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New Castle Town Council Meeting
Tuesday, September 6, 2016, 6:00 p.m.

Call to Order

Mayor A Riddile called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call

Present Councilor Metzger
 Councilor Owens
 Councilor Hazelton
 Mayor Art Riddile
 Councilor Leland
 Councilor G Riddile
 Councilor Greg Russi (7:15 p.m.)

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Finance Director Lyle Layton, Finance Assistant Debora Guccini, Police Chief Tony Pagni, Administrative Assistant Debbie Nichols, Public Works Director John Wenzel, Town Engineer Jeff Simonson, Assistant Town Attorney Haley Carmer and members of the public.

Meeting Notice

Clerk Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2016-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

Mayor Art Riddile told the council that he wanted to move the discussion regarding the council seat appointment and have the conversation immediately after the interviews. The council agreed.

Clerk Harrison told the council that Ryan Wilch had withdrawn his letter of interest.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – present for agenda items.

1 Consultant Engineer – not present.

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4 Items for Consideration

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7 Finance Report

8 Finance Director Lyle Layton asked the council if they had any questions regarding
9 the August bills, and they did not. Director Layton passed out information regarding
10 the recent severance tax distributions. New Castle had received less than expected.

11 Mayor A Riddile said there were four very impressive letters of interest from people
12 who wanted to be considered for the open council seat. Unfortunately, only one
13 person would be selected, but there were various other committees and groups
14 they could pursue. He said that the term they were being considered for was for
15 about fifteen months until April 2018.

16

17 Consider a Letter of Interest from Brandy Copeland for Appointment to
18 Open Council Seat

19 Ms. Copeland greeted the town council, and thanked them for the opportunity to
20 interview. Ms. Copeland said she had been with her current employer for 16 years
21 and worked from home. She had been married for 14 years, and had a 12-year old
22 who attended Riverside Middle School. She said she and her family loved New
23 Castle, and thought the council was doing a great job. She also felt the recent new
24 members of council were doing great. Ms. Copeland said she felt the growth in New
25 Castle should be slow and steady to avoid big booms and busts. She felt that she
26 was ready to be involved with the community, and that she was creative,
27 hardworking, outgoing and easy to get along with and could provide the perspective
28 from a typical, family-oriented citizen. She also felt she was not typical because she
29 worked at home, and was always home and did not travel up-valley for work.
30 Ms. Copeland thought her skillset included the ability to see all perspectives. She
31 felt that there could be more things for teens and tweens to do in town. She
32 thought recreation was important, as well as keeping the small-town feel of New
33 Castle. Ms. Copeland thought the trails efforts were great.

34 Ms. Copeland said that she and her husband used to live in Denver, but her
35 husband had an opportunity to relocate to the mountain division of his company
36 four years ago, so they were happy to take the opportunity to move to New Castle.
37 The core values she felt that were important for the town were family, a marijuana-
38 free environment and a safe, small-town feel.

39 Mayor A Riddile said that the council seat was not just two meeting per month, it
40 included other committees, involvement in events and an encouragement to get out
41 and about.

42 Ms. Copeland asked the council what the most challenging aspect of being on
43 council was. Mayor A Riddile said managing the budget was a challenge: spending
44 money wisely. He also said there was a terrific town staff of 30 people, and
45 overseeing the staff was important. Mayor A Riddile said that the responsibility to
46 the citizens, to maintain the health and safety of the town.

47 Councilor Leland said the time commitment was a big too. Commitment to events
48 and committees, and each council person took on special projects as well.

Town Council Meeting
Tuesday, September 6, 2016

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Consider a Letter of Interest from Greg Russi for Appointment to Open Council Seat

Greg Russi greeted the council. Mr. Russi thanked the council, and told them he had been proud to have served for fourteen years on the council, and then in the last few years as a volunteer grant-writer for various town projects. The most recent being a collaborative group to write a grant to fund a trail segment through South Canyon. Mr. Russi said that was his first core value: a desire to collaborate. He said he believed that without collaboration, many efforts could fall apart, and that collaboration also provided everyone a voice. That was his second core value: everything in the first amendment. He felt democracy could not thrive without public participation. The town council had always been good about making certain people were heard, and had maintained a robust public process.

Mr. Russi said he felt that his values, along with the letter of interest was what he wanted to say. He said he was proud to work with all the council, and would continue as a volunteer. He said he had initially submitted his letter because the **council had suffered a tragic loss in Frank Breslin, and he and Councilor Breslin's** positions and policies were indistinguishable from one another, and he offered that political continuity and experience should he be appointed.

Councilor Owens asked what motivated Mr. Russi to get back on the council. Mr. Russi said there were things he wished to work on other than trails, and one was the continued development of downtown that replicated the successful model in Colorado. Good commercial stock for businesses. Residents should also be in the downtown. A place where people could live, shop, eat and be entertained. Mr. Russi said he really wanted to be part of that development.

Councilor Hazelton thanked Mr. Russi everything he had done for the town over the **years. He felt Mr. Russi's commitment was a good example.**

Mr. Russi asked when the council retreat would be, and if the successful candidate would be included in the retreat. Last, he asked and when they would take office. Mayor A Riddile said the retreat was scheduled for September 17, and of course, the new member would be invited. He said the new member would take office in an hour or so.

Consider a Letter of Interest from Brad Gates for Appointment to Open Council Seat

Brad Gates greeted the council. Mr. Gates said that the council had asked him a pretty tough question last time he interviewed for the council seat, and that was: Name some of your accomplishments while on the Castle Valley HOA. He said he had not answered that well, but said he was guilty of forming a good team and getting the team up and running. He felt the something like an HOA was definitely not something one person could accomplish alone. He said the HOA was successful in getting the new subdivision signs, winter holiday lights.

Mr. Gates said he was disappointed when Maud's on Main closed. He felt a business like that Maud's business model was something that would have thrived up valley, and the question for New Castle and the council was: Why could they not make it here? The council needed to answer that question. Indicating the aerial photograph of New Castle hanging on the wall behind the dais, Mr. Gates said that he thought part of the problem was Mt. Medaris, because he felt it was proving to be a barrier between the downtown and Castle Valley & Lakota. Keeping people in town was

1 important. Another important item was he thought was to tie the LoVa Trail in to
2 the pedestrian bridge on the south side of the river. Mr. Gates felt that he wanted
3 to be part of the solutions for the downtown. Perhaps making the C Avenue Trail a
4 hard surface would inspire people to come downtown.

5 Councilor Leland noted that Mr. Gates had used the past tense when speaking
6 about his tenure on the CVR HOA, and Mr. Gates admitted that he had tendered his
7 resignation to the HOA. He said he felt everyone had a civic duty to do, and
8 everyone should step up, but he felt that four years on the HOA was enough. He
9 felt he had done what he could on the HOA and did not want that to become a
10 personal agenda on his part. He felt he had done all he could. He apologized to the
11 council for announcing his resignation during the interview, because that was not
12 his intent.

13 Councilor Leland thanked Mr. Gates for all he had done to make the HOA a great
14 board. Mr. Gates said he felt the HOA team was really good.

15 Councilor Metzger thanked Mr. Gates. Councilor Owens said the HOA definitely
16 improved in the time he lived in Castle Valley.

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18 Consider a Letter of Interest from Sara Malloy for Appointment to Open
19 Council Seat

20 Sara Malloy greeted the council. She apologized for arriving late, because she had
21 forgotten the interviews were happening. Ms. Malloy told the council that she was
22 trained as a teacher. She felt her strengths were in people and communication, and
23 her degree was in communication. Ms. Malloy said that if the council had noticed,
24 her letter was dated April 23, 2016 because she wrote it when Mr. Riddile became
25 mayor, and there was a vacant seat. Ms. Malloy said that she felt she represented a
26 population of young families who were flooding New Castle. She believed the town
27 already had the infrastructure in place in the downtown to support business, and
28 stated that **the closing of Maud's could have been more personal. A coffee shop and**
29 **deli would be opening in the Maud's location which would be a great community**
30 **booster.** Ms. Malloy said she was present to represent the young families. She was
31 also present to honor her father. She said she understood it was the responsibility
32 of the council to choose a person whose strengths fit the dynamic of the team.
33 Ms. Malloy said she brought her teaching portfolios, her philosophy of education
34 and resume in case anyone wanted to see them. Councilor Owens invited her to
35 read her philosophy, and Ms. Malloy did.

36 Councilor Hazelton said there were not many who could say they grew up in New
37 Castle, and he asked her what she saw in the town that was a negative, and some
38 that was a positive. Ms. Malloy said that she said she thought the number of parks
39 in town – there seemed to be a park within walking distance of everyone, and she
40 felt that met the needs of young families. The open spaces were places for people
41 to be happy. Regarding negatives, Ms. Malloy felt that the old schoolhouse adjacent
42 to Burning Mountain Park was a tremendous eyesore. She said she did not like
43 taking her daughter there, because there was garbage, and barking dogs and
44 characters coming and going from the building. She felt it was a bad influence on
45 the downtown.

46 Ms. Malloy felt that the town was poised for great things.

47 Councilor Metzger asked if Ms. Malloy was currently teaching. Ms. Malloy said no,
48 that she had a three-year-old at home and felt it was not right for her to work
49 **nurturing other people's kids, while someone else nurtured her child.** She was

1 home, and had decided to take on her father's business designing kitchens and
2 selling cabinets.

3 Councilor Owens asked what her vision was for the downtown. Ms. Malloy said that
4 she felt the town needed the infrastructure to support the trails system that was
5 making New Castle destination **place. The town needed a coffee shop; Bob's Bikes**
6 could be supported. Cute retail where people wanted to pop in and buy soaps.
7 Restaurants and retail. A Walkable downtown. On her wish list would be a bed and
8 breakfast and brewery.

9 Councilor G Riddile asked what Ms. Malloy thought as the low-hanging fruit was.
10 Ms. Malloy said the trails system was it. Perhaps bike paths that families could use.
11 Interconnected walkability.

12 Councilor Leland asked what the demographic she represented wanted from the
13 council. Ms. Malloy said a meet-up place. A recreation center would be really nice.
14 Mayor A Riddile asked how Ms. Malloy would find the time to serve on the council
15 with a small child and starting up a new business. Ms. Malloy said she had asked
16 herself the very same question. She said that she had a lot of respect for what the
17 council did.

18 Councilor Leland explained the additional responsibilities that were possible, saying
19 it took a lot of time. Councilor Owens said he has two small children and a full-time
20 job, but said that if Ms. Malloy were determined and she had good family support,
21 she could do it.

