

**New Castle Town Council Meeting
Tuesday, September 5, 2017, 7:00 p.m.**

Call to Order

Mayor A Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Metzger
	Councilor Owens
	Councilor Hazelton
	Mayor A Riddile
	Councilor Russi
	Councilor Leland
	Councilor G Riddile

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison and Administrative Assistant Debbie Nichols.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2017-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

Town Administrator Tom Baker told the council that he wanted to add to the consent agenda a special council meeting on October 13, 2017 at 9:00 a.m. The council agreed.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – nothing to report
Consultant Engineer – nothing to report

Items for Consideration

Consider Approving the Opening of a PayPal Account for the Police Department

Administrator Baker told the council that the police department had surplus equipment that they wanted to sell, and they felt an efficient way to do that was to list items on Ebay. Selling on Ebay would necessitate a PayPal account.

MOTION: Mayor A Riddile made a motion to approve the opening of a PayPal account for the Police Department. Councilor Russi seconded the motion and it passed unanimously.

Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority

MOTION: Councilor Leland made a motion to recess the town council meeting and to convene as the local liquor licensing authority. Councilor Russi seconded the motion and it passed unanimously.

Consider a Special Events Liquor License for Burning Mountain Festival

Clerk Harrison told the council that the application was essentially the same as in previous years, and that beer and wine would be served. The council asked if there were Serv Safe certified people or staff members that would work in the beer tent. Clerk Harrison said that she and Mindy Andis were certified, along with Debbie Nichols and her family members. A schedule had been created and there would always be a certified person working. In addition, she said that Serv Safe classes were being offered in New Castle during the bridge project, which gave staff a more convenient opportunity to be certified, providing more staff for future events.

Councilor Russi thanked Ms. Nichols for the tremendous effort she put into organizing Burning Mountain Festival.

MOTION: Councilor Russi made a motion to approve a Special Events Liquor License for Burning Mountain Festival. Councilor G Riddile seconded the motion and it passed unanimously.

Consider Modifying the September Date for the Special Events Liquor License for the Community Market

Clerk Harrison told the council that they had previously approved the special events liquor license for the Community Market, and that approval included a beer sampling on September 21, 2017. She said that on the same day there would be fresh chilies roasted in the park. Because the chili crop would be harvested earlier than expected, the Community Market wanted to move both the chili roasting and beer sampling to September 14, 2017, and cancel the beer sampling on September 21, 2017.

MOTION: Councilor Russi made a motion to approve the modification of the Special Events Liquor License for the Community Market, moving the approved date from September 21, 2017 to September 14, 2017. Mayor A Riddile seconded the motion and it passed unanimously.

Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

MOTION: Councilor Russi made a motion to adjourn the local liquor licensing authority and to reconvene the town council meeting. Councilor G Riddile seconded the motion and it passed unanimously.

Consider Selecting a Name for County Road 335

Administrator Baker told the council that he had spoken to the postmaster about changing the name of the road. The postmaster asked that it not be changed unless there was a significant reason to. The council felt changing the road name was not necessary.

Consider Resolution TC-2017-17, Approving Ballot Language for Vehicle Use Tax Issue

Attorney Carmer, Administrator Baker and the council discussed the ballot language proposed by the Community Revenue Group at length. They reviewed each of the five identified values in the language and their perceptions of those values.

Administrator Baker told the council that the Community Revenue Group was studying the best way to approach the community utilizing each of the member's individual networks. He said that they intended to hold community meetings to educate voters about the use tax proposal. There would likely be one meeting at New Hope Church, and one at the Community Center. The group wanted to get the word out and recruit more people to assist in getting the ballot issue approved. He noted that the group was working independently of the town council and staff.

MOTION: Councilor Russi made a motion to approve Resolution TC-2017-17, A Resolution of the New Castle Town Council Submitting to the Qualified Electors of the town of New Castle at the November 7, 2017 Coordinated Election a Ballot Issue Concerning the Adoption of a One-Time Use Tax on the Purchase of Vehicles Which Require Registration, Amending the Language in Section 2 to Change the Gerunds to Action Verbs. Mayor A Riddile seconded the motion and it passed unanimously.

Consider Selecting a Name for the Lakota Sports Park

Councilor Russi told the council that he felt the item needed to be tabled pending more research and consideration. He did not feel that they had enough time to contemplate the submissions. In particular, he felt that it would be appropriate to include language from the Southern Ute Tribe, and that may require a linguist. Councilor Russi also felt that the park name should avoid anything that is generically Native American and potentially not honoring the traditions of the area.

