

**New Castle Town Council Meeting
Tuesday, April 18, 2017, 7:00 p.m.**

Call to Order

Mayor A Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Metzger
	Councilor Owens
	Councilor Hazelton
	Mayor A Riddile
	Councilor Russi
	Councilor G Riddile

Also present at the meeting was Town Administrator Tom Baker.

Meeting Notice

Town Administrator Tom Baker verified that the clerk's office gave notice of the meeting in accordance with resolution TC-2017-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

There were no agenda changes.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – not present.

Consultant Engineer – not present.

Items for Consideration

Recess the Town Council Meeting and Convene as the Local Liquor Licensing Authority
MOTION: Councilor Leland made a motion to recess the town council meeting and to convene as the local liquor licensing authority. Councilor Russi seconded the motion and it passed unanimously.

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Consider Special Event Liquor License Application for the Community Market Fundraising Event

Administrator Baker explained to the council that the Community Market had not yet received their 501-c3 designation, and that the council had agreed to obtain the special event liquor license for the fundraising event on May 6, 2017.

Noreen Nolan, coordinator for the Community Market, greeted the council. She explained that there would be seven different wineries attending the event to provide wine for attendees. In addition, the Glenwood Brew Pub will provide beer. Ms. Nolan said that twelve different restaurants would provide appetizers. A silent auction will be held, and she had received donations for the auction from Lakota Golf Course, local nurseries and others. Because that same day is the Kentucky Derby, there will be a Derby Hat contest and the winner of the contest will receive a prize. For entertainment, the Leonard Curry band will be playing.

Ms. Nolan said that the cost will be \$15.00 per person for those who would drink, and \$10.00 for those who do not.

Ms. Nolan said that the purpose was to raise funds for the Community Market, but also because the Garfield County Health Department was charging a \$250.00 licensing fee that had not been required in the past. She said she was concerned that the additional costs and inspections from the health department may be prohibitive to the vendors at the market, so funds raised at the event would go towards assisting them, and well as the purchase of new tents and banners.

Councilor Leland felt that because the event would include servers who were ServSafe or TIPS trained, that condition #4 in the Town Clerk's memo be eliminated, allowing more than four samples per patron. The council agreed.

MOTION: Councilor Leland made a motion to approve the special events liquor license application for the Community Market Fundraising Event on May 6, 2017, striking condition 4, and keeping conditions 1, 2 and 3 in the Clerk's memo. Councilor Russi seconded the motion and it passed unanimously.

Adjourn the Local Liquor Licensing Authority and Reconvene the Town Council Meeting

MOTION: Councilor Russi made a motion to adjourn the local liquor license authority and to reconvene the town council meeting. Councilor Owens seconded the motion and it passed unanimously.

Consider Funding Request from the Coal Ridge Booster Club for the 2017 After-Prom Party

Administrator Baker told the council that the request from the Coal Ridge Booster Club was to help fund the prom after party. They said any amount that the council was willing to donate would be helpful. The purpose was to keep the students engaged at a particular location after the prom was over, from 11pm to 2am. The idea was to offer prizes to incentivize the kids to stay.

MOTION: Councilor G Riddile made a motion to approve a donation of \$100.00 from the general fund to the Coal Ridge Booster Club for the after-prom party. Councilor Owens seconded the motion and it passed unanimously.

Discussion: Xcel Energy Survey

Administrator Baker explained that the Excel Energy Survey they had been waiting for was an online survey. He had hoped to be able to review the survey in advance to determine if it was valuable for the council to spend their time on, but the only way to see all the questions was to answer them. Once a question was answered, the survey moved to the next question.

He offered that they could begin the survey, and if the council felt that it was not a good use of their time, he could complete the survey himself.

Administrator Baker and the council began the survey, discussing each question thoroughly. The council felt that Administrator Baker understood their position related to Xcel Energy and their policies and performance, and told Administrator Baker they wanted him to complete the survey.

Medaris Trail Posting

Administrator Baker said that Parks, Open Space, Trails & Recreation had met and they had accepted community feedback about the proposed expansion of the Mt. Medaris trail system. All the feedback had been supportive.

One thing found was that the trailhead sign on the east end said 'Foot Traffic Only.' Staff had researched the property transfer deed to find out if there were any restrictions, and there were none. Administrator Baker said that the foot traffic only restriction might have been an effort to keep dirt bikes (motorcycles) off the trails. He asked that the council consider a motion to change the Mt. Medaris signs to allow for mountain bikes on the trail. After a brief discussion, Administrator Baker said staff would bring the sign back to the council for approval at a future meeting.

Inspire Grant Update & Match Request

Administrator Baker told the council that Administrative Assistant Debbie Nichols had been working on the grant for quite some time, and the numbers were constantly changing. Initially, the grant had a three million dollars target, but that had dropped to 1.5 million. The grant committee will attend a Garfield County Board of County Commissioners meeting in May to see how much the commissioners will provide. The scope of the work that New Castle would do would be to install a hard-surface trail on C Avenue, connecting to Hotshot Park; to do the north sidewalk from just west of E Avenue to the Jolley Trail; to widen and resurface the trail along Burning Mountain Subdivision; and to add wayfinding signs. In addition, they wanted to install signs for the lane diet on Main Street.

Administrator Baker said that the town would be required to provide a match for the grant. Although the recreation department had not asked for it, the committee was considering the purchase of a fifteen-passenger van for the rec department as the town's portion of the grant match. The committee was hoping that the county would provide enough of a cash match that they could buy the van. He said that they would not know final numbers until they knew if the county would fund them, and they would not know until June.