22

23 ~~Consider Letter of Interest from Ryan Wilch for Appointment to Open~~
24 ~~Council Seat - Withdrawn~~

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26 Mayor A Riddile thanked each of the applicants for their interest in serving on the
27 town council, and said that there were other opportunities to serve on town
28 committees if they were interested. He explained the voting process.

29

30 Clerk Harrison passed out ballots to each councilor.

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32 Clerk Harrison counted the votes submitted and told the council that the top two
33 candidates were Brad Gates and Greg Russi.

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35 Clerk Harrison passed out the second ballot to each councilor. After counting the
36 votes on the second ballot, Clerk Harrison told the council that their new member
37 was Greg Russi. Mayor A Riddile thanked each candidate.

38

39 Clerk Harrison issued the oath of office to the newly appointed member of the town
40 council, Greg Russi.

41

42 John Harcourt: Cub Scout Funding Request

43 Mr. John Harcourt greeted the council. He explained that the local cub scouts had
44 been collecting food every year for their food drive. The first year they collected
45 2000 pounds of food, and the amount of food collected increased every year. Mr.
46 Harcourt said that the community was so generous, he thought they must have
47 reached some sort of record for donated food. He began researching it, and
48 discovered that Durham, North Carolina held the record at 559,000 pounds
49 collected in 24 hours. It equaled about one pound of food per person, based on

1 population. Mr. Harcourt said the food his scouts collected equaled approximately
2 1.5 pounds per person in New Castle, and he felt they could submit to the Guinness
3 **Book of World Records** a 'per capita' consideration, and see if they could set a world
4 record for New Castle.

5 Mr. Harcourt said he had contacted 9 News and they would partner in promoting
6 the effort, and advertise the challenge across the state. Mr. Harcourt said they
7 would create banners and flyers to advertise the food drive.

8 **Mr. Harcourt explained his scout pack's annual budget**, including how much the
9 raised with fundraiser events and how those funds were spent.

10 Mr. Harcourt asked the council if they would consider donating \$500 to help with
11 the cost of posters, banners and flyers.

12 Mayor A Riddile said that Mr. Harcourt did a great job with the cub scouts and he
13 should be proud of his pack.

14 Councilor Leland asked if the food they collected would go to the local Lift-Up (at
15 the River Center), and Mr. Harcourt said it would.

16 Administrator Baker said the fund could come from the special events line item.

17 MOTION: Councilor Leland made a motion to approve a \$500 donation to
18 Cub Scouts Pack 221 for the food drive. Mayor A Riddile seconded the
19 motion.

20 Discussion: Councilor Owens said that he felt that any group that contributed so
21 much to the community deserved the funds to further their efforts.

22 The motion passed unanimously.
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25 Funding Request: Public Information Officers/Incident Command System
26 Conference

27 Administrative Assistant Debbie Nichols explained to the council that the Public
28 Information Officers group began with the FEMA training in 2015. The PIO group
29 will host a 1.5-day conference that would focus on the use of drones in
30 emergencies. Admin. Asst. Nichols asked the council for \$500.00 that would help
31 provide assorted bakery items for the welcome table on both mornings. The total
32 cost for the breakfast will be \$2,200.00 for 300 people for both days. The food will
33 come from Burning Mountain Bakery & Deli, which is the new restaurant in New
34 Castle.

35 Admin. Asst. Nichols said that Tara Energy Partners and Garfield County would also
36 provide funding for the event, and the registration fees would help offset the costs.

37 Councilor Metzger asked if the towns of Silt and Rifle would provide funding, and
38 Admin. Asst. Nichols said they would not. Councilor Metzger voiced concern that Silt
39 and Rifle seemed to be uninvolved and that New Castle was providing funding for
40 the event. She asked if the PIO Group was something Ms. Nichols was involved in
41 on her own, or if it was work-related. Administrator Baker explained that the PIO
42 Group was organized through the FEMA training the town staff had attended in
43 2015, and was work-related. He said the PIO Group was a critical element in the
44 Incident Command System hierarchy, and the PIO Group was the most organized
45 and met regularly.

46 Mayor A Riddile said that the PIO Group was extremely important and he felt the
47 time would come where the town would have to be prepared for a major event.

48 Councilor G Riddile agreed, and Admin. Asst. Nichols said that the PIO Group
49 members included CMC, Carbondale Fire, Garfield County, Communications and the

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1 GarCo Sheriff, BLM, the US Forrest Service, Valley View Hospital, Grand River
2 Hospital and CDOT. Mesa County, who was very organized, would be one of the
3 Guest Speakers at the conference. Admin. Asst. Nichols said that both Pitkin and
4 Eagle Counties had been invited to the conference as well.
5 Mayor A Riddile thanked Administrative Assistant Nichols for her hard work, and
6 asked her to provide the council with an update after the conference.

7

8 MOTION: Mayor A Riddile made a motion to approve a \$500 donation to the
9 PIO Group Conference. Councilor Leland seconded the motion and it passed
10 with Councilor Metzger voting no.

11

12 Consider Police Department Organizational Development Proposal
13 Police Chief Tony Pagni said that since he had become chief, he learned how
14 important it was to collaborate with other agencies. He felt that Administrative
15 Assistant Nichols was not only learning public information officer skills, she was
16 networking with agencies and people that would be vital should there be an
17 emergency.

18 Chief Pagni told the council that he and Administrator Baker had been working for a
19 **number of months on 'teambuilding' within the police department. He said that in**
20 the ten years he had been with New Castle, the police department had vacancies
21 and rollovers and loss of officers to other agencies. He said that for the first time in
22 many years, the department was fully staffed with officers on the street
23 independently. Chief Pagni also said he had pursued and completed the new police
24 facility, upgraded equipment and increased training to assist with employee
25 retention. Last, he said he wanted his officers to be a family, and feel they had
26 opportunities for career growth, not just warm bodies to occupy a patrol car. In an
27 effort to create the environment he wished to have in the police department, he
28 had spoken to several resources, and settled on James Kent with the JKA Group.
29 Mr. Kent submitted a proposal that was in the council packet. Chief Pagni asked the
30 council for their direction on whether he should pursue the contract with JKA Group.
31 Administrator Baker reiterated the progress Chief Pagni had made in the police
32 department. He also said that he and the chief felt if the police officers were
33 expected to be experts at community policing, that it started within the
34 department. They felt the officers would benefit from the organizational
35 development **effort to further enhance the department's accomplishments.**

36 Administrator Baker said that the training had not been budgeted, but the costs
37 would be tracked and included in the 2017 budget.

38 Mayor A Riddile said that Chief Pagni had done a wonderful job with the police
39 department, and said everyone had heard great comments about the community
40 policing effort, and felt the training would benefit the department and help with
41 officer retention. The \$8,500 that the training would cost was less that it would cost
42 to recruit and train new officers. Mayor a Riddile said he had ridden with all but two
43 of the officers, and they all loved New Castle and their jobs. He also said there was
44 incentives out there, such as signing bonuses with other agencies, which made it
45 hard to retain officers. He felt that the money was small by comparison to the
46 benefit. Councilor Owens said that statistically, it costs an organization thirty to fifty
47 percent of salary to rehire a position.

48 Chief Pagni said he felt the training was a significant, perhaps vital step towards
49 officer retention. He also said that the annual training budget for the department

1 was about \$5,000, and because he had received grant funds from P.O.S.T. for
2 training, he had not used the training budget.
3 Councilor Leland said his own thought about community policing was things that
4 the officers could do, like working the crosswalk at the market. He had not thought
5 about what that meant internally in the department, what it meant to the
6 department, and how the officers could help one another in their shared
7 commitment to community policing. He felt the proposed training was a step in that
8 direction. Chief Pagni said that several officers working together at a special event
9 was an anomaly and that often times they worked alone, on duty, answering calls
10 for service and solving their own problems. Then they end up in a group dynamic,
11 four people with a chain of command, and the officers can be uncertain what their
12 role is. The training is meant to help them understand their roles and to develop a
13 harmonious relationship.

14 Councilor Owens asked if the organizational development training would be in
15 addition to other support, and Chief Pagni said yes. Councilor Owens said that
16 provided the salaries were competitive, people were generally willing to stay with a
17 lower-paying position where they liked what they did and the people they worked
18 with, so strengthening the team and environment was a great plan for retention.
19 Councilor G Riddile asked if the training was the sustainability plan, or if it was
20 meant to point out the greater path sustainability. Chief Pagni said that he felt it
21 would point him in the direction of sustainability, but he did not yet know what the
22 outcome would be.

23
24 Robert Haywood, lifetime New Castle resident and former council member. Mr.
25 Haywood asked if the police salaries were competitive. He said the New Castle
26 officers were great, and they loved where they were, but he was interested to
27 understand if the town was taking care of the people who risked their lives to take
28 care of the town. Mayor A Riddile said that the council looked at it every year, and
29 Administrator Baker said they would look at it again. Mr. Haywood said when he
30 was on council he had heard concern from the officers at the time that the salaries
31 were not competitive. Administrator Baker said he and Chief Pagni would review the
32 police department compensation again.

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34 MOTION: Mayor A Riddile made a motion to approve up to \$8,500 for
35 contract services with James Kent & Associates for Police Department
36 Organizational Development. Councilor Owens seconded the motion and it
37 passed unanimously.

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41 Consider Awarding Water Treatment Plant Contract
42 Town Engineer Jeff Simonson reviewed the project bids for the council. He said that
43 he and Public Works Director John Wenzel had thoroughly reviewed each bid, then
44 followed up by interviewing the two lowest bidders, which were ConSy Construction
45 and Mueller Construction.
46 Administrator Baker reviewed the costs of the project, noting that the bids had
47 come in approximately \$238k higher than originally anticipated. He said that the
48 reserve fund balance at the end of 2015, and after the audit was complete, was
49 \$2.15 million. In addition, 2016 had been very strong in terms of new building.

1 There were 28 new homes compared to the anticipated 14, which increased the tap
2 fee revenues by \$100k. The projected 2016 year-end balance, if the project was
3 fully funded, would be **\$1.128 million, which still exceeded the council's target**
4 amount of \$1 million.

5 There were a few hundred thousand dollars of costs that could be trimmed out of
6 the project, but those things that could be eliminated would need to be done in the
7 future and it would be more costly to do in the future.

8 Administrator Baker said that staff recommended approving full funding of the
9 project.

10 Mayor A Riddile asked what soft costs were. Engineer Simonson said that they were
11 inspection and testing during the project, and construction management. He also
12 explained that the expansion of the water treatment plant would allow New Castle
13 to build out Lakota Canyon Ranch and Castle Valley Ranch as they were master
14 planned.

