

**Agenda**  
**New Castle Town Council Meeting**  
**Tuesday, November 21, 2017, 7:00 p.m.**

**Call to Order**

Mayor A Riddile Called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Present	Councilor Metzger Councilor Owens Councilor Hazelton Mayor A Riddile Councilor Russi Councilor Leland
Absent	Councilor G Riddile

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Town Attorney David McConaughy, Town Engineer Jeff Simonson and members of the public.

**MOTION: Mayor A Riddile made a motion to excuse Councilor G Riddile's absence. Councilor Hazelton seconded the motion and it passed unanimously.**

**Meeting Notice**

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2017-1.

**Conflicts of Interest**

There were no conflicts of interest.

**Agenda Changes**

**MOTION: Councilor Leland made a motion to continue the development work session discussion to the agenda after the 4<sup>th</sup> grade class presentation. Councilor Russi seconded the motion and it passed unanimously.**

**Citizen Comments on Items not on the Agenda**

There were no citizen comments.

**Consultant Reports**

Consultant Attorney – nothing to report

Consultant Engineer - nothing to report

### **Items for Consideration**

#### **Consider Funding Request from Kathryn Senor Elementary 4<sup>th</sup> Grade Class for their "Little Free Library" Project in Castle Valley Ranch**

Allison Rickert, Kathryn Senor Teacher, introduced herself and her 4<sup>th</sup> grade students. The students described their project in a power point presentation. Their proposal was to place a neighborhood book exchange in Castle Valley, on property owned by Kathryn Senor Elementary.

The council liked the project and congratulated the students for a well-done presentation.

**MOTION: Mayor A Riddile made a motion to donate \$250.00 to the Kathryn Senor Lending Library Project. Councilor Russi seconded the motion.**

Discussion: Councilor Owens asked why the council did not donate the full amount the students needed. Councilor Russi said that the students really should go to the Lions Club for funding as well.

**The motion passed unanimously.**

Town Engineer Jeff Simonson finished his presentation for the development workshop discussion.

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

**MOTION: Councilor Owens made a motion to recess the town council meeting and convene as the local liquor licensing authority. Mayor A Riddile seconded the motion and it passed unanimously.**

#### **Consider an Application for a Special Events Liquor License for the Chili/Chowder Cook-Off**

Special Events Coordinator Debbie Nichols told the council that the chili and chowder cook off would be located in Burning Mountain Park on Friday December 1, 2017. In addition, the Christmas Tree lighting would be the same night. The Brew Pub in Glenwood Springs would provide the beer for the tasting, and the elementary school choir from Liberty Classical Academy would sing carols, along with Glen Wood and members of New Hope Church choir.

**MOTION: Mayor A Riddile made a motion to approve the special events liquor license for the chili cook off. Councilor Owens seconded the motion and it passed unanimously.**

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

**MOTION: Mayor A Riddile made a motion to adjourn the local liquor licensing authority and reconvene the town council meeting. Councilor Leland seconded the motion and it passed unanimously.**

Councilor Hazelton left council chambers to take a call at 7:35 p.m.

**Consider Resolution TC-2017-23 – A Resolution of the New Castle Town Council Approving an IGA with the Intermountain Transportation Planning Region (IMTPR)**

Administrator Baker told the council that the Intermountain Transportation Planning Commission was a part of CDOT, and to acknowledge New Castle's willingness to participate in the group, they asked for a resolution as a formality.

**MOTION: Mayor A Riddile made a motion to approve Resolution TC-2017-23 - A Resolution of the New Castle Town Council Approving an IGA with the Intermountain Transportation Planning Region. Councilor Owens seconded the motion and it passed unanimously.**

Councilor Hazelton returned to council chambers at 7:41 p.m.

