

**New Castle Town Council Meeting
Tuesday, June 19, 2018, 7:00 p.m.**

Call to Order

Mayor A Riddile Called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Metzger Councilor Hazelton Mayor A Riddile Councilor Copeland Councilor Leland
Absent	Councilor Owens Councilor G Riddile

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison, Town Attorney David McConaughy and members of the public.

MOTION: Mayor A Riddile made a motion to excuse Councilor G Riddile's absence. Councilor Leland seconded the motion and it passed unanimously.

MOTION: Mayor A Riddile made a motion to approve Councilor Owen's absence. Councilor Hazelton seconded the motion and it passed unanimously.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2018-1.

Conflicts of Interest

Town Attorney David McConaughy said that Mountain Waste and Recycling was his client, and he had spoken to Mountain Waste and they agreed to waive any conflict of interest and understood that he solely represented the Town of New Castle with respect to the agenda item. Attorney McConaughy said he wanted to disclose the information to the council and asked if the council was okay with it, and if they were willing to waive any conflict as well. The council agreed they would waive any conflict.

Agenda Changes

Clerk Harrison said she wanted to remove the June 5 minutes from the consent agenda because they were incomplete. The council agreed.

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Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – present for agenda items.

Consultant Engineer – not present.

Items for Consideration

HEAL Elite Status Award

Councilor Leland told the council that they had given him permission to pursue ELITE status regarding the Town's qualification as a HEAL (healthy eating, active living) city. He introduced Julie George, Director of the HEAL program, Chris Everhart of the HEAL program and Dana Wood from the Garfield County HEAL program.

Julie George Greeted the council. Ms. George said that New Castle had done some great work to earn the ELITE status and was one of only about ten HEAL cities in Colorado. She complimented the council on the various healthy options the Town had accomplished including adding bike lanes to Main Street, the expanded trails system, the community garden, the SNAP program at the Community Market and more.

Ms. George presented the award to Councilor Leland.

Ms. Wood told the council that she felt that Tom Baker had been instrumental in New Castle's success as a HEAL city and that he should be recognized for his efforts.

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

MOTION: Councilor Leland made a motion to recess the town council meeting and to convene as the local liquor licensing authority. Mayor A Riddile seconded the motion and it passed unanimously.

Consider a Special Events Liquor License for Application for the Community Market

Noreen Nolan, Director of the Community Market, greeted the council. Ms. Nolan said that the Community Market would include three sampling gardens, once each month in July, August and September. Ms. Nolan also said that she and two others had taken the Safe Serv alcohol class.

Ms. Nolan told the council that the proceeds from the sampling garden would be donated, but that they had not yet decided where the money would go.

Clerk Harrison told the council that the Community Market had received their 501c3 designation from the IRS, and were applying for the liquor license under their qualifications rather than asking the town to sponsor it for them.

The council congratulated Ms. Nolan on receiving her 501c3 designation.

MOTION: Councilor Leland made a motion to approve a special events liquor license for the Community Market. Councilor Metzger seconded the motion and it passed unanimously.

Consider a Special Events Liquor License Application for the Town of New Castle

Clerk Harrison told the council that the application was for three separate events for the town that would all be held in Burning Mountain Park. The first will be for Tom Baker's retirement party on July 2; the second event will be Burning Mountain Festival on September 7 and 8; the third for the Chili Cook Off on November 30, 2018.

MOTION: Councilor Leland made a motion to approve the special events liquor license for the Town of New Castle for events being held in Burning Mountain Park on July 2, September 7 and 8 and November 30, 2018. Councilor Hazelton seconded the motion and it passed unanimously.

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

MOTION: Councilor Hazelton made a motion to adjourn the local liquor licensing authority and to reconvene the town council meeting. Mayor A Riddile seconded the motion and it passed unanimously.