15 Councilor Russi asked if the mill passed some years ago could be used before rates
16 were increased to offset costs. Administrator Baker said that staff had spoken with
17 the town attorney last about about the mil levy, and that it would be readdressed
18 before a rate increase was considered.

19 Mayor A Riddile asked when the project would begin. Engineer Simonson told the
20 council that if the council approved, he expected he could have Mueller Construction
21 under contract within a few weeks. The project would take 180 days. Cost overruns
22 were not contemplated in the contract, but 5% was standard, and it was smart to
23 anticipate them.

24 Mr. Bobby Haywood asked if the impact to the Elk Creek Subdivision had been
25 considered. Engineer Simonson said the plant work would all be on site, and the
26 only day there may be some disruption when the filters were delivered.

27 Councilor G Riddile asked if there was anything else in town that was high risk that
28 the money could be needed for. Administrator Baker said that the council had
29 projected two capital projects in the strategic plan over the next four years. For
30 2017-2018 was the raw water system, and for 2019-2020 was the South Side
31 Interceptor. Both will require DOLA grants which is why they target reserve needed
32 to be kept as high as possible, to ensure funding if needed.

33 MOTION: Councilor Leland made a motion to award the contract for the
34 Water Treatment Plant Expansion to Mueller Construction Company in the
35 amount of \$1,291,377.00 and instructed staff to prepare the contract.

36 Councilor Russi seconded the motion and it passed unanimously.

37

38 Consider Town-Owned Land Request for Proposal

39 Administrator Baker **refreshed the council's prior discussion regarding the two**
40 town-owned lots, one at 6th and Main Street, and the other at Kamm Avenue and
41 Main Street. He said that there had already been interest in the Request For
42 Proposal (RFP) as he had receive some calls. The council felt the proposed RFP was
43 good, although Councilor Leland was concerned that similar to the Kuersten
44 Property RFP, it was not very specific on what the town was looking for, though he
45 was not certain was more specific language may be. Mayor A Riddile said that there
46 was commercial/retail with residential listed, and he felt that was specific enough.
47 Councilor G Riddile felt the project overview section of the RFP explained it well.
48 Administrator Baker said he purposefully referred to the zoning code in the RFP so
49 potential developers could read it and understand the zone district requirements

1 and allowable uses. Councilor Russi felt that adding a sentence in the language
2 encouraging proposers to read the code text, and the council agreed.
3 Administrator Baker said the RFP will be advertised on the town website and in the
4 Post Independent, and will be sent to specific entities that had expressed interest in
5 the properties previously.
6 Councilor Metzger asked if it would be appropriate to tell proposer that the council
7 was interested in a replica of the historic train depot on the Kamm Lot, and the
8 council agreed that it could, but they did not want to limit the development by
9 requiring that design.
10 The council agreed that Administrator Baker should make the text changed, and
11 issue the RFP.
12
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14 Consider Ordinance TC-2016-6 – An Ordinance of the New Castle Town
15 Council Amending Section 1.16.040 of the New Castle Municipal Code
16 Regarding Cancellation of Elections (first reading)

17 Clerk Harrison explained that the town code had included some specific language
18 related to cancellation of the election that was not in line with the recently changed
19 statutes. The ordinance was merely bringing the town code in compliance with the
20 Municipal Election Code.

21 MOTION: Mayor A Riddile made a motion to approve Ordinance TC-2016-6,
22 An Ordinance of the New Castle Town Council Amending Section 1.16.040
23 of the New Castle Municipal Code Regarding Cancellation of Elections on
24 first reading. Councilor G Riddile seconded the motion and it passed on a
25 roll-call vote: Councilor Hazelton: yes; Mayor A Riddile: yes; councilor
26 Leland: yes; Councilor Owens: yes; Councilor G Riddile: yes; Councilor
27 Metzger: yes; and Councilor Russi: yes.
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30 MOTION: Councilor A Riddile made a motion to approve Ordinance TC-
31 2016-6, An Ordinance of the New Castle Town Council Amending Section
32 1.16.040 of the New Castle Municipal Code Regarding Cancellation of
33 Elections on first reading. Councilor G Riddile seconded the motion and it
34 passed on a roll-call vote: Councilor Hazelton
35

36 Mr. Haywood told the council that the stop sign on Midland Avenue, at 2nd Street
37 was problematic in that many people did not stop. He was concerned that someone
38 was going to be injured. He felt that there needed to be a solution, perhaps some
39 speed reducer. He said that in Eagle they installed a diagonal pan, similar to a
40 water pan, which slowed vehicles down, but did not interfere with snowplowing.
41 Councilor Hazelton said he understood the concerns, and saw the issues because he
42 lived on Midland Avenue. He felt there could be a neighborhood meeting to discuss
43 the issues. Administrator Baker said he and Chief Pagni would organize it.
44

45 Consider Ordinance TC-2016-7 – An Ordinance of the New Castle Town
46 Council Amending Chapter 10.20 of the New Castle Municipal Code
47 Regarding Abandoned Vehicles (first reading)

48 Chief Pagni said the ordinance was a result of concerns brought to the council
49 regarding storage on the Kamm Lot and other public properties. He said that in the

1 process of getting people to remove their vehicles from the property he discovered
2 **some old code sections that were impeding the police department's ability to**
3 efficiently deal with abandoned vehicles because it required a court order. It also
4 was not in alignment with the Model Traffic Code. The ordinance was to clean up
5 the municipal code to be aligned with the 2010 Model Traffic Code.
6 MOTION: Councilor a Riddile made a motion to approve Ordinance TC-
7 2016-7, An Ordinance of the New Castle Town Council Amending Chapter
8 10.20 of the New Castle Municipal Code Regarding Abandoned Vehicles on
9 first reading. Councilor Owens seconded the motion and it passed on a roll-
10 call vote: Mayor A Riddile: yes; Councilor Owens: yes; Councilor Russi: No;
11 Councilor Leland: yes; Councilor Metzger: yes; Councilor G Riddile: yes; and
12 Councilor Hazelton: yes.

13 14 Consent Agenda

15 Minutes of the August 16, 2016 meeting

16 August Bills of \$513,352.71

17 City Market 3.2% Beer Liquor License Renewal

18 Resolution TC-2016-19 - Approving an MOU with the Bureau of Land Management

19 Support Letter for GWS Trails Grant Application

20 MOTION: Councilor Russi made a motion to approve the consent agenda.
21 Councilor G Riddile seconded the motion and it passed unanimously.

22 23 Staff Reports

24 Town Administrator – Administrator Baker asked staff was considering the town
25 Christmas party. It had been suggested that it could be at the Lakota Recreation
26 Center or the Community Center because having it in a restaurant can get crowded.
27 His concern was that it would end up being a lot of work for the staff, unless the
28 caterer performed all the work. The council felt the Lakota Recreation Center was a
29 good idea. Administrator Baker said he would come back to the council with the
30 plans. Administrator Baker told the council that the RFTA Park and Ride would be
31 the following morning at 9:30 a.m. The GFMLD and RFTA would attend, and the
32 mayor would make some brief remarks. Administrator Baker told the council that
33 Hannah Bihr in the Recreation Department was expecting, and would be reducing
34 her hours to part-time. The department will be looking for a part-time person.
35 Councilor G Riddile asked if the new Director, Sax Vue, could come to the next
36 council meeting and speak to the council a little more about his goals and vision for
37 the department. Administrator Baker said he would have Director Vue come to the
38 next public works committee meeting. Administrator Baker said he would be
39 mediating the CLEER/CORE Retreat on September 9 from 1pm to 3pm.
40 Last, Administrator Baker said staff had wanted to schedule time for council
41 pictures. He asked the council if they wanted staff to bring in a professional
42 photographer, or if Kim Rider could do it. The council felt Ms. Rider would do a
43 great job. Councilor Leland asked that Clerk Harrison make sure to remind the
44 council that photographs would be done so they could wear nice clothing.

45 Town Clerk – Clerk Harrison told Councilor Russi that she had an iPad for his use if
46 he wished, and said she could provide him printed reference materials as well. Clerk
47 Harrison told the council that there had been no write-in candidates, therefore Art
48 **Riddile was the only candidate for the mayor's seat. She said that because the**
49 election was coordinated with the county, and because there were ballot questions,

Town Council Meeting
Tuesday, September 6, 2016

1 his name would still appear on the ballot. Ballot content would be certified to the
2 county by Friday, September 9. She said that because the county was running the
3 election, it made it much easier for the clerk's office staff. Clerk Harrison told the
4 council that there had been questions from the new councilors about complaints
5 they had received about high water bills. She explained the process that her staff
6 used to assist customers when they had high bills.

7 Town Planner -

8 Public Works Director -

9

10 Commission Reports

11 Planning & Zoning Commission – nothing to report

12 Historic Preservation Commission – nothing to report

13 Climate Action Advisory Committee – nothing to report

14 Senior Program – nothing to report

15 RFTA – meeting Thursday – Mayor A Riddile said there would be a short ceremony
16 at the new park and ride the following morning. He also asked Councilor Russi if he
17 would like to be the alternate for RFTA and he said yes.

18 AGNC – nothing to report

19 GCE – nothing to report

20

21 Council Comments

22 Councilor G Riddile said had received a phone call from Lucy Upson and he
23 understood the other council members has as well. He said he did not know what to
24 do for her. Administrator Baker said that Ms. Upson was complaining about the
25 neighbors who run a home woodworking business. He said he wanted Planner Cain
26 to address her concern and determine whether their business was within the code
27 limitations. Otherwise, he felt there was not much else that could be done. There
28 seemed to be no fix for the extensive complaints from Ms. Upson. He told the
29 council that he would contact Ms. Upson the following day.

30 Councilor Leland said that the last newsletter was jammed with information, and
31 that he already had enough for another newsletter. He felt it may be an advantage
32 to begin publishing the newsletter every other month.

33 Councilor Leland said that there had been a time when the council would meet in
34 other locations, such as the school or in Lakota and he missed it.

35 Councilor Leland asked clerk Harrison if they would consider committee
36 assignments at the next council meeting, and she confirmed it.

37 Councilor Russi thanked Brandy Copeland for her attendance, and hoped she would
38 consider a seat on another town committee.

39 Councilor Hazelton said he had a resident speak to him about their concern of the
40 fire hydrants on 4th and 6th Streets being located so close to the planter boxes.

