special events liquor license for the New Castle Trails Summer Conference Event, located in VIX Ranch Park, on Saturday, August 10, 2019.

Recommendation: If Council's consensus is to approve the attached application for a special event liquor permit for the Town of New Castle/New Castle Trails, the Clerk's Office staff recommends that Council consider the following conditions:

That although the application requests a permit time until 10:00 p.m. on August 10, 2019, staff recommends alcohol be served only until 9:30 p.m., and alcohol be allowed on premises until 10:00 p.m. Staff also suggests that a 100% ID check be conducted, and that wristbands or handstamps be provided to guests over the legal drinking age of 21. Currently, none of the representatives or members of RFMBA are known to be SafeServ (TIPS) Certified, and staff's final recommendation is that council consider requiring SafeServ Certified volunteer to be on premises for the event.

Policy Implications: The policy implication of Council's approval of this special event license is that the Town of New Castle/New Castle Trails shall have the authority to serve, sell or distribute malt, vinous and spirituous liquors for on-premises consumption at the August 10, 2019 New Castle Trails Summer Conference Event, from 11:00 a.m. to 10:00 p.m.

Budget Implications: Adopting staff's recommendation would increase sales tax revenues. Even though the applicant is a non-profit organization, it is required to collect and remit sales tax on alcohol sales.


Department Head (signature)

Background: Special Events Coordinator Debbie Nichols filed the application on behalf of the Town of New Castle and New Castle Trails through it's representative Adam Cornely on January 15, 2019, which is acceptable by the State Liquor Code. The public hearing has been properly noticed. The application is properly completed.

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be Nonprofit and One of the Following (See back for details.)

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | <input checked="" type="checkbox"/> <i>Government</i> |

| LIAB | Type of Special Event Applicant is Applying for: | |
|------|--|-----------------|
| 2110 | <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor | \$25.00 Per Day |
| 2170 | <input type="checkbox"/> Fermented Malt Beverage (3.2 Beer) | \$10.00 Per Day |

| |
|-----------------------------------|
| DO NOT WRITE IN THIS SPACE |
| Liquor Permit Number |

| | |
|---|---|
| 1. Name of Applicant Organization or Political Candidate <i>Town of New Castle, Colorado</i> | State Sales Tax Number (Required) <i>00402950-0000</i> |
|---|---|

| | |
|---|--|
| 2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <i>450 W. Main Street PO Box 90 Newcastle CO 81647</i> | 3. Address of Place to Have Special Event (include street, city/town and ZIP) <i>Vix Ranch Park 627 N. Wildhorse Drive Newcastle CO 81647</i> |
|---|--|

| Name | Date of Birth | Home Address (Street, City, State, ZIP) | Phone Number |
|--|----------------|--|-------------------|
| 4. Pres./Sec'y of Org. or Political Candidate <i>Debbie Nichols</i> | <i>7.29.55</i> | <i>1169 CR 250 Silt CO 81652</i> | <i>7204273678</i> |
| 5. Event Manager <i>Adam Cornely</i> | <i>9.26.80</i> | <i>150 Little Bear Peak Newcastle CO 81647</i> | <i>4022501727</i> |

| | |
|---|--|
| 6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____ | 7. Is premises now licensed under state liquor or beer code? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____ |
|---|--|

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

| List Below the Exact Date(s) for Which Application is Being Made for Permit | | | | | | | | | | | |
|---|-------|------------------|------------------|------|-------|------|----|------|-------|------|----|
| Date | Hours | From | To | Date | Hours | From | To | Date | Hours | From | To |
| <i>8.10.19</i> | | <i>10.00 am.</i> | <i>10.00 pm.</i> | | | | | | | | |

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

| | | |
|------------------------------------|--|------------------------|
| Signature <i>Debbie Nichols</i> | Title <i>Special Events Coordinator</i> | Date <i>1.15.19</i> |
|------------------------------------|--|------------------------|

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

| | | |
|--|--|---------------------------------------|
| Local Licensing Authority (City or County) | <input type="checkbox"/> City <input type="checkbox"/> County | Telephone Number of City/County Clerk |
| Signature | Title | Date |

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

| Liability Information | | | |
|------------------------|----------------|------------|-------|
| License Account Number | Liability Date | State | Total |
| | | | |
| | | -750 (999) | \$ |

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.
Note: If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
- If not incorporated, a NONPROFIT charter; or
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must first be submitted to the local licensing authority (city or county) at least thirty (30) days prior to the event.
- The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (12-48-106 C.R.S.)
- An approved application must be received by the liquor enforcement division at least ten (10) days prior to the event.
- Check payable to the Colorado Department Of Revenue

