

**New Castle Town Council Meeting  
Tuesday, October 17, 2017, 7:00 p.m.**

**Call to Order**

Mayor A Riddile called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Present	Councilor Owens Councilor Hazelton Mayor A Riddile Councilor Russi Councilor Leland Councilor G Riddile
Absent	Councilor Metzger

Also present at the meeting were Town Administrator Tom Baker and Town Clerk Melody Harrison.

Town Clerk Melody Harrison told the council that Councilor Metzger had requested an excused absence because she was not feeling well.

**MOTION: Councilor G Riddile made a motion to excuse Councilor Metzger's absence. Councilor Hazelton seconded the motion and it passed unanimously.**

**Meeting Notice**

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2017-1.

**Conflicts of Interest**

There were no conflicts of interest.

**Agenda Changes**

There were no agenda changes.

**Citizen Comments on Items not on the Agenda**

Steve White Director of New Castle United Soccer Club

Mr. White gave the council a short history of the British Soccer Club in New Castle, called New Castle United. He said that Rifle Recreation became interested and started their own Rifle United club. Mr. White said he had also created the Colorado Mountain United Soccer club that had some select adult tournament teams as well as youth showcase tournaments that provided an opportunity for kids to play in front of college coaches.

Mr. White said they had joined the United Soccer Coaches Association and were providing training for coaches. He said that some of the paid staff of the Colorado Soccer Association had toured the playing fields in Garfield County and were

impressed with the number of quality playing fields that were available. Mr. White also told the council about the many associations New Castle United had with other soccer organizations, and how they were working to increase membership. Mr. White said that he understood that Mayor A Riddile would be visiting England, and would meet with the Mayor of Newcastle Upon Tyne, England. He gave Mayor A Riddile a New Castle United soccer jersey with the number 23 on it. He said the number had nothing really to do with New Castle, but it was David Beckham's number, which the council found amusing. Mr. White also left some soccer patches and stickers for anyone who wanted them.

Mayor A Riddile thanked Mr. White for his presentation and for the jersey. He said that that the work Mr. White was doing was fantastic, and it was great to hear of the club's success. The council agreed that they would like to hear periodic updates if Mr. White would be willing.

Mayor A Riddile asked that all the council members sign the jersey before they left.

### **Consultant Reports**

Consultant Attorney – not present

Consultant Engineer – not present

### **Items for Consideration**

#### **Consider 2018 Budget Funding Request from the Middle Colorado Water Shed**

Administrator Baker introduced Laurie Rink of the Colorado Middle Watershed (MCW).

Ms. Rink, Executive Director of the MCW Council, said that she wanted tell the town council about a project that MCW wanted to undertake in 2018 called Integrated Water Management Planning.

Ms. Rink said that there were new councilors since the last time MCW had been to a council meeting, and she welcomed questions during the presentation if she needed to provide more information for anyone.

Ms. Rink thanked the Town of New Castle for their generous support in the past.

Councilor Leland asked Ms. Rink to clarify the difference between MCW and the Colorado River District. She said that MCW was a non-profit organization that focused on voluntary participation to enhance and protect the health of the watershed. The Colorado River District was a conservancy district that existed by state statute. It essentially protected water rights on the western slope.

Ms. Rink began her power point presentation that described the Integrated Water Management Plan.

At the end of the presentation, Ms. Rink said that MCW was asking that the Town of New Castle consider a contribution in 2018 of \$2,000.00, or anything they felt was appropriate. In addition, she asked for a letter of support from the council that would be included in their grant applications.

Mayor A Riddile asked if Ms. Rink had obtained a grant application for the town, and Ms. Rink said she had one and in fact, that was how the town had funded MCW in

the past. Mayor A Riddile said that the council would definitely sign a letter of support.

Ms. Rink thanked the council for the support letter.

**Consider Resolution TC-2017-21- A Resolution of the Town Council of the Town of New Castle, Colorado, Making Findings of Fact and Conclusions Concerning the Petition for Annexation of a Portion of County Road 335**

Administrator Baker explained that the resolution was finding of fact and conclusions regarding the annexation petition sufficiency for County Road 335. He told the council that the annexation hearing would be set for December 5, 2017. The Planning & Zoning Commission would zone the property on November 29, 2017.