41 Mayor A Riddile said someone had come to a council meeting and voiced the same
42 concern, and Public Works Director John Wenzel had explained that there was
43 enough space for the hydrant to be used. Administrator Baker said he would follow
44 up with Director Wenzel.

45 Councilor Owens said that he had received a call about the interchange bridge being
46 rusty, and wanted to know who inspected the bridges. Administrator Baker said he
47 would look into it. Councilor Owens said there was also graffiti on the bridge, and
48 asked if there meaning to the images/letters. Chief Pagni said it was a small, local
49 group of vandals. He said there was actually a felony graffiti case whose purported

1 members were all under the age of fourteen, but he could not say for certain who
2 else was currently tagging.

3 Councilor Russi said that when he lived in NW Denver, they had a team that went
4 out every weekend to paint over the tags. That let the groups know their tags
5 would not last and it eventually they stopped tagging. He felt it might be something
6 to consider for New Castle.

7 Councilor Owens asked if the police department had bicycle cops. Chief Pagni said
8 they did have a couple bikes for the cops, but it was not a popular form of
9 transportation because it make them too warm. They preferred an air-conditioned
10 vehicle that also gave them increased mobility.

11 Councilor Owens asked about a lane reduction on Main Street. Administrator Baker
12 said Councilor G Riddile was brainstorming the idea, because two bike lanes were
13 probably needed on Main Street. He said he would pursue it if the council wanted
14 him to. The council agreed.

15 Councilor Owens asked what the expectation was for council members for Burning
16 Mountain Festival. Mayor A Riddile said he should come when he could.

17 Councilor Metzger asked if the P&Z seat had been advertised, and Clerk Harrison
18 said it had been advertised, but she had not received any letters of interest for it.

19 Councilor Metzger asked Ms. Copeland if she would be interested, and Ms. Copeland
20 said she would come to the meeting.

21 Councilor Metzger said she had run across the Main Street Program through DOLA,
22 and wondered about it. Councilor Leland said the RREDC was going to include New
23 Castle in the Main Street Program when they were still in existence, but even
24 though the cost was lower, it was still too expensive for New Castle to afford.

25 Councilor Metzger thought the council should recognize Noreen Nolan for her hard
26 work on the Community Market. Councilor Leland said he was working on a
27 proclamation.

28 Councilor Metzger said she had read the newsletter and there was a council
29 meeting date that was incorrect.

30 Mayor A Riddile said that the Town of Silt had installed a jumbotron near the
31 roundabout and it was pretty neat.

32 Mayor A Riddile said that the Pyro Memorial Dedication would be at noon on
33 Saturday. The statue was set, there were busses to move people from downtown to
34 Grand River Park and back. – pyro memorial noon Saturday – statue is set –
35 busses to move people

36 councilor Metzger thanked Mayor A Riddile for the efforts on the Pyro Memorial, and
37 he said that it had been an unbelievable effort from many people.

38

39 MOTION: Councilor Leland made a motion to adjourn. Mayor A Riddile
40 seconded the motion and it passed unanimously.

41

42 The meeting adjourned at 9:47 p.m.

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6 **New Castle Town Council Meeting**
7 **Tuesday, September 20, 2016, 7:00 p.m.**
8
9

10 **Call to Order**

11 Mayor Art Riddile called the meeting to order at 7:00 p.m.
12

13 **Pledge of Allegiance**

14
15 **Roll Call**

16 Present	Councilor Metzger
	Councilor Hazelton
	Mayor A Riddile
	Councilor Russi
	Councilor Leland
	Councilor G Riddile
22 Absent	Councilor Owens

23
24 Also present at the meeting were Town Administrator Tom Baker, Town Clerk
25 Melody Harrison, Town Planner Tim Cain, Public Works Director John Wenzel and
26 members of the public.
27

28 **Meeting Notice**

29 Town Clerk Melody Harrison verified that her office gave notice of the meeting in
30 accordance with Resolution TC-2016-1.
31

32 **Conflicts of Interest**

33 There were no conflicts of interest.
34

35 **Agenda Changes**

36 Clerk Harrison asked to have the September 6, 2016 minutes removed from the
37 consent agenda. The council agreed.
38

39 **Citizen Comments on Items not on the Agenda**

40 Bill Wentzel, 459 Silverhorn Drive. Mr. Wentzel told the council that he was on the
41 Pyro Memorial Board, and he thanked the council and staff for their assistance. He
42 said the board had expected that there would be community support, but they did
43 not realize how it would take off and it was exciting. Mr. Wentzel said it was an
44 honor to have been part of the effort. He gave the council an update. The board
45 had raised approximately \$118k, and he thanked the council for the starter money
46 of \$30k. He said they were wrapping up some corporation and tax issues. They
47 were also looking at some signage suggested by the Major General. They were also
48 working on some security enhancements for the memorial. He shared that the
49 board felt the memorial was a little vulnerable sitting right off the parking lot, but

1 they felt bollards could be installed to protect the statue. He said they still had
2 some funds that could go towards the security needs, and hoped that the town had
3 a resource to purchase bollards. Mr. Wentzel said the memorial would be dedicated
4 to the town, but said they did not have funding to hire an attorney to write a
5 dedication agreement, and asked if that was something the town could do. The
6 council agreed to contact the town attorney regarding an agreement.
7 Mr. Wentzel thanked the council again.

9 **Consultant Reports**

10 Consultant Attorney – not present.

11 Consultant Engineer – not present.

14 **Items for Consideration**

16 **Presentation of Frank J. Breslin Plaque and Gavel to Daughter Sara Malloy**

17 Mayor A Riddile presented the crystal gavel and plaque to Ms. Sara Malloy,
18 daughter of former Councilor and Mayor, Frank Breslin. Ms. Malloy thanked the
19 council for honoring her father.

21 **Proclamation Honoring Noreen Nolan**

22 Mayor A Riddile read a proclamation honoring Noreen Nolan into the record. The
23 council thanked Ms. Nolan for her hard work and dedication on the Community
24 Market.

26 **Consider Extension of CUP Fee Waiver**

27 Planner Cain explained to the council that in most of the downtown area the zone
28 district allowed for conditional uses. The fee to apply for a conditional use permit
29 was \$250.00. Numerous downtown businesses had taken advantage of the fee
30 waiver. The fee waiver was expiring, and Planner Cain recommended that council
31 consider extending it an additional three years.

32 **MOTION: Councilor Leland made a motion to approve a three-year**
33 **extension of the conditional use permit fee waiver. Councilor G Riddile**
34 **seconded the motion and it passed unanimously.**

36 **Consider Committee Assignments**

37 Mayor A Riddile told the council that it was important that those who were on the
38 finance committee respond as quickly as possible so finance could meet deadlines,
39 etc. Councilor Hazelton asked if there was any way they could get a text, because
40 he does not always have his town tablet with him. Administrator Baker said he felt
41 that could be done.

42 Clerk Harrison told the council that the committee assignments in the packet were
43 the ones decided on at the organizational meeting in April after the election. She
44 said she had taken the liberty of putting Councilor Russi's name in where Frank
45 Breslin had been since he took the seat.

46 The council discussed the various committees and decided who would sit on which
47 committee. Clerk Harrison said she would update the calendar and provide that to
48 the council.

1 **Consider Resolution TC-2016-20 – Ratifying Prior MOUs and IGAs**

2 Clerk Harrison explained to the council that the charter required that IGAs and
3 MOUs be approved by resolution. The resolution was to ratify current agreements
4 that were in place.

5 **MOTION: Mayor A Riddile made a motion to approve Resolution TC-2016-**
6 **20 – A Resolution of the New Castle Town Council Ratifying Various**
7 **Intergovernmental Agreements Heretofore Approved by Town Council.**
8 **Councilor Leland seconded the motion and it passed unanimously.**

9
10 **Consider Resolution TC-2016-21 – Amending the Fee Schedule**

11 Clerk Harrison told the council that with the successful negotiation of the Mountain
12 Waste contract, the fee schedule needed to be updated to reflect the new, slightly
13 higher rates for trash and recycle collection.

14 **MOTION: Mayor A Riddile made a motion to approve Resolution TC-2016-**
15 **21, A Resolution of the New Castle Town Council Updating the Directory of**
16 **Fees and Charges. Councilor Leland seconded the motion and it passed**
17 **unanimously.**

18
19 **Consider Ordinance TC-2016-6 - An Ordinance of the New Castle Town**
20 **Council Amending Section 1.16.040 of the New Castle Municipal Code**
21 **Regarding Cancellation of Elections (second reading)**

22
23 **MOTION: Councilor G Riddile made a motion to approve Ordinance TC-**
24 **2016-6, An Ordinance of the New Castle Town Council Amending Section**
25 **1.16.040 of the New Castle Municipal Code Regarding Cancellation of**
26 **Elections on second reading. Councilor Metzger seconded the motion and it**
27 **passed on a roll call vote: Mayor A Riddile: yes; Councilor Leland: yes;**
28 **Councilor Metzger: yes; Councilor G Riddile: yes; Councilor Russi: yes and**
29 **Councilor Hazelton: yes.**

30
31 **Consider Ordinance TC-2016-7 - An Ordinance of the New Castle Town**
32 **Council Amending Chapter 10.20 of the New Castle Municipal Code**
33 **Regarding Abandoned Vehicles (second reading)**

34
35 **MOTION: Councilor Leland made a motion to approve Ordinance TC-2016-**
36 **7, An Ordinance of the New Castle Town Council Amending Chapter 10.20**
37 **of the New Castle Municipal Code Regarding Abandoned Vehicles on second**
38 **reading. Councilor Metzger seconded the motion.**

39 Discussion: Councilor Russi said that there had been information at the prior
40 meeting about the adopted Model Traffic Code (MTC) to which the town code would
41 default. He asked about the notice requirements in the MTC. Councilor Russi said
42 that the old code had unnecessary due process that was problematic for the police.
43 He said he was uncomfortable with the lack of due process in the proposed code,
44 and he hoped to see the MTC. He was concerned that the trigger for enforcement
45 could be a citizen complaint; rather, he preferred that an officer should have to
46 make an observation that would trigger the enforcement action. Administrator
47 Baker said that the ordinance could be tabled until the next meeting and more
48 information provided. The council agreed.
49 Councilor Leland withdrew his motion.

1 **Mueller Construction Contract**

2 Administrator Baker explained that the contract was for the water treatment plant
3 expansion. It was a 1,291,377.00 contract. There were three contracts. The Mueller
4 contract. Second was WesTech for \$553k, which had already been signed, but there
5 was a change order that Engineer Simonson had already approved and needed
6 council approval. The third was with Timberline for tele metrics for \$17k. The total
7 for the project was \$1.862 million dollars.