Administrator Baker said that the Built Environment Work Group had provided \$10k for the lane diet.

Consent Agenda

Minutes of the April 4, 2017 council meeting
EAT Bistro & Drinks ROW License Agreement

MOTION: Councilor Leland made a motion to approve the consent agenda. Councilor G Riddile seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Baker told the council that Michael Watts had sent a very nice letter of resignation, and he read the letter to the council. Administrator Baker told the council that in the information folder in the DropBox was the final, signed BLM Environmental Assessment for their review. Administrator Baker told the council that Jim Columbo owned the property located between the fire station and the proposed senior housing project. Mr. Columbo was marketing that property for more than \$400k. In addition, Mogli Cooper had purchased the 22-acre Kuersten property, and had petitioned the town to annex a 3.2 acre parcel. Once the parcel was annexed and zoned, it was likely to be valued at \$500k. He asked the council if the town should consider something more for the town in the way of a real estate transfer assessment fee. The only way to receive the assessment fee was to ask for voluntary compliance from someone who was seeking an annexation. The council agreed that they would consider a real estate transfer assessment fee when the remaining 19 acres of the (Kuersten) property was annexed. Administrator Baker said he would speak with Attorney McConaughy about zoning issues since there were some concerns about how the property may be zoned, and he would let the council know what he learned.

Town Clerk – not present

Town Planner – not present

Public Works Director – not present

Commission Reports

Planning & Zoning Commission – nothing to report

Historic Preservation Commission – nothing to report

Climate Action Advisory Committee – nothing to report

Senior Program – nothing to report

RFTA – Mayor A Riddile said that at the last RFTA meeting the first draft of the Control Access Plan was passed, except that the Mayor of Aspen wanted some more restrictive language. Mayor A Riddile said that he found out that Aspen owned five units in New Castle for their employee housing. He also said that ridership from February 2016 to February 2017 was up 5.25 percent.

AGNC – nothing to report

GCE – Councilor Russi said that GCE has passed the Partners in Energy Agreement.

BEWG – Councilor Russi said that he and Administrator Baker had secured the \$10k from BEWG that would be used for the lane diet.

Council Comments

Councilor Metzger asked if there was any word on a location for the bakery.

Administrator Baker said that the bakery owners were interested in the ambulance building, and that they were going to complete the RFP.

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Councilor Metzger asked what was happening with Chapman's. Administrator Baker said he did not know, but there were people looking at the building.

Councilor Metzger said that the council had considered writing a letter to Jacob Morgan. Mayor A Riddile said Jacob would be featured in the upcoming newsletter along with several other people.

Councilor Metzger said that she meant to ask Building Inspector Dave Reynolds how the last inspection for the clubhouse had gone. Administrator Baker said there were a number of items in the clubhouse that needed to be complete before they would receive a certificate of occupancy. In addition, Warrior owed the town \$18k, and the town would hold the certificate of occupancy until it was paid somehow.

Councilor Metzger asked when the clubhouse would open, and Administrator Baker said he was told they would open in May.

Councilor Metzger said that she had heard that there were many people that came to New Castle from Glenwood to walk their dogs, because there was nowhere in Glenwood to do so.

Councilor Hazelton said that he thought the town should do something for Michael Watts because 25 years of service was a very long time. The council agreed that a nice plaque would be appropriate.

Councilor G Riddile asked how the sports park was progressing. Administrator Baker said that it was out to bid. He thought the project would break ground mid-June.

Councilor Leland said that Administrator Baker had sent out his request for suggestions for the Breslin Park sign. He would add Frank's dates of birth and death. Councilor Leland said he had corrected the park name to the Frank J Breslin Memorial Park as the council had agreed.

Councilor Leland said that he volunteered to write a letter to businesses in town to ask what the town could do to assist them. He said he had the letter ready, and he asked the council if they agreed to be listed as contacts. The council agreed.

Councilor Russi said he and Administrator Baker had met with residents of River Bend regarding the proposed trail in their subdivision. He also said he had walked the proposed area and that it was a great stretch of land that did not require a lot of work. He felt the meeting was productive.

Administrator Baker said the next meeting will be May 4, 2017 at the community center at 6:00 p.m. The community meeting will be advertised. There will be a stakeholders meeting on May 11 at the community center as well.

Mayor A Riddile reminded the council that the Volunteer New Castle event would be at Riverside Middle School on Sunday, April 23 from 1:30 p.m. to 4:30 p.m.

Mayor A Riddile said that the oil and gas symposium would be April 19 and 20 at Grand River Hospital, and everyone was welcome to attend.

Mayor A Riddile said he wanted to give Administrator Baker and the town staff a special thanks for everything they did. He said that staff kept the council informed, and that the staff managed their numerous responsibilities and projects in a remarkable way. He asked that Administrator Baker pass his sentiments on to the staff.

Councilor Metzger added that Inspector Reynolds had told her that everyone on staff had been wonderful to him, and that the staff was all very nice people.

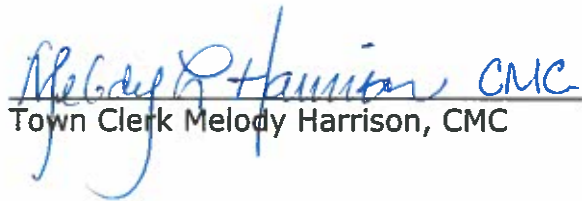
MOTION: Councilor Metzger made a motion to adjourn. Councilor Hazelton seconded the motion and it passed unanimously.

The meeting adjourned at 8:37 p.m.

Respectfully submitted,



Mayor Art Riddile



Town Clerk Melody Harrison, CMC