Consider Funding Request from Russell Talbott for the Freedom Celebration

Mr. Russel Talbott greeted the council. He told them that his family would be holding their 42nd Freedom Celebration in Apple Tree Park on the 4th of July. Mr. Talbott said that the town had generously donated towards the celebration in the past, and he invited the council to consider donating again. He said that in 2017, the fireworks display had been cancelled due to dry weather conditions, and there would be no fireworks again in 2018. He was expanding the entertainment for the celebration, and reducing the number of game booths so he could invite organizations and businesses to bring in booths for activities, product or promotions.

Mr. Talbott thanked the council for their support and participation over the years. He noted that the fireworks the town had paid for in 2017 had been saved and they intended to do a display for either Christmas or New Years.

The council asked how much he was asking for. Mr. Talbott said that he would appreciate \$3,000.00 in 2018, as the council had done in the past, and that would help pay for the bands.

Councilor Hazelton said that he felt the council should give the \$3,000.00 because the Freedom Celebration had been a big part of the New Castle community for 42 years, and the Talbotts had shouldered the cost for much of that time. The council agreed.

MOTION: Mayor A Riddile made a motion to approve a donation of \$3,000.00 to the Freedom Celebration, \$2,000.00 from economic development fund and \$1,000.00 from utilities. Councilor Hazelton seconded the motion and it passed unanimously.

Elected Officials Orientation

Attorney McConaughy did a power point presentation for the council educating them on the law regarding their duties and obligations as council members.

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Consider Proposed Rate Increase from Mountain Waste & Recycling for Trash & Recycling Services

Town Administrator David Reynolds told the council that the town was in a three-year contract with Mountain Waste & Recycling for garbage collection and recycling services. The contract allowed Mountain Waste to request a rate increase of up to 5% each year. He explained that Mike Hinkley, District Manager, had submitted a letter requesting that 5% rate increase.

Mr. Hinkley greeted the council. He explained that the original contract was for a rate of \$17.24 per household for garbage collection and recycling service. He had requested a \$.52 or a 3% rate increase in 2017 that the council had approved. He said that the 5% he was asking for in 2018 would equal \$.89 per household.

Mr. Hinkley and Doug Goldsmith, Sales Manager, spoke to the council at length regarding the difficulties and increasing expense to recycle the materials collected. China was no longer accepting recyclables exported from the United States, and there was no expectation that the geo-political situation with China would change any time soon. Mr. Hinkley said that there was little or no market for glass and plastics and those items were being stored until a solution could be found. Some paper, cardboard and some metals were being recycled in the U.S., but it did not alleviate the problem of rapidly increasing costs that Mountain Waste was dealing with.

Mr. Hinkley, Mr. Goldsmith and the council discussed options for recycling.

Councilor Leland felt it might be a good idea to educate citizens about the issues with recycling, and perhaps partner with other communities in that education effort.

Mr. Goldsmith said that there had recently been a conference regarding recycling, and he felt that the Colorado Association for Recycling could help.

Mr. Hinkley said that another issue they had run into was the ability to dispose of bio-solid waste from the porta-johns. South Canyon landfill had closed last winter, requiring them to move the bio-solids to Wolcott at a much higher cost.

The council agreed that circumstances warranted the requested increase.

MOTION: Mayor A Riddile made a motion to approve a five-percent increase in the waste & recycling service rates, effective August 2, 2018. Councilor Leland seconded the motion and it passed unanimously.

Consider Emergency Ordinance TC 2018-4 - An Emergency Ordinance of the New Castle Town Council Amending Chapter 9.72 of the New Castle Municipal Code

Administrator Reynolds explained that the council had asked the staff to review the town's fire ban policies as well as drought and water conservation policies. He said that the town code currently prevented open burning from April 1 through November 1 every year. He said he had spoken to Fire Marshall Orrin Moon who assisted in providing additional information for an emergency ordinance to provide further fire bans and protections. Administrator Reynolds said that the town attorneys had reviewed the ordinance as well. He noted that in the future there would be an effort to unify the fire ban policies in all the communities in Garfield County.