8 Administrator Baker asked the council if they would be willing to authorize the
9 mayor to sign the contracts once the town engineer and town attorney determined
10 the documents were in order.

11 **MOTION: Councilor Russi made a motion to authorize the mayor or mayor**
12 **pro tem to sign the water treatment plant contracts upon staff**
13 **recommendation. Mayor A Riddile seconded the motion and it passed**
14 **unanimously.**

15
16 **Consent Agenda**

17 ~~Minutes of the September 6, 2016 meeting~~ Removed from agenda
18
19

20 **Staff Reports**

21 Town Administrator – Administrator Baker told the council that the developer for
22 the senior housing project expected to begin the project in the spring of 2017. He
23 said that the PIO conference on emergency planning and drones had been
24 cancelled. Administrator Baker thanked the council for their participation in the
25 retreat. He felt it had gone well, and he would have all the information compiled
26 and to the council in October. He requested that the council consider one three-
27 hour budget meeting. The budget could be delivered to the council on Friday,
28 October 7, 2016 in a short, special meeting, and then the council could consider the
29 budget at the regular meeting on October 18, 2016.

30 **MOTION: Councilor Leland made a motion to hold a special town council**
31 **meeting on Friday, October 7, 2016 at 11:00 am. Mayor A Riddile seconded**
32 **the motion and it passed unanimously.**

33 Administrator Baker said he and Councilor Russi would be meeting with the
34 Carbondale Council on Arts and Humanities (CCAH) because they have an idea for a
35 new project. They would retrofit an old school bus as a mobile studio for children in
36 Parachute, Rifle, Silt and New Castle. He had invited a number of additional people
37 to the meeting to find out if there was any interest.

38 Town Clerk – Clerk Harrison told the council that there had been a question
39 regarding pro/con statements for ballot issues. She said ballot issues were TABOR.
40 New Castle had ballot questions that were not TABOR so no pro/con statements
41 were necessary. Last, Clerk Harrison told the council that her Deputy, Mindy Andis
42 had received her designation as a Certified Municipal Clerk.

43 Town Planner - not present

44 Public Works Director – not present
45

46 **Commission Reports**

47 Planning & Zoning Commission – nothing to report

48 Historic Preservation Commission – nothing to report

49 Climate Action Advisory Committee – nothing to report

50 Senior Program – nothing to report

1 RFTA – nothing to report
2 AGNC – nothing to report
3 GCE – Councilor Russi said that Administrator Baker had done a good job
4 moderating the meeting between CORE and GCE.
5

6 **Council Comments**

7 Councilor Metzger asked if anyone knew how Bob Gordon was doing. Mayor A
8 Riddile said that Jeff Simonson had indicated he was doing okay.
9 Councilor Metzger asked if staff had spoken to Hilltop and Administrator Baker said
10 he had called them, but they had not returned the calls.
11 Councilor Metzger asked if anyone was looking at the Walters property, and
12 Administrator Baker said that RFTA was looking at it for a temporary park and ride.
13 Councilor Metzger said that it did not seem like there were very many people using
14 the park and ride. The council discussed briefly it briefly, and suggested that signs
15 could be posted and flyers could be passed out on the busses.
16 Councilor Metzger wondered how many people got the weekly e newsletter.
17 Administrator Baker said there were 273 subscribers.
18 Councilor Metzger asked how many people got the chamber newsletter, and Clerk
19 Harrison said that everyone who received a water bill received the chamber
20 newsletter. More than 1500 a month.
21 Councilor Metzger asked if anyone had submitted an RFP for the town-owned
22 property. Administrator Baker said the deadline was September 30, and none had
23 been submitted yet.
24 Councilor Metzger felt that school superintendent could come to council again, for a
25 substantive conversation.
26 Councilor Metzger asked about the town Christmas party. Administrator Baker said
27 that he had looked at the options, and felt that having the Christmas Party at 2
28 Coronas or Elk Creek would be great. It would alleviate the staff from having to
29 work the party if it were held in the Community Center. Mayor A Riddile said he felt
30 2 Coronas would be best.
31 Councilor Hazelton said he would be roasting chilies at the Community Market and
32 hoped everyone would be there.
33 Councilor Leland said Bill Wentzel was present representing the Pyro committee.
34 There were four other people on that committee, and he felt the town should thank
35 all the board members as they had thanked the town.
36 Councilor Leland said that Rob Jones was now the Chief of Colorado River Fire &
37 Rescue. He and Mayor A Riddile wanted to invite Chief Jones to a council meeting.
38 Councilor Leland said that Councilor Russi had spoken at the last council meeting
39 about the mill levy, and he explained what was still available for the town to use
40 should they decide to utilize it.
41 Councilor G Riddile thanked public works and Grand River Construction for their
42 help with pump track.
43 Mayor A Riddile said there was a home on B Avenue that had burned down. He
44 asked what the council could do to assist. After a brief discussion, they agreed that
45 staff could work on collecting some matching donations for them.
46 Mayor A Riddile thanked the staff and Administrator Baker for a good council
47 retreat.
48

49 **MOTION: Councilor Metzger made a motion to adjourn. Councilor Hazelton**
50 **seconded the motion and it passed unanimously.**

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The meeting adjourned at 8:31 p.m.

Respectfully submitted,

Mayor Art Riddile

Town Clerk Melody Harrison, CMC

DRAFT

TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - September 2016

9/2016 INVOICES PAID	251,739.60
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (3)	164,047.22
IRS EFTPS (2)	35,577.01
CAFÉ PLAN REIMBURSEMENTS	2,029.31
CREDIT CARD FEES	970.67
DEPOSIT SLIP ORDER	<u>166.83</u>
9/2016 TOTAL PAYMENTS	<u>\$ 459,660.25</u>

LESS CAPITAL EXPENDITURES *	(25,230.02)
LESS CHARGE-BACKS **	(1,610.90)
LOAN PAYMENTS/DEPOSIT REFUNDS	<u>(14,592.59)</u>

9/2016 OPERATING EXPENSES: 418,226.74

*** CAPITAL:**

O.J. Watson Co.	13,680.00
SGM	<u>11,550.02</u>
Total	<u>25,230.02</u>

****CHARGE-BACKS:**

Garfield & Hecht	835.90
SGM	<u>775.00</u>
Total	<u>1,610.90</u>

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
96	A-1 Heating & Cooling	S-3520	repair a/c -T/h	09/13/2016	646.39	.00	646.39	45424	09/28/2016
Total 96:					646.39	.00	646.39		
101	A-1 Traffic Control & Barric	35665	traffic control-bmf	09/12/2016	347.00	.00	347.00	45425	09/28/2016
Total 101:					347.00	.00	347.00		
120	ABC Tree Care, Inc	6158	tree removal 1st & 7st-sts	08/04/2016	1,500.00	.00	1,500.00	45357	09/09/2016
		6159	tree removal 1st & 7st-sts	08/04/2016	3,400.00	.00	3,400.00	45357	09/09/2016
		6160	tree trimming rgordon pk-sts	08/04/2016	990.00	.00	990.00	45357	09/09/2016
Total 120:					5,890.00	.00	5,890.00		
221	AFLAC	969632	cafe plan ins-bldg/planning	09/11/2016	134.50	.00	134.50	45426	09/28/2016
		969632	cafe plan ins-admin	09/11/2016	154.91	.00	154.91	45426	09/28/2016
		969632	cafe plan ins-ps	09/11/2016	319.18	.00	319.18	45426	09/28/2016
		969632	cafe plan ins-rec	09/11/2016	25.15	.00	25.15	45426	09/28/2016
		969632	cafe plan ins-pks	09/11/2016	31.88	.00	31.88	45426	09/28/2016
		969632	cafe plan ins-sts	09/11/2016	80.30	.00	80.30	45426	09/28/2016
		969632	cafe plan ins-water	09/11/2016	236.90	.00	236.90	45426	09/28/2016
		969632	cafe plan ins-w/water	09/11/2016	154.43	.00	154.43	45426	09/28/2016
Total 221:					1,137.25	.00	1,137.25		
281	AIS Industrial & Constructi	639191-00	supplies - wwtp	08/25/2016	66.80	.00	66.80	45427	09/28/2016
Total 281:					66.80	.00	66.80		
398	Ally Financial	0130001707	2016 tahoe pmt-ps	08/25/2016	9,462.98	.00	9,462.98	45356	09/09/2016
Total 398:					9,462.98	.00	9,462.98		
406	Alpine Bank	100855 9/16	cell phone case-w/water	09/10/2016	29.47	.00	29.47	45428	09/28/2016
		100855 9/16	cell phone cases-w/water	09/10/2016	75.24	.00	75.24	45428	09/28/2016
		100855 9/16	back up batteries-wwtp	09/10/2016	224.98	.00	224.98	45428	09/28/2016
		100855 9/16	scada parts-wwtp	09/10/2016	81.98	.00	81.98	45428	09/28/2016
		100855 9/16	various lab supplies-wwtp	09/10/2016	214.95	.00	214.95	45428	09/28/2016
		100855 9/16	various lab supplies-wwtp	09/10/2016	187.61	.00	187.61	45428	09/28/2016
		103677 9/16	meals for auction workers- P&S	09/10/2016	27.83	.00	27.83	45428	09/28/2016
		104337 9/16	electric air pump-rec	09/10/2016	60.34	.00	60.34	45428	09/28/2016
		104337 9/16	nets for mirco soccer-rec	09/10/2016	284.80	.00	284.80	45428	09/28/2016
		104337 9/16	adult soccer balls-rec	09/10/2016	54.25	.00	54.25	45428	09/28/2016
		18511 9/16	hose,grease gun-water dist.	09/10/2016	37.59	.00	37.59	45428	09/28/2016
		26324 9/16	control block assy-water dist.	09/10/2016	19.38	.00	19.38	45428	09/28/2016
		26324 9/16	boots becker-water	09/10/2016	67.50	.00	67.50	45428	09/28/2016
		26324 9/16	boots becker-water	09/10/2016	67.49	.00	67.49	45428	09/28/2016
		27744 9/16	lunch meals-admin	09/10/2016	29.79	.00	29.79	45428	09/28/2016
		27744 9/16	discussion beckley-admin	09/10/2016	31.48	.00	31.48	45428	09/28/2016
		27744 9/16	ics training meal-admin	09/10/2016	32.70	.00	32.70	45428	09/28/2016
		27744 9/16	const crew meal-liberty pk	09/10/2016	48.39	.00	48.39	45428	09/28/2016
		42362 9/16	meter valves-water	09/10/2016	655.00	.00	655.00	45428	09/28/2016
		42362 9/16	water meter valves-water	09/10/2016	194.75	.00	194.75	45428	09/28/2016
		42362 9/16	meals-w/water	09/10/2016	21.78	.00	21.78	45428	09/28/2016