Councilor Russi made a motion to table the naming of the sports park until the October 3, 2017 council meeting. Councilor G Riddile seconded the motion and it passed unanimously.

Councilor Russi that he liked the idea of naming the park after the Southern Ute Tribe. Councilor Hazelton said there were probably local tribe members that could have input, and perhaps bless the park. Councilor Russi said he would like to speak to the Utes about the proper use of Ute names. Councilor Owens said he liked names that preserved history or honored people who have contributed substantially to the success of the town. Councilor Hazelton suggested that areas of the park could be named after people. Councilor Leland said that the council had a general policy of not naming things after living persons, and Councilor Owens said that was unfortunate because the person would not then reap the benefit of being honored because they

were no longer alive. Administrator Baker said that the council could always change their policies.

Solar Garden Discussion

Councilor Russi said there were two bidders on an opportunity the town had to save some money over the next twenty years by utilizing community solar. He said that he and Administrator Baker would interview both companies, Oak Leaf and Microgrid, and have more information for the council to consider at the next council meeting.

Councilor Russi said that he would prepare a questionnaire that both companies would answer, and that questionnaire would include questions regarding a downside protection. He also said he would meet with CLEER regarding sustainability and clean energy issues. After the interviews, Councilor Russi would create a presentation for the council.

The council thanked Councilor Russi.

Consider Funding Request from the Historic Preservation Commission for Grant Writer

Administrator Baker told the council that the Historic Preservation Commission (HPC) was interested in some grants opportunities, and would need a grant writer. Councilor G Riddile said that HPC was excited about the possibility of the tax measure passing, creating capital funding for historic preservation projects. They wanted to be prepared by getting some planning completed for improvements to the town's museum, and would need to hire a grant writer. Administrator Baker said that the grants the HPC was considering had application dates of October 1 and February 1, and they would probably not be able to make the October 1 deadline. He thought that a grant writer might cost up to \$3,000.00, and he had spoken with Patrick Stuckey who said he was willing to consider writing the grant.

MOTION: Councilor G Riddile made a motion to approve funding of up to \$3,000.00 for a grant writer to write a planning grant for museum restoration. Mayor A Riddile seconded the motion and it passed unanimously.

Policy Discussion: Affordable Housing

Mayor A Riddile said that he needed some direction from the council. He recalled the two attorneys that spoke to the council about a multi-jurisdictional housing authority that would extend from Aspen to New Castle. Mayor A Riddile said a meeting would be held on September 8 to approve an intergovernmental agreement to establish that housing authority. He explained that if the town joined and something was decided by the authority that New Castle did not agree with, New Castle could be out-voted. Mayor A Riddile said he did not feel that it was something that the town should get involved in now, and that they could always join the authority later. He asked the council how they felt. After a brief discussion, the council decided not to join the housing authority.

Consent Agenda

Minutes of the August 1, 2017 council meeting
Minutes of the August 15, 2017 council meeting
August Bills of \$863,463.49

2 Coronas Hotel & Restaurant Liquor License Renewal
Approval of Special Council Meeting on October 13, 2017, 9:00 a.m.

**MOTION: Councilor Russi made a motion to approve the consent agenda.
Councilor G Riddile seconded the motion and it passed unanimously.**

Staff Reports

Town Administrator – Administrator Baker told the council that they had scheduled an open house on October 19 to inform people about development and projects, etc. The community revenue group will hold public meetings twice in October so he told them he wanted to reschedule the open house in January, 2018. The council agreed. He told the council that at the BOCC meeting on October 16, CDOT would present their annual report, and it was a good session for the communities to attend. Administrator Baker said he and Councilor Metzger had discussed poor conditions of Walters Lane, and Planner Cain had met with representatives of Kum & Go, McDonalds, Mr. Walters and Travis Stewart and they will be resurfacing Walters Lane. Administrator Baker said the town had hired someone to pick up trash on Walters Lane, and the other parking areas to keep it nice. CDOT had created another parking area on property off Bruce Road, adjacent to the property owned by the Senors. The Senors were concerned about the parking lot use, so he Councilor G Riddile met with them, and some slight changes were made to satisfy some of the concerns.

Councilor Russi asked when McDonalds and Kum & Go would be willing to place trash cans at their exit/entrances because there was so much garbage being produced from those businesses. Administrator Baker said staff could approach them to see if they would place garbage cans at their exits.