Administrator Reynolds described some of the additional provisions that the emergency ordinance had to protect the citizens and structures of New Castle. Those included types of equipment and toys that would be prohibited as well as fireworks,

fire pits and smoking outdoors. The council also talked about liability issues related to the fire ban.

Attorney McConaughy noted for the record that the local fire department was Colorado River Fire Rescue, and the date should be June 19, 2018 not June 13.

MOTION: Mayor A Riddile made a motion to approve Ordinance TC 2018-4, An Emergency Ordinance of the New Castle Town Council Amending Chapter 9.72 of the New Castle Municipal Code with two corrections: the fire department name should be changed to: Colorado River Fire Rescue; and the date should be June 19, 2018. Councilor Metzger seconded the motion and it passed on a roll-call vote: Mayor A Riddile: yes; Councilor Leland: yes; Councilor Copeland: yes; Councilor Metzger: yes; Councilor Hazelton: yes.

Councilor Leland said that the Chamber of Commerce had been successful in distributing information to the community using door-hangers. He asked if the council felt it would be appropriate to inform citizens of the fire ban in the same way. After a brief discussion, the council agreed that door-hangers would be appropriate. Administrator Reynolds said that staff had also put information about fire dangers on the electronic sign.

Consider Job Ad and Job Description: Finance

Attorney McConaughy said that regarding the job description, the Town Charter stated that the position was Town Treasurer, and it should be advertised accordingly. Administrator Reynolds said that staff anticipated advertising the position right away, and the hope was someone could be hired before Lyle Layton left at the end of the year, and that would help ease the transition. The council felt that was a good plan.

Consider Motion to Begin the July 3, 2018 Council Meeting at 5:00 p.m., and the July 17, 2018 Council Meeting at 6:00 p.m.

MOTION: Councilor Leland made a motion to begin the July 3, 2018 council meeting at 5:00 p.m., and the July 17, 2018 council meeting at 6:00 p.m. Mayor A Riddile seconded the motion and it passed unanimously.

Consent Agenda

~~Minutes of the June 5, 2018 council meeting - removed~~

Hogback Pizza Hotel & Restaurant Liquor License Renewal

MOTION: Councilor Hazelton made a motion to approve the consent agenda. Mayor A Riddile seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Reynolds told the council that on Friday there would be a time capsule dedication and ribbon-cutting in Glenwood Springs. There would be a carpool car leaving at 9:15 a.m. from the Town Hall for those interested in going. Administrator Reynolds said that staff was working on a complaint about a home on Buckskin Drive. He said that there had also been complaints about the porta-john in Hotshot Park, and told the council that in the future they may consider

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building a surround for it. Administrator Reynolds said that there would be delineator lines painted on N 7th Street to help alleviate parking issues. He said there had been a lot of progress made on the condition of south alley behind the restaurants in the downtown. Administrator Reynolds said that the 5th Street project was going well, and that some added items may be added such as street trees and brick pavers because it looked like there would be excess funds. Public Works had painted some turn lanes along Castle Valley Boulevard. Last, Administrator Reynolds told the council he would be attending the CML Conference.

Town Clerk – Clerk Harrison told the council that the fiber optics project she had been working on was making progress, and that the town hall, community center, public works department and Police Department were finally operating on the fiber optic network. She said that the new computers had been installed in the clerk's office, and it took several days to get them communicating with all the various equipment and software programs and to work out the glitches. Clerk Harrison said that the old computers were still useable, so they were given to recreation for their new staff. She also said that she had left an events list on the dais for the council members. Clerk Harrison said that the security shutter for the front window had been installed by public works and it looked great. She said that her staff enjoyed being able to speak to people face-to-face, and that the citizens liked it as well. Additionally it helped balance the temperature in the office and that the air conditioning was being used less.

