

New Castle Town Council Special Meeting

Tuesday, July 31, 2018, 6:00 p.m.

Call to Order

Mayor A Riddile called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Metzger Councilor Owens Councilor Hazelton Mayor A Riddile Councilor Copeland Councilor Leland Councilor G Riddile
Absent	None

Also present at the meeting were Town Administrator Dave Reynolds, Deputy Town Clerk Mindy Andis, Town Attorney David McConaughy

Meeting Notice

Deputy Town Clerk Mindy Andis verified that her office gave notice of the meeting in accordance with Resolution TC 2018-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

There were no agenda changes.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – nothing to report
Consultant Engineer – nothing to report

Items for Consideration

Consider Approving a Memorandum of Understanding Between the Town of New Castle and The Farm, LLC for a LoVa Trail Easement

Greg Russi, LoVa Trails Group. Mr. Russi greeted the council, and gave them a brief background of the LoVa Trail project. He explained that the portion of trail from Canyon Creek to New Castle would be on the south side of the river, and that portions of it crossed private land. The MOU the council would consider was for an easement with one of those private landowners, and was a necessary piece for a grant application Mr. Russi was working on.

Town Attorney David McConaughy explained to the council that the memorandum of understanding (MOU) was between the Town of New Castle and the prospective landowner, Nutrient Holdings, LLC who was under contract to purchase the property. The MOU described that the prospective landowner generally supported the trail being built on their property. There was an aerial photo with the trail alignment. Attorney McConaughy explained that an MOU was not a contract, but rather an expression of intent which was needed for the grant application. He described the various sections of the MOU and what they meant.

Attorney McConaughy said that staff was looking for a motion to authorize the Mayor and Town Clerk to sign the MOU, and to authorize staff to attach the exhibits as described.

MOTION: Mayor A Riddile made a motion to authorize the Mayor and Town Clerk to sign the memorandum of understanding, and to authorize staff to attach the exhibits as described. Councilor Owens seconded the motion and it passed unanimously.

The council thanked Mr. Russi for all the work he had put into the LoVa Trail project.

MOTION: Councilor Leland made a motion at 6:25 p.m. to go into Executive Session (1) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) and (2) for discussion of a personnel matter under C.R.S. Section 24-6-402 (f)(I) regarding the Town Treasurer position, and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Councilor G Riddile seconded the motion and it passed unanimously.

Executive session concluded.

At the end of the executive session, Mayor A Riddile made the following statement:

"The time is now 7:15 p.m. and the executive session has been concluded. The participants in the executive session were: Councilors Metzger, Owens and Hazelton; Mayor A Riddile; Councilors Copeland, Leland and G Riddile; Town Administrator Dave Reynolds and Deputy Town Clerk Mindy Andis. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive

session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.”

No concerns were stated.

MOTION: Mayor A Riddile made a motion that Councilor Leland and Councilor Owens form a committee to draft interview questions for the treasurer applicants by August 6, 2018. Councilor Hazelton seconded the motion and it passed unanimously.

MOTION: Councilor G Riddile made a motion to extend interview invitation to the following applicants for the Town Treasurer position: Loni Burke, Lisa Nieslanik, Craig Schultz and Donna Trujillo. Mayor A Riddile seconded the motion and it passed unanimously.

Mayor A Riddile told the council that there was an Open House happening at the recreation center, and he thought it would be great if the council members would attend.

MOTION: Mayor A Riddile made a motion to adjourn. Councilor Leland seconded the motion and it passed unanimously.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,



Mayor Art Riddile



Town Clerk Melody Harrison, CMC