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		87672 9/16	lemonade supplies-snap pr	09/10/2016	33.00	.00	33.00	45428	09/28/2016
		87953 9/16	radio ear pieces-ps	09/10/2016	91.70	.00	91.70	45428	09/28/2016
	Total 406:				7,274.92	.00	7,274.92		
446	Alpine Tire	1-GS135940	tires-08 ford pu-ps	08/30/2016	694.08	.00	694.08	45359	09/09/2016
	Total 446:				694.08	.00	694.08		
536	American Linen	LGRA182555	mats,mops cleaned-c.c.	09/01/2016	53.20	.00	53.20	45429	09/28/2016
		LGRA183141	mats,mops cleaned-c.c.	09/15/2016	53.20	.00	53.20	45429	09/28/2016
	Total 536:				106.40	.00	106.40		
671	Applied Concepts, Inc.	293541	2 new radar units-ps	08/19/2016	3,685.00	.00	3,685.00	45360	09/09/2016
	Total 671:				3,685.00	.00	3,685.00		
706	Aqua Tec Systems Inc	31291	float switch-wwtp	08/22/2016	144.70	.00	144.70	45430	09/28/2016
	Total 706:				144.70	.00	144.70		
838	Aspen House of Bounce, In	164	bouncy house-bmf	09/08/2016	800.00	.00	800.00	45361	09/09/2016
	Total 838:				800.00	.00	800.00		
961	B.A. Lawrence LLC	BA72016	annual blower svc-wwtp	07/23/2016	2,600.00	.00	2,600.00	45431	09/28/2016
	Total 961:				2,600.00	.00	2,600.00		
966	Background Information Se	101698	background check-rec	08/31/2016	54.70	.00	54.70	45362	09/09/2016
	Total 966:				54.70	.00	54.70		
1001	Baker, Thomas M.	9/2016	9/16 phone reimb-admin	09/01/2016	52.08	.00	52.08	45363	09/09/2016
	Total 1001:				52.08	.00	52.08		
1281	Bishop Plumbing, Heating,	176660	c.c. water heater	08/31/2016	147.91	.00	147.91	45432	09/28/2016
	Total 1281:				147.91	.00	147.91		
1393	Bob Adams Trucking	384209	vehicle tow-ps	08/14/2016	300.00	.00	300.00	Multiple	Multiple
		484625	abandon tow-ps	08/20/2016	150.00	.00	150.00	45364	09/09/2016
	Total 1393:				450.00	.00	450.00		
1888	Cadfish, LLC	1312	8/16-31 plan review,inspect	09/05/2016	1,512.50	.00	1,512.50	45403	09/09/2016
		1313	8/16-31 plan review,inspect	09/15/2016	1,237.50	.00	1,237.50	45433	09/28/2016
	Total 1888:				2,750.00	.00	2,750.00		
2056	Caselle, Inc.	40021	support credit-admin	08/01/2016	25.00	.00	25.00	45365	09/09/2016
		75302	10/16 software support-b&g	09/01/2016	198.00	.00	198.00	45365	09/09/2016
		75302	10/16 software support-admin	09/01/2016	198.00	.00	198.00	45365	09/09/2016
		75302	10/16 software support-cou	09/01/2016	99.00	.00	99.00	45365	09/09/2016
		75302	10/16 software support-rec	09/01/2016	148.50	.00	148.50	45365	09/09/2016

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		09062016	8/16 fuel-pks	09/06/2016	382.11	.00	382.11	45435	09/28/2016
		09062016	8/16 fuel-sts	09/06/2016	1,064.35	.00	1,064.35	45435	09/28/2016
		09062016	8/16 fuel-water	09/06/2016	427.15	.00	427.15	45435	09/28/2016
		09062016	8/16 fuel-w/water	09/06/2016	179.14	.00	179.14	45435	09/28/2016
Total 2986:					3,894.18	.00	3,894.18		
3706	Dodson Engineered Produ	206327	pvc,primer,cement-wwtp	08/22/2016	72.59	.00	72.59	45373	09/09/2016
		206960	2 expansion couplers-wwtp	09/02/2016	1,463.86	.00	1,463.86	45438	09/28/2016
		207022	grease-water distr	09/06/2016	29.50	.00	29.50	45436	09/28/2016
		207503	pvc- pks irrig	09/14/2016	10.51	.00	10.51	45436	09/28/2016
		207682	pvc,fitings-raw water distr	09/19/2016	703.53	.00	703.53	45436	09/28/2016
Total 3706:					2,279.99	.00	2,279.99		
3727	Donnen, Ralph	08172016	band-bmf	08/17/2016	1,000.00	.00	1,000.00	45374	09/09/2016
Total 3727:					1,000.00	.00	1,000.00		
3811	DPC Industries, Inc.	737003952-1	chlorine - wtp	08/23/2016	717.04	.00	717.04	45437	09/28/2016
		DE73000924	chlorine - wtp	08/31/2016	60.00	.00	60.00	45437	09/28/2016
Total 3811:					777.04	.00	777.04		
4114	Empower Retirement	9022016	9/2 pr retirement	09/02/2016	5,945.68	.00	5,945.68	9012016	09/01/2016
		9022016	9/2 pr retirement	09/02/2016	1,154.71	.00	1,154.71	9012016	09/01/2016
		9162016	9/16 pr retirement	09/16/2016	5,702.02	.00	5,702.02	9152016	09/15/2016
		9162016	9/16 pr retirement	09/16/2016	1,176.19	.00	1,176.19	9152016	09/15/2016
Total 4114:					13,978.60	.00	13,978.60		
4226	Executech Utah, Inc	32522	9/18 it svcs-b&p	09/01/2016	244.96	.00	244.96	45438	09/28/2016
		32522	9/18 it svcs-admin	09/01/2016	286.86	.00	286.86	45438	09/28/2016
		32522	9/16 it svcs-ps	09/01/2016	264.61	.00	264.61	45438	09/28/2016
		32522	9/18 it svcs-rec	09/01/2016	276.95	.00	276.95	45438	09/28/2016
		32522	9/16 it svcs-pks	09/01/2016	244.96	.00	244.96	45438	09/28/2016
		32522	9/16 it svcs-sts	09/01/2016	279.92	.00	279.92	45438	09/28/2016
		32522	9/16 it svcs-water	09/01/2016	571.42	.00	571.42	45438	09/28/2016
		32522	9/16 it svcs-w/water	09/01/2016	571.41	.00	571.41	45438	09/28/2016
Total 4226:					2,741.09	.00	2,741.09		
4271	Faris Machinery Company	T14211	sewer jetter rental-w/water	08/23/2016	1,500.00	.00	1,500.00	45375	09/09/2016
Total 4271:					1,500.00	.00	1,500.00		
4313	FBO Pryo Memorial Fund	09162016	wine tasting proceeds-pryo	09/16/2016	564.00	.00	564.00	45439	09/28/2016
Total 4313:					564.00	.00	564.00		
4380	First Line Security Services	36	security-bmf	09/12/2016	1,219.00	.00	1,219.00	45440	09/28/2016
Total 4380:					1,219.00	.00	1,219.00		
4396	Flag Resources Inc.	12768	trail gravel-g.r. park	08/31/2016	31.50	.00	31.50	45441	09/28/2016