Town Clerk – Clerk Harrison told the council that their retreat was scheduled for September 22, 2017 from 2:00 p.m. to 7:00 p.m. at New Hope Church. She asked if the council wanted dinner during the retreat and they said they did. Clerk Harrison asked if any of the council had considered attending the CML Policy Committee meetings, and none were able to make it to the meetings in Denver. Clerk Harrison told the council that the town Christmas Party was typically held the evening of the second council meeting in December, which would be the 19th. She asked if that was still acceptable, and the council agreed it was. Clerk Harrison said that a question had been asked whether the town took court payments online. She said that with the online bill pay system, the Clerk's Office could take court and many other types of payments over the phone, but that her office had not programmed the ability for court fines to be paid online because the programming for each individual ticket would take an extraordinary amount of time. It was something that was part of a vision for the future.

Town Planner – not present

Public Works Director – not present

Commission Reports

Planning & Zoning Commission – Councilor Owens said P&Z had met the prior week and Doug Dotson presented a plan. He felt that much of the conversation was regarding weaknesses of the town and changes that could be made. Councilor Owens felt that the conversation did not include action items. Administrator Baker said that some of the council retreat time could be used to discuss the comprehensive plan and an implementation strategy.

Historic Preservation Commission – nothing to report

Climate Action Advisory Committee – nothing to report

Senior Program -nothing to report

RFTA – nothing to report

AGNC – Councilor Hazelton went to meeting in Grand Junction. The guest speaker was J.T. Romansky who is the new Northwest Regional Manager for Parks and Wildlife.

There were also four representatives and two senators in attendance as well, and they gave updates. Councilor Hazelton said that the Anvil Points Trust Fund owed Mesa, Rio Blanco, Routt and Garfield Counties \$87 million dollars. The funds were supposed to be returned directly to the counties, but now it looked like the money would be routed through the state.

GCE – nothing to report

BEWG – nothing to report

Council Comments

Councilor Leland said that Brian Dominguez had hosted a visit of the Elk Creek Elementary school second graders, and the post on Facebook had received a lot of attention.

Councilor Leland said there had also been a discussion on Facebook about crosswalks in Castle Valley that were being ignored.

Councilor Leland asked when the fall clean up would be, and asked that it be decided soon.

Councilor Leland said that Northwest Colorado Cultural Heritage signs should be up in the next two or three months.

Councilor Leland said that there would be a New Castle Trails event on October 21, 2017 from 10 a.m. to 3:00 p.m. There had been an error in the date in the newsletter that would be corrected.

Councilor Russi told the council that the committee for the Kamm property had met and a letter that was being reviewed would likely go out later in the week.

Councilor Russi said that he and Jeannie Golay of LoVa were drafting a grant proposal to Colorado Parks and Wildlife State Trail which was administering GoCo money.

The grant would be for planning for the LoVa Trail between Canyon Creek and South Canyon.

Councilor Hazelton suggested that there be more pet stations and garbage cans, particularly C Avenue, Burning Mountain Trail and Jolley Trail.

Councilor Hazelton said that there had been two trailers on the sidewalk in Alder Ridge all summer, one with a boat for sale.

Councilor Hazelton said there was also a hole on Burning Mountain Trail that was large and someone had placed rocks in it, and he felt it needed to be repaired.

Councilor Metzger asked about the graffiti-reward ad that had been put up earlier in the year, and if there had been any response from the public. Administrator Baker had not received a report.

Councilor Metzger asked if the bakery ladies were still interested in the bar building. Administrator Baker said all staff knew was that they had been interested in the building.

Councilor Metzger asked how Steve Craven was doing with his project, and Administrator Baker said he had not had any communication about it, but that he understood Mr. Craven thought that two council members would be assigned to a committee for his development. Councilor Russi verified that it was in the code that

two council members could be on a committee. Administrator Baker that two members could be assigned at the next council meeting. Councilor Metzger asked about the banner for symphony, and Councilor Russi said that if the town did not want to buy a banner, he would. Mayor A Riddile said the town could buy a banner. Administrator Baker said that Debbie Nichols could order a banner.

Mayor A Riddile read thank you cards from downtown businesses for the signs. Mayor A Riddile told the council that there was a wait list for the new senior housing of 114 people.


Mayor A Riddile told the council that he had an appointment on November 2, 2017 with the Lord Mayor of New Castle Upon Tyne, in England.

Mayor A Riddile extended a big thank you and gratitude to the staff for their amazing work.

MOTION: Councilor Metzger made a motion to adjourn. Councilor Owens seconded the motion and it passed unanimously.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,



Mayor Art Riddile



Town Clerk Melody Harrison, CMC