**MOTION: Mayor A Riddile made a motion to approve Resolution TC-2017-21, A Resolution of the Town Council of the Town of New Castle, Colorado, Making Findings of Fact and Conclusions Concerning the Petition for Annexation of a Portion of County Road 335. Councilor G Riddile seconded the motion and it passed unanimously.**

**Consider Resolution TC-2017-22 – A Resolution of the New Castle Town Council Approving an Intergovernmental Agreement with Garfield County, Colorado, Regarding County Road 335**

Administrator Baker told the council that the resolution was to approve an intergovernmental agreement for maintenance of a portion of County Road 335. The town had agreed to annex the road and maintain it if the County would improve the condition of the road which they had done two years earlier. The IGA agreed that the town would take over maintenance.

**MOTION: Mayor A Riddile made a motion to approve Resolution TC-2017-22, A Resolution of the New Castle Town Council Approving an Intergovernmental Agreement with Garfield County, Colorado, Regarding County Road 335. Councilor Owens seconded the motion and it passed unanimously.**

**Consider Proposal from John Cutler & Associates for Audit Services**

**MOTION: Councilor Russi made a motion to approve the Proposal from John Cutler & Associates for Audit Services. Councilor Owens seconded the motion and it passed unanimously.**

**Consent Agenda**

Minutes of the October 3, 2017 council meeting

Minutes of the October 13, 2017 special council meeting

Resolution TC-2017-19 – Supporting a GoCo Grant Application for LoVa Trail Planning

**MOTION: Councilor Russi made a motion to approve the consent agenda. Councilor G Riddile seconded the motion and it passed unanimously.**

### **Staff Reports**

Town Administrator – Administrator Baker told the council that a Mr. McCullough of East Main Street had sent a letter to the council asking them to visit the intersection of E Avenue and Main Street and see if they felt a crosswalk was needed there. Administrator Baker said that staff felt a crosswalk was needed, but CDOT would not allow it because the intersection was not controlled, and it was at a location where the speed reduced from 45 mph to 30mph. He said he would gladly respond to Mr. McCullough.

Administrator Baker told the council that Mogli Cooper had agreed to assist the town in speaking to some of the property owners on the preferred alignment for the LoVa Trail. The trail would be on the south side of the river.

Administrator Baker said that CDOT had placed materials on the dirt parking lot behind McDonalds so it was not so muddy. He said that the lot on Bruce Road had been closed at 6:00 p.m. and there was less impact on the neighbors.

Administrator Baker said there had been a communications problem with the lift station that served River Park Condos. The result was that effluent backed up into two units, causing some damage. Town Wastewater Operator Greg Jacobs was working with the tenant and property owners to address some of the expenses and it was likely that the Good Neighbor policy would be utilized.

Administrator Baker said he would be taking Thursday and Friday off to visit his daughter.

Town Clerk – Clerk Harrison told the council that her office had sent out information for the new committee assignments. She said that Mayor A Riddile would be on Planning & Zoning Commission, Councilor Russi would be on Climate Action Advisory Committee and Councilor Metzger would be on Historic Preservation Commission. Clerk Harrison told the council that Brad Gates had resigned from the P&Z, and her office had already advertised the available seat. Clerk Harrison said that the fundraiser for the Hernandez Family would be Friday evening in Burning Mountain Park, and the New Castle Trails Fall Conference would be on Saturday in VIX Park. Last, Clerk Harrison said she and Deputy Town Clerk Mindy Andis had attended a TIPS Certification class, and was reminded of the rules related to the responsibility and liability that servers have. The persons serving are the liable parties if someone is over-served or if a minor was served alcohol. Clerk Harrison said that the reminder was helpful and she thought it should be something included in the approval process for special event liquor licenses so that the applicant was informed. The council agreed.

Town Planner – not present

Public Works Director – not present

### **Commission Reports**

Planning & Zoning Commission – nothing to report

Historic Preservation Commission – nothing to report

Climate Action Advisory Committee – nothing to report

Senior Program – nothing to report

RFTA – Mayor A Riddile said that the RFTA Integrated Transportation System Plan had been updated, and the LoVa Trail was listed in the plan as well as a circulator bus for New Castle.

AGNC – nothing to report

GCE – Councilor Russi said GCE was looking at their scope of work for 2018. He said that Carbondale and Garfield County were inspired to look at community solar because of New Castle.

BEWG – nothing to report

### **Council Comments**

Councilor G Riddile said he looked at the budget and it was very thorough and he appreciated staff's work on it. He encouraged the council to study it closely.

