

**TOWN OF NEW CASTLE, COLORADO  
RESOLUTION NO. TC 2017-10**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE,  
COLORADO, SETTING POLICY FOR SUBSTITUTE REPRESENTATION AT VARIOUS  
MEETINGS**

**WHEREAS**, members of the Town Council of the Town of New Castle represent the Town and Council on various Commissions, Committees, Authorities and other groups, and

**WHEREAS**, this representation allows councilors to convey the policies, questions, directives and/or concerns to the Commissions, Committees, Authorities and other groups, and

**WHEREAS**, Councilors serving on Commissions, Committees, Authorities and other groups can report on important issues, decisions and actions to the rest of the Council, and

**WHEREAS**, the Council considers this representation to be very important and therefore desires that be uninterrupted by absences,

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO, AS FOLLOWS:**

1. Recitals. The foregoing recitals are incorporated by reference as findings and determinations of the Board.
2. Substitution for absentees: When a representative to any Commission, Committee, Authority or other group is unable to attend a meeting, he or she will notify the Mayor.
3. Action by the Mayor: The Mayor shall act as substitute member of the Commission, Committee, Authority or other group. If he or she so chooses, the Mayor may appoint any other Councilor to act as substitute representative as a voting member for the meeting appointed. Furthermore, if he or she so chooses, he or she may make determination that no representation is necessary for a particular meeting.
4. Mayor Pro Tem. In the absence of the Mayor, the Mayor Pro Tem shall act in his or her stead.

THIS RESOLUTION NO. TC 2017- was adopted by the Town of New Castle Town Council by a vote of 6 to 0 on the 16<sup>th</sup> day of May, 2017.

TOWN OF NEW CASTLE, COLORADO  
TOWN COUNCIL

By: \_\_\_\_\_

Art Riddile, Mayor

ATTEST:

Melody Harrison  
Melody Harrison, Town Clerk