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
5746	Heuton Tire Company, Inc.	129186	new tires '13 chevy pu-wat	09/15/2016	689.96	.00	689.96	45447	09/28/2016
		129186	new tires '13 chevy pu-w/w	09/15/2016	689.96	.00	689.96	45447	09/28/2016
Total 5746:					1,379.92	.00	1,379.92		
5793	Hoffmann, John N.	09072016	11' art screen additional m ² - PKs	09/07/2016	220.00	.00	220.00	45379	09/09/2016
Total 5793:					220.00	.00	220.00		
5899	Houston Mountain Ranch	08252016	snap prog. purchases-admin	08/25/2016	11.00	.00	11.00	45448	09/28/2016
Total 5899:					11.00	.00	11.00		
6001	Hy-Way Feed & Ranch Su	S007330	weed herbicide-pks	08/24/2016	135.00	.00	135.00	45380	09/09/2016
Total 6001:					135.00	.00	135.00		
6051	Impressions of Aspen Inc.	23672	file folders -b&p	08/18/2016	33.24	.00	33.24	45381	09/09/2016
		23672	clear labels-pd	08/18/2016	2.24	.00	2.24	45381	09/09/2016
		23735	ink cartridge-b&p	08/31/2016	123.68	.00	123.68	45381	09/09/2016
		23735	quartz clock-admin	08/31/2016	35.90	.00	35.90	45381	09/09/2016
		23868	ipad chargers-admin	08/22/2016	132.40	.00	132.40	45381	09/09/2016
Total 6051:					327.46	.00	327.46		
6096	Inland Potable Services, In	A84-091616	lakota tank epoxy-water	09/19/2016	7,575.00	.00	7,575.00	45449	09/28/2016
Total 6096:					7,575.00	.00	7,575.00		
6108	Innermountain Dist. Co.	481524	snap prog cups, lids-admin	08/04/2016	19.75	.00	19.75	45382	09/09/2016
		481792	snap prog.cup lids-admin	08/30/2016	32.62	.00	32.62	45382	09/09/2016
		482003	trash bags-pks	09/12/2016	110.06	.00	110.06	45450	09/28/2016
Total 6106:					162.43	.00	162.43		
6286	Jeans Printing	161620	frank's memorial flyers-ad	08/05/2016	159.44	.00	159.44	45383	09/09/2016
		161704	posters-bmf	08/16/2016	12.41	.00	12.41	45383	09/09/2016
Total 6286:					171.85	.00	171.85		
6376	Johnson, Mary	08242016	streetscape flowers-eco dew	08/24/2016	40.97	.00	40.97	45384	09/09/2016
Total 6376:					40.97	.00	40.97		
6448	Juicy Acres	09012016	snap prog purchases-admin	09/01/2016	21.00	.00	21.00	45355	09/08/2016
		82516	snap prog. purchases-admin	08/25/2016	17.00	.00	17.00	45354	09/01/2016
Total 6448:					38.00	.00	38.00		
6476	Karp, Neu, Hanlon, P.C.	1432	8/16 legal-water	09/01/2016	109.60	.00	109.60	45451	09/28/2016
Total 6476:					109.60	.00	109.60		
6579	Kissinger & Fellman, P.C.	23418	xcel franchise legal-admin	08/20/2016	845.00	.00	845.00	45385	09/09/2016
Total 6579:					845.00	.00	845.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		000011054	8/16 porta jon svc-skate pk	09/01/2016	95.00	.00	95.00	45460	09/28/2016
		0000118873	8/16 porta jon svc-kwm pk	09/01/2016	95.00	.00	95.00	45460	09/28/2016
		0000118886	8/16 porta jon svc-vix pk	09/01/2016	95.00	.00	95.00	45460	09/28/2016
		112778	8/31 porta jon svc-ece	09/01/2016	95.00	.00	95.00	45460	09/28/2016
		118872	8/16 porta jon svc-coalridge	09/01/2016	95.00	.00	95.00	45460	09/28/2016
		118874	8/16 porta jon svc-riverpk	09/01/2016	95.00	.00	95.00	45460	09/28/2016
		118884	8/16 trash svc	09/01/2016	23,750.24	.00	23,750.24	45390	09/09/2016
Total 8126:					24,510.24	.00	24,510.24		
8171	Mr T's Inc	147085	paint,brush-pks	08/01/2016	37.98	.00	37.98	45391	09/09/2016
		147105	marking pens-sts	08/01/2016	7.78	.00	7.78	45391	09/09/2016
		147111	batteries,drip hole plugs-pk	08/01/2016	20.96	.00	20.96	45391	09/09/2016
		147146	red mulch - liberty pk	08/02/2016	5.99	.00	5.99	45391	09/09/2016
		147161	plastic lining red rock ditch	08/02/2016	247.95	.00	247.95	45391	09/09/2016
		147164	batteries-sts	08/02/2016	26.96	.00	26.96	45391	09/09/2016
		147185	paint-pks	08/03/2016	123.96	.00	123.96	45391	09/09/2016
		147204	staples,hammer - red rock	08/03/2016	59.99	.00	59.99	45391	09/09/2016
		147249	supplies-wwtp	08/05/2016	58.97	.00	58.97	45391	09/09/2016
		147312	trash bags-pks	08/08/2016	18.99	.00	18.99	45391	09/09/2016
		147317	primer-pks irrig	08/08/2016	8.99	.00	8.99	45391	09/09/2016
		147330	pipe,fittings-wwtp	08/08/2016	2.91	.00	2.91	45391	09/09/2016
		147361	propane,soapstone,marker-sts	08/09/2016	22.02	.00	22.02	45391	09/09/2016
		147363	tools for thermo install-sts	08/09/2016	88.98	.00	88.98	45391	09/09/2016
		147364	window treatment,vinegar-wwtp	08/09/2016	8.48	.00	8.48	45391	09/09/2016
		147368	threaded cap-pks irrig	08/09/2016	2.95	.00	2.95	45391	09/09/2016
		147411	concrete mix-sts	08/10/2016	5.99	.00	5.99	45391	09/09/2016
		147423	wire connectors,handle-wwtp	08/10/2016	10.47	.00	10.47	45391	09/09/2016
		147462	chemical gloves-water	08/11/2016	13.97	.00	13.97	45391	09/09/2016
		147470	coupling,cut off riser-pks irr	08/11/2016	9.88	.00	9.88	45391	09/09/2016
		147483	marker-ps	08/11/2016	1.59	.00	1.59	45391	09/09/2016
		147491	rotor,usb adapter-pks irrig	08/12/2016	17.98	.00	17.98	45391	09/09/2016
		147558	ear plugs,hand tool set-pks	08/15/2016	46.94	.00	46.94	45391	09/09/2016
		147590	auction equip-ps	08/15/2016	7.48	.00	7.48	45391	09/09/2016
		147627	grain & poly scoops-pks	08/16/2016	57.98	.00	57.98	45391	09/09/2016
		147630	adapters,union,elbows-wwtp	08/16/2016	6.44	.00	6.44	45391	09/09/2016
		147649	key cut-rec	08/16/2016	1.99	.00	1.99	45391	09/09/2016
		147674	hitch pin '09 chevy-pks	08/17/2016	2.99	.00	2.99	45391	09/09/2016
		147675	propane-sts	08/17/2016	8.97	.00	8.97	45391	09/09/2016
		147726	treated wood,screws-wwtp	08/18/2016	72.06	.00	72.06	45391	09/09/2016
		147832	antifreeze-sts	08/22/2016	14.49	.00	14.49	45391	09/09/2016
		147838	treated wood-wwtp	08/22/2016	66.36	.00	66.36	45391	09/09/2016
		147838	gloves-wwtp	08/22/2016	47.98	.00	47.98	45391	09/09/2016
		147918	smoke detector batteries-ps	08/23/2016	21.98	.00	21.98	45391	09/09/2016
		147926	gloves-water	08/23/2016	10.99	.00	10.99	45391	09/09/2016
		147949	bolts-wwtp	08/24/2016	62.10	.00	62.10	45391	09/09/2016
		147968	shovel-sts	08/24/2016	54.99	.00	54.99	45391	09/09/2016
		147998	silicone tape-sts	08/25/2016	4.49	.00	4.49	45391	09/09/2016
		148002	20 amp ground fault-wwtp	08/25/2016	22.99	.00	22.99	45391	09/09/2016
		148021	drill bit, bolts,nuts-pks	08/25/2016	27.87	.00	27.87	45391	09/09/2016
		148060	paint & supplies- sts	08/26/2016	11.83	.00	11.83	45391	09/09/2016
		148071	paint brushes-sts	08/26/2016	3.99	.00	3.99	45391	09/09/2016
		148123	2 loppers-pks	08/29/2016	54.98	.00	54.98	45391	09/09/2016
		148140	irrigation parts-pks	08/29/2016	14.16	.00	14.16	45391	09/09/2016
		148143	pvc primer-pks irrig	08/29/2016	8.99	.00	8.99	45391	09/09/2016
		148168	concrete/pk benches-pks	08/30/2016	250.91	.00	250.91	45391	09/09/2016
		148174	nails,rebar/pk benches-pks	08/30/2016	34.76	.00	34.76	45391	09/09/2016

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 9151:					5,348.84	.00	5,348.84		
9191	Pitney Bowes Global Finan	3301412265	postage meter lease-w/water	09/12/2016	159.00	.00	159.00	45466	09/28/2016
Total 9191:					159.00	.00	159.00		
9403	dba Protect Youth Sports	449177	coach background checks- v	09/01/2016	19.95	.00	19.95	45372	09/09/2016
Total 9403:					19.95	.00	19.95		
9548	Ramirez, Maricela	09152016	cc rental refund-rec	09/15/2016	240.00	.00	240.00	45467	09/28/2016
Total 9548:					240.00	.00	240.00		
9781	Ricoh USA, Inc.	5044292998	copier lease - ps	09/01/2016	40.50	.00	40.50	45468	09/28/2016
		97403475	copier lease - ps	08/25/2016	6.09	.00	6.09	45397	09/09/2016
Total 9781:					46.59	.00	46.59		
10084	Rocky Mountain Electric Lt	140207	kse pump-raw water irrig.	08/08/2016	2,750.00	.00	2,750.00	45398	09/09/2016
		140213	new pump motor-raw water	09/01/2016	2,379.81	.00	2,379.81	45469	09/28/2016
Total 10084:					5,129.81	.00	5,129.81		
10199	Ross, Richard	09072016	closing refund-water	09/07/2016	45.38	.00	45.38	45399	09/09/2016
		09072016	closing refund-w/water	09/07/2016	45.38	.00	45.38	45399	09/09/2016
Total 10199:					90.76	.00	90.76		
10426	Sandys Office Supply	186364	janitorial supplies-c.c.	08/12/2016	166.33	.00	166.33	45400	09/09/2016
		186784	janitorial supplies-c.c.	08/16/2016	16.26	.00	16.26	45400	09/09/2016
Total 10426:					182.59	.00	182.59		
10506	Schmueser, Gordon, Meye	277	8/16 eng fees-senior housing	08/23/2016	775.00	.00	775.00	45401	09/09/2016
		277	8/16 eng fees-cvb/hwy 8 int	08/23/2016	1,040.00	.00	1,040.00	45401	09/09/2016
		277	8/16 eng fees-3,5,6 sts des	08/23/2016	1,870.00	.00	1,870.00	45401	09/09/2016
		277	8/16 eng fees-wtp	08/23/2016	11,550.02	.00	11,550.02	45401	09/09/2016
Total 10506:					15,235.02	.00	15,235.02		
10586	Sensus Metering Systems	ZA17008127	meter reading support-wat	09/17/2016	1,665.98	.00	1,665.98	45470	09/28/2016
Total 10586:					1,665.98	.00	1,665.98		
10896	Snow, Craig W	07192016	band-bmf	07/19/2016	400.00	.00	400.00	45402	09/09/2016
Total 10896:					400.00	.00	400.00		
11021	Spirits of New Castle	09092016	beer, wine, ice - bmf	09/09/2016	763.99	.00	763.99	45471	09/28/2016
Total 11021:					763.99	.00	763.99		
11239	Stolzhus, Joyce	09072016	closing refund-water	09/07/2016	15.00	.00	15.00	45404	09/09/2016
		09072016	closing refund-w/water	09/07/2016	15.00	.00	15.00	45404	09/09/2016