Councilor G Riddile said that everything that CMC was going through with their mill levy, it made him realize that he did not necessarily understand taxes, and how things were collected and approved. The revenue situation in Colorado was very complicated, and he asked if there was someone who could provide a training session how things were done in Colorado. Administrator Baker said he would contact Sam Mamet of the Colorado Municipal League and see if he could provide some training for the council.

Councilor Leland said that Sue Ruggles suggested expanding the town newsletter distribution to mailbox kiosks in town. He told her she would need permission from the HOAs.

Councilor Leland said Ms. Ruggles also suggested that the emergency management plan be available to residents.

Councilor Leland said that the council probably needed to consider future development of Castle Valley and possible density issues since almost none of the future development had been platted yet, and density was set at plat. Councilor Russi said that he thought that the densities for all areas of Castle Valley were addressed at the time of the initial approvals. Councilor Leland also said that there was an infrastructure requirement that Castle Valley Boulevard be widened, and there were probably other infrastructure obligations that the council needed to be aware of. Administrator Baker suggested that Planner Tim Cain come to council and explain vested rights to the council.

Councilor Russi said that he believed Town Attorney David McConaughy had written the development plan, and could answer the questions. The council agreed that it might be good to have the information in writing.

Councilor Russi said that the symphony performance Saturday evening at New Hope Church was a great success. He thanked the council for having the symphony. He said the hospitality and venue were amazing, and he particularly wanted to thank Dave Reynolds for representing everyone and working so hard on the event. Councilor Leland said the community concert series was now interested in the New Hope Church venue.

Councilor Owens said that he rode up the Stairway to Heaven trail and it was incredible.

Councilor Owens thanked Administrator Baker for responding to his requests, and for the guidance he provided to the council.

Councilor Hazelton suggested that everyone attend the Hernandez Fundraiser on Friday. He felt that the council should try to do what they could to support a local

family. Mayor A Riddile said that there would be a chili dinner at Coal Ridge High School on Thursday.

Councilor Hazelton said that he appreciated how the council worked together. Mayor A Riddile said he and Administrator Baker attended a BOCC meeting and CDOT was also there which gave them the opportunity to thank CDOT for their assistance in town projects. The update information CDOT presented to the county included \$400k in engineering/planning for the New Castle interchange, and a \$14 million interchange upgrade. He felt that New Castle was gaining traction with other entities. Councilor Russi said collaboration was key. Mayor A Riddile said that he felt that saying thank you and offering gratitude was important, and saying it in person mattered.

Mayor A Riddile said the park opening at Bear Dance Park was fabulous. Mayor A Riddile read a thank you note from Terri Knob for the flowers the town sent.

Mayor A Riddile asked Councilor Russi to give a brief update on LoVa grants. Councilor Russi said that on the consent agenda was a new resolution supporting another grant application. LoVa had two, one to Parks and Wildlife, and one to GoCo. The total ask is \$105k, and there would be matches and a gap in the funding of \$65k. To make up that difference, Mayor A Riddile and Ms. Jeanne Golay asked the BOCC for \$30k, and RFTA for \$10k and \$10k from New Castle. Ms. Golay will go before Glenwood Springs on October 19 for the remaining \$15k. Dana Wood offered to help find funding as well.

Councilor Leland said that at the bike rack presentation, the Glenwood Springs council members initiated the conversation of their interest in supporting the LoVa Trail.

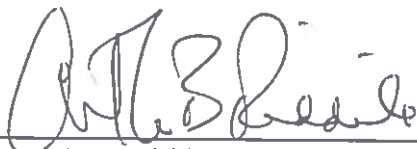
Mayor A Riddile said that they would meet with the Glenwood City Council sometime after the beginning of the year.

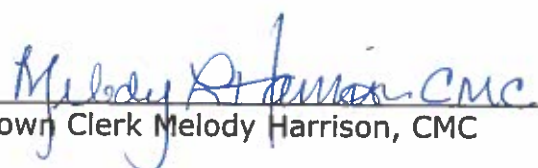
Mayor A Riddile asked everyone to sign the jersey before leaving.

**MOTION: Mayor A Riddile made a motion to adjourn. Councilor Hazelton seconded the motion and it passed unanimously.**

The meeting adjourned at 8:39 p.m.

Respectfully submitted,

  
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Mayor Art Riddile

  
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Town Clerk Melody Harrison, CMC

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Tuesday, October 17, 2017