Town Planner – nothing to report

Public Works Director – nothing to report

Commission Reports

Planning & Zoning Commission – nothing to report

Historic Preservation Commission – nothing to report

Climate Action Advisory Committee – nothing to report

Senior Program – Councilor Metzger said that it was appreciated that everyone showed up for the senior lunch.

RFTA – Mayor A Riddile said that at the RFTA meeting they discussed the mil levy and the benefits it would provide.

AGNC – nothing to report

GCE – Councilor Leland said that the interns from GCE that would work the community market had only committed to the July 12 market, and wanted staff or council to 'hang out' with them to bring people to their booth.

BEWG – nothing to report

EAB – Mayor A Riddile said that at the last meeting a representative from the Western States Rural Natural Gas Initiative was there explaining the potential benefits of natural gas in the area should the Jordan Cove project be built.

Council Comments

Councilor Hazelton said that the music in the park at Ritter Plaza was really great. He thought that the items left behind the community center might be the fencing for the Ritter Plaza event.

Councilor Hazelton thought it was a good idea to provide the P&Z members with town e-mail addresses just to be consistent.

Councilor Metzger asked if there had been any additional vandalism at the senior housing project. Administrator Reynolds said that there had not been any additional vandalism and that the repairs had been made. He also said that it was still an open investigation.

Councilor Metzger said that she thought that Mike Reiger would be coming to the council for approval of a business license or something. Administrator Reynolds said that Mr. Reiger would be applying for a conditional use permit to expand his business into the old fire station building.

Councilor Metzger asked if Oli Johansson was being compensated for his work for the town, and Administrator Reynolds said he was.

Councilor Metzger said that the new Capital Deli was very good and she encouraged everyone to go there.

Councilor Metzger said that the town had paid good money to have some analysis studies done, and she said that both studies indicated a need to clean up I-70, and felt it was part of the town's 'problem'. Councilor Metzger stated that although the council had talk repeatedly about it, nothing had been done to implement a clean up.

Councilor Hazelton said he agreed to a small extent, but stated that every town had a backside that generally faced the railroad tracks. He thought a good place to begin a clean up was the piles of building materials at the west end of town. Administrator Reynolds said he would contact La Roca Church about it.

Councilor Copeland said that she had gone on a ride-along with Chief Pagni, and he explained to her how much resources it took to do code enforcement, and that you couldn't pick on certain people or properties, and that it was really the job of a code enforcement officer.

Councilor Leland asked what construction work was done on the overpass the week before. Mayor A Riddile said they were upgrading the electrical.

Mayor A Riddile reminded the council that Tom Baker's going-away party would be Monday July 2, 4:00 p.m. to 6:00 p.m. in Burning Mountain Park.

Mayor A Riddile thanked Councilor Hazelton for attending the police department staff meeting.

Mayor A Riddile said that he, Councilor G Riddile, and Administrator Reynolds had met with Glenwood Springs to discuss joint marketing of both town's mountain biking trails systems. Glenwood Springs brought their tourism department to the meeting and they had a good discussion about how to approach the idea.

Mayor A Riddile said that the new flags at the public works/police department looked great.

Mayor A Riddile asked about retreat dates. After a brief discussion, the council agreed that the retreat would be held on Saturday, September 15, from 9:00 a.m. to 2:30 p.m.

Mayor A Riddile said that at the bike rodeo there were 123 bike helmets given away.

Mayor A Riddile said he would like to see more participation by the council members at the events.

Mayor A Riddile said there were a few council members at the BBQ with a Cop event. The public turnout was wonderful. He said he felt that the police department deserved the support of the council and he really wanted them at events.

MOTION: Councilor Metzger made a motion to adjourn. Mayor A Riddile seconded the motion and it passed unanimously.

The meeting adjourned at 10:00 p.m.

Respectfully submitted,



Mayor Art Riddile



Town Clerk Melody Harrison, CMC