**Consent Agenda**

Minutes of the November 7, 2017 council meeting  
Red Feather Petroleum 3.2% Beer Liquor License Renewal  
New Castle Liquors Retail Liquor Store License Renewal  
Black Dog Saloon Hotel & Restaurant Liquor License Renewal

**MOTION: Councilor Owens made a motion to approve the consent agenda. Mayor A Riddile seconded the motion and it passed unanimously.**

**Staff Reports**

Town Administrator – Administrator Baker told the council that Public Works was conducting an auction and sealed bids would be opened at 1:00 p.m. on November 29, 2017. He said there were three trucks, a propane tank and an auger. Administrator Baker reminded the council that a Mr. McCullough had written to the council about the possibility of installing a crosswalk at E Avenue. Administrator Baker said he and Clerk Harrison had spent some time speaking with Mr. McCullough and explained that CDOT had determined that it would not be safe to place a crosswalk at D or E Avenues. Mr. McCullough decided to write a letter to Dave Eller of CDOT. Administrator Baker said that it would be interesting to see the response. Administrator Baker said that he had received a few requests to invite community members to the town Christmas Party that was something council had done in the past. The council felt it was a great idea. Administrator Baker said that the budget meeting would be on Monday, and he had taken the liberty to make modifications/additions to the memo, and he gave copies to each council member to add to their budget book.

Councilor Metzger asked how it was working out to have Finance Director Lyle Layton working remotely. Administrator Baker said there were pros and cons. The fact that he would not be at the budget meeting on Monday was a con. He felt that council should talk about how and when they should transition to a new finance director when they discuss evaluations.

Town Clerk – Clerk Harrison told the council that she had completed the calendar for the April 2018 election. She said that petitions would be available on January 2, 2018 for those who intended to become a candidate. Election Day will be Tuesday, April 3, 2018. Clerk Harrison told the council that the New Castle vehicle use tax issue from the November 7 election that was tied would be recounted on Monday, November 27, 2017 at 9:00 a.m. She said that the Secretary of State had ordered that all 11,000-plus ballots would have to be counted, so results may not be available until Tuesday, November 28. Clerk Harrison said there would be nothing for her to do regarding the recount except observe.

Town Planner – not present

Public Works Director – not present

### **Commission Reports**

Planning & Zoning Commission – nothing to report

Historic Preservation Commission – nothing to report

Climate Action Advisory Committee – nothing to report

Senior Program – nothing to report

RFTA – Mayor A Riddile said it had been a good meeting. There had been a discussion about open containers of alcohol on busses and driver safety concerns.

AGNC – Councilor Hazelton said he attended the meeting in Meeker, which was the last meeting of 2017. Trish Tibideau, the 4-R Rural representative for western Colorado was there. She said she would be happy to do a workshop for the council on economic diversity.

GCE - nothing to report

BEWG – Councilor Russi said that BEWG had grant monies available for connectivity projects. They asked that New Castle update their connectivity needs assessment. He said that BEWG was in support of the LoVa Trail, and there would be a need for all parties to go before the county commissioners to ask for match money.

### **Council Comments**

Councilor Leland told the council that the potential developers of Peach Valley Park would go before the BOCC on December 4, 2017. He said that the referral would go to P&Z for comments. Councilor Leland said that the original plan from four years ago was for a campground, public park, river access, and a small area for events. The applicants would ask the commissioners for two weekends of major music festivals with 3,000-plus people. Their plan was to use RFTA busses to move people from parking in New Castle out to the venue, which was a problem because there was no such parking available. Additionally, they would have some parking available on their property, but the traffic issues for New Castle would be significant. Councilor Leland said that applicant had not contacted law enforcement or the fire department. There was no traffic plan. There appeared to be no licensing for alcohol. Councilor Leland said the proposed use was an urban use, and not appropriate for the area. Mayor A Riddile said that the applicants were misrepresenting that New Castle had endorsed the project, which was not true. Mayor A Riddile said that the council needed to understand what was going on in case people asked. Councilor Russi said the project had some potential and if done correctly, it could be a good thing.