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

Rides + Reggae 2019 Liquor Permit Application

August 10, 2019

Legend

- Proposed Perimeter
- VX Ranch Park

EVENT
PARKING AT
SCHOOL

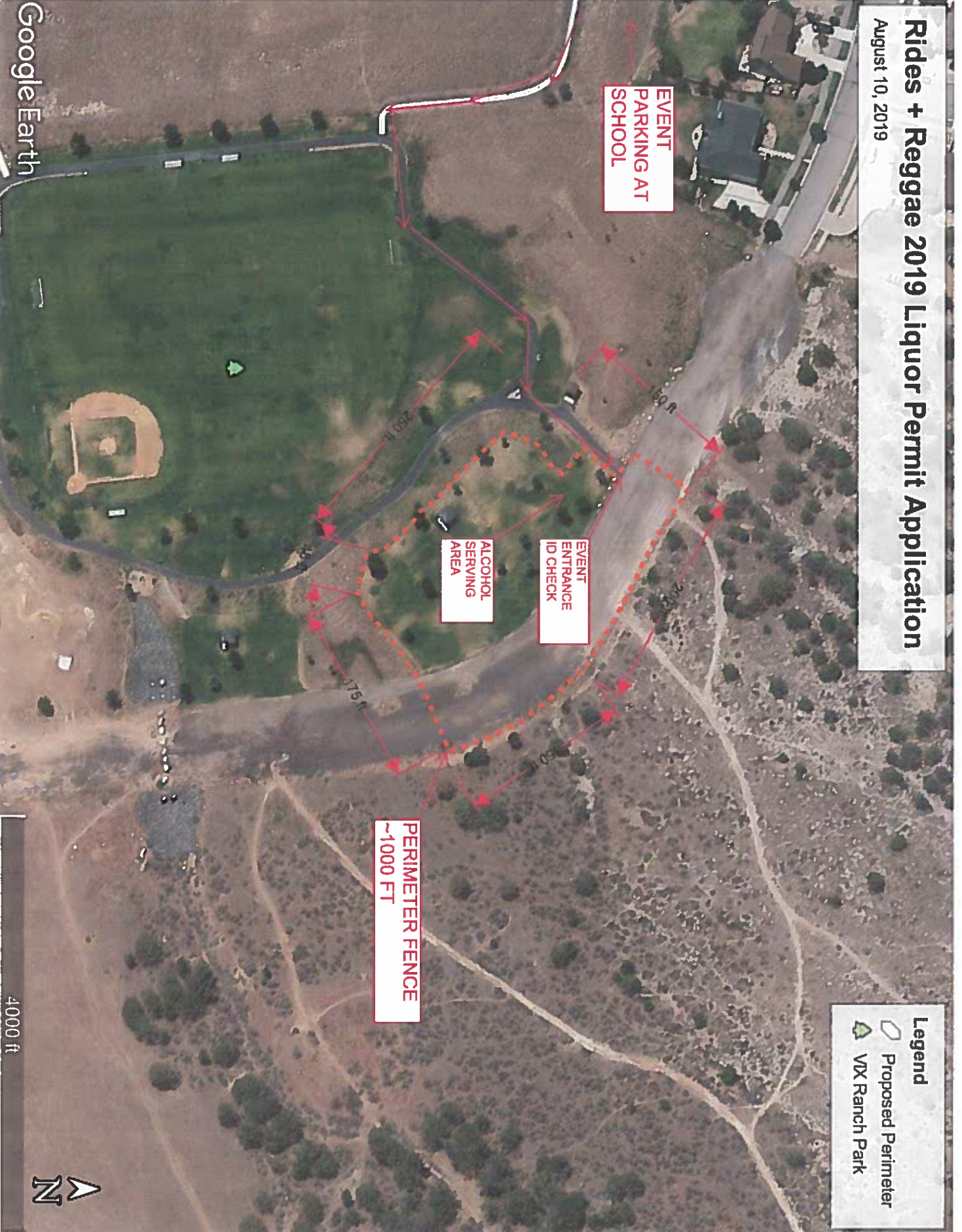
EVENT
ENTRANCE
ID CHECK

ALCOHOL
SERVING
AREA

PERIMETER FENCE
~1000 FT

Google Earth

4000 ft



**AUG
10**

**NEW CASTLE
RIDES AND
REGGAE FESTIVAL**

CALLING ALL SPONSORS

EVENT SPONSORSHIP LEVELS

\$250 - \$500 - \$1,000

FOR MORE INFORMATION VISIT newcastletrails.com