Councilor Leland said that his wife was the organizer of the Unique Boutique that had been held in the community center the previous weekend. She received a lot of help from the town staff, and it had been a good experience.

Councilor Leland asked Clerk Harrison about the Canyon Club. Clerk Harrison said that her office had been notified there would be a closing on the property, and it appeared that the bakery would be purchasing the property.

Councilor Leland said the John Webber would be moving ahead with his bed and breakfast project above Elk Creek Mining Company.

Administrator Baker said that Cory Neilson had purchased the westernmost piece of property in the Walters Subdivision, and had been inquiring what could be done there.

Councilor Russi said that he and Mayor A Riddile had been working with RFTA to include the LoVa Trail segment through south canyon should RFTA go to the voters with a .05 mil levy, and it was now included.

Councilor Hazelton said that the sign on the west end of town looked rough, and that that Randy Winkler of Microplastics would be willing to refinish it for a small fee.

Councilor Hazelton asked if the sign was installed at the parking lot near 2 Coronas. The council said it was installed.

Councilor Hazelton said he had an old coal car he wanted to donate to be installed in the planter on the east side of Elk Creek Mining Company. He showed the council a photo. The council loved the idea.

Councilor Hazelton said that he hoped everyone whose seat was up for election in 2018, became candidates for reelection because he felt the council was a fantastic team.

Councilor Owens asked where the town was on the lane diet. Administrator Baker said that comments had been received from CDOT, and the town was ready to begin the project in the spring of 2018. Staff thought it would cost about \$20k.

Councilor Owens asked how the shuttle idea was progressing. Administrator Baker said it was in the summary report, and the council could task staff with the project in 2018. It would probably be a good idea to approach RFTA with the management piece because the town was not capable to manage a shuttle.

Mayor A Riddile said an autonomous company might want to bid on it, like an RFP. He said it could be something to discuss at the next regional transportation meeting.

Councilor Metzger said that she had numerous calls about the parking at Bear Dance Park. Administrator Baker said that staff had anticipated parking on Castle Valley Boulevard, but there was no signage up. Signs would be in phase II of the project.

Councilor Metzger said that she thought the toilet at the park should be turned so it was not facing Castle Valley Boulevard.

Councilor Metzger said that Mogli Cooper intended to approach CDOT about developing her property once the bridge project was complete, and Mayor A Riddile said that bridge was open, but the project would not be complete until June of 2018.

Councilor Metzger said that Warren Lucio would be playing at the Chili Cook Off, and she knew that his wife was still in California and that he was lonely. She thought that he could be a great asset to the volunteer base, and showing appreciation may encourage him to get more involved.

Mayor A Riddile said there would be a combined meeting on Thursday, January 18, 2018 from 7 to 8p.m. with the Glenwood Springs city council. They would be discussing LoVa, affordable housing and RFTA. He asked that the council come to the meeting with ideas.

Mayor A Riddile said there had been a mission trip of students from California and they had worked on Liberty Park.

Mayor A Riddile asked if anyone had noticed the lights in the downtown, how beautiful they were. He asked that the council members thank public works.

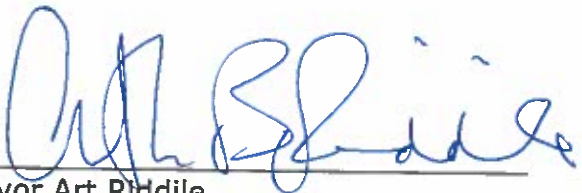
Mayor A Riddile wished everyone a Happy Thanksgiving

Councilor Russi said he would not be at the meeting Monday night. He told the council that he wanted to heap praise on Jeanne Golay and the great work she was doing for LoVa.

**MOTION: Councilor Hazelton made a motion to adjourn. Councilor Owens seconded the motion and it passed unanimously**

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

  
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Mayor Art Riddile

  
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Town Clerk Melody Harrison, CMC