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 12238:					75.00	.00	75.00		
12401	Wash-By U, Inc.	08312016	8/16 car washes-ps	09/01/2016	65.51	.00	65.51	45409	09/09/2016
Total 12401:					65.51	.00	65.51		
12669	White, Stephen L.	09262016	soccer program %-rec	09/26/2016	5,676.00	.00	5,676.00	45480	09/28/2016
Total 12669:					5,676.00	.00	5,676.00		
12853	Worton, Sarah	09011607	8/16 cleaning-T/h	09/01/2016	400.00	.00	400.00	45410	09/09/2016
		09011612	8/16 cleaning-ps	09/01/2016	200.00	.00	200.00	45410	09/09/2016
Total 12853:					600.00	.00	600.00		
12891	XCel Energy	513570415	8/16 electric T/h	08/22/2016	188.02	.00	188.02	45411	09/09/2016
		513570415	8/16 electric c.c.	08/22/2016	375.85	.00	375.85	45411	09/09/2016
		513570415	8/16 electric parks	08/22/2016	176.64	.00	176.64	45411	09/09/2016
		513570415	8/16 electric streets	08/22/2016	146.58	.00	146.58	45411	09/09/2016
		513570415	8/16 electric streets lights	08/22/2016	4,224.43	.00	4,224.43	45411	09/09/2016
		513570415	8/16 electric T/h utilities	08/22/2016	126.81	.00	126.81	45411	09/09/2016
		513570415	8/16 electric wtp	08/22/2016	6,007.64	.00	6,007.64	45411	09/09/2016
		513570415	8/16 electric raw water	08/22/2016	2,196.06	.00	2,196.06	45411	09/09/2016
		513570415	8/16 electric T/h utilities	08/22/2016	126.81	.00	126.81	45411	09/09/2016
		513570415	8/16 electric T/h wwtp	08/22/2016	7,079.00	.00	7,079.00	45411	09/09/2016
		513570415	8/16 electric south utilities	08/22/2016	115.75	.00	115.75	45411	09/09/2016
		516495707	apt 115 elect-l.m.	09/14/2016	103.88	.00	103.88	45481	09/28/2016
		516497301	apt 112 elect-l.m.	09/14/2016	84.27	.00	84.27	45481	09/28/2016
Total 12891:					20,951.74	.00	20,951.74		
12896	Xerox Corporation	086034376	8/16 copier lease/copies-b	09/01/2016	86.08	.00	86.08	45412	09/09/2016
		086034376	8/16 copier lease/copies ad	09/01/2016	86.11	.00	86.11	45412	09/09/2016
		086034376	8/16 copier lease/copies-ps	09/01/2016	51.64	.00	51.64	45412	09/09/2016
		086034376	8/16 copier lease/copies-rec	09/01/2016	51.64	.00	51.64	45412	09/09/2016
		086034376	8/16 copier lease/copies-w	09/01/2016	34.43	.00	34.43	45412	09/09/2016
		086034376	8/16 copier lease/copies-w/w	09/01/2016	34.43	.00	34.43	45412	09/09/2016
Total 12896:					344.33	.00	344.33		
12898	Xpress Bill Pay	23614	8/16 cr cd fees-water	09/01/2016	168.05	.00	168.05	9032016	09/01/2016
		23614	8/16 cr cd fees-w/water	09/01/2016	168.05	.00	168.05	9032016	09/01/2016
Total 12898:					336.10	.00	336.10		
12918	YipTel, LLC	8199160901	9/16 ph svc-admin	09/01/2016	168.74	.00	168.74	45413	09/09/2016
		8199160901	9/16 ph svc-ps	09/01/2016	131.40	.00	131.40	45413	09/09/2016
		8199160901	9/16 ph svc-rec	09/01/2016	82.06	.00	82.06	45413	09/09/2016
		8199160901	9/16 ph svc-pks	09/01/2016	68.11	.00	68.11	45413	09/09/2016
		8199160901	9/16 ph svc-sts	09/01/2016	68.78	.00	68.78	45413	09/09/2016
		8199160901	9/16 ph svc-water	09/01/2016	283.14	.00	283.14	45413	09/09/2016
		8199160901	9/16 ph svc-w/water	09/01/2016	283.14	.00	283.14	45413	09/09/2016
Total 12918:					1,085.37	.00	1,085.37		
12933	Your Parts Haus	437360	hydraulic oil-sts	08/15/2016	42.17	.00	42.17	45414	09/09/2016

**RETAIL LIQUOR OR 3.2 BEER
 LICENSE RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$96.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

KUM & GO #927
 6400 WESTOWN PKWY
 WEST DES MONIES IA 50266-7709

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name KUM & GO LC		DBA KUM & GO #927		
Liquor License # 12404240005	License Type 3.2% Beer Off Premises (city)	Sales Tax License # 12404240005	Expiration Date 12/06/2016	Due Date 10/22/2016
Operating Manager Bill Solinger	Date of Birth 5/30/55	Home Address 4064 County Road 331, Silt CO 81652		
Manager Phone Number (970) 876-8774	Email Address licenses@kumandgo.com			
Street Address 801 CASTLE VALLEY BLVD NEW CASTLE CO 81647-9441				Phone Number 970 964 9618
Mailing Address 6400 WESTOWN PKWY WEST DES MONIES IA 50266-7709				

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.
 YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Craig Benstrom	Title CFO
Signature <i>Craig Benstrom</i>	Date 9/13/16

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest

Kum & Go LC

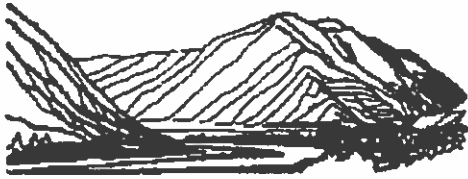
Colorado Locations

	Store Address	City	State	Zip	License #
Kum & Go #	313 5480 E 120th Ave	Thornton	CO	80241	01240424-0058
Kum & Go #	316 2999 Bonanza Drive	Erie	CO	80516	01240424-0059
Kum & Go #	650 17970 Knollwood Dr	Monument	CO	80132	4600066
Kum & Go #	657 2190 Vickers Dr	Colorado Springs	CO	80918-8129	01240424-0043
Kum & Go #	658 6125 Barnes Rd	Colorado Springs	CO	80922	4600037
Kum & Go #	663 5771 N Carefree Circle	Colorado Springs	CO	80917	460046
Kum & Go #	665 1206 Interquest Pkwy	Colorado Springs	CO	80921	12404240044
Kum & Go #	667 7375 Duryea Drive	Colorado Springs	CO	80923	12404240045
Kum & Go #	668 3091 N Chestnut St	Colorado Springs	CO	80907	12404240056
Kum & Go #	669 6735 N Carefree Circle	Colorado Springs	CO	80922	#N/A
Kum & Go #	670 8050 Fountain Mesa Rd	Fountain	CO	80817	01240424-0047
Kum & Go #	672 3025 Hancock Expressway	Colorado Springs	CO	80916	01240424-0047
Kum & Go #	673 620 E Fillmore St	Colorado Springs	CO	80907-6310	1240424-0053
Kum & Go #	674 1021 S Nevada Ave	Colorado Springs	CO	80903	1240424-0055
Kum & Go #	676 2588 Airport Rd	Colorado Springs	CO	80910	722079
Kum & Go #	901 895 Yampa Ave	Craig	CO	81625-2411	12-40424-0007
Kum & Go #	902 1302 W Victory Way	Craig	CO	81625-3410	12-40424-0008
Kum & Go #	905 905 Main st	Silt	CO	81652	12-40424-0015
Kum & Go #	906 10 Stone Quarry Rd	Battimnt Mesa	CO	81635	12-40424-0017
Kum & Go #	907 101 Ruby Ranch R PO Box 2657	Silverthorne	CO	80498-2657	12-40424-0019
Kum & Go #	909 605 Park Ave PO Box 1599	Kremmling	CO	80459-1599	12-40424-0020
Kum & Go #	910 366 N 71st Ave	Greeley	CO	80634-9183	12-40424-0019
Kum & Go #	912 30393 Kings Valley Dr	Conifer	CO	80433-7410	12404240021
Kum & Go #	913 PO Box 686	Mead	CO	80504-0686	12-40424-0028
Kum & Go #	914 7027 W 20th St	Greeley	CO	80634-9650	12404240024
Kum & Go #	915 300 Harrison Ave	Leadville	CO	80461-3612	12-40424-0010
Kum & Go #	916 203 Mt View Dr	Leadville	CO	80461	12-40424-0011
Kum & Go #	919 317 E Main St	Rangley	CO	81648	12-40424-0012
Kum & Go #	920 2032 Curve Plaza PO Box 880909	Stmbt Sprngs	CO	80477-0909	12-40424-0016
Kum & Go #	921 120 E 1st St	Rifle	CO	81650-2302	12-40424-0013
Kum & Go #	922 120 E 26th St	Rifle	CO	81650-3107	12-40424-0014
Kum & Go #	927 801 Castle Valley Blvd	New Castle	CO	81647-9441	12-40424-0005
Kum & Go #	928 80 Anglers Dr PO Box # 882139	Stmbt Sprngs	CO	80488-2139	12-40424-0006
Kum & Go #	929 59 Tamarisk Trail	Battimnt Mesa	CO	81635-9030	12-40424-0002
Kum & Go #	930 2150 E Bridge St	Brighton	CO	80601-2552	12-40424-0023
Kum & Go #	931 2901 37th St	Evans	CO	80620-8780	12-40424-0022
Kum & Go #	933 115 Knobcone Dr	Loveland	CO	80538-5702	12-40424-0026
Kum & Go #	934 8150 6th St PO Box 1429	Wellington	CO	80549-1429	12-40424-0025
Kum & Go #	935 PO Box 1317	Gypsym	CO	81637-1317	12-40424-0042
Kum & Go #	937 4530 Hwy 6 Unit A	De Beque	CO	81630	12-40424-0029
Kum & Go #	938 PO Box 1907	Granby	CO	80446-1907	1240424-0027
Kum & Go #	940 70 W Bridge St	Brighton	CO	80601-2805	12-40424-0030
Kum & Go #	942 6503 29th St	Greeley	CO	80634	01240424-0051
Kum & Go #	973 127 Laura Way	Dacono	CO	80514-5046	12-40424-0033
Kum & Go #	975 PO Box 3028	Idaho Springs	CO	80452-3028	12-40424-0034
Kum & Go #	978 PO BOX 5940	Eagle	CO	81631-5940	12-40424-0032
Kum & Go #	995 1600 E Einsenhower Blvd	Loveland	CO	80537-3928	1240424-0049
Kum & Go #	2925 39065 Hwy 13 PO Box # 153	Meeker	CO	81641-0153	12-40424-0001
Kum & Go #	2926 2510 Gilstrap Ct	Glnwd Sprngs	CO	81601-9735	12-40424-0003
Kum & Go #	4904 230 W Jefferson A\ PO Box # 817	Hayden	CO	81639-0817	12-40424-0035
Kum & Go #	4923 705 Taughenbaugh Blvd	Rifle	CO	81650	12-40424-0038
Kum & Go #	4951 105 6th St	Glnwd Springs	CO	81601-2937	12-40424-0040

Kum & Go LC

Colorado Alcohol Violations 2014-2016

Store #	address	City	state	zip	Type	Offense	Violation Date	Fine	Comments
929	59 Tamarisk Trl	Balletment Mesa	CO	81635	Alcohol	1st	02/13/2014	\$200	Received Stipulation, Agreement & Order
933	115 Knobcone Dr	Loveland	CO	80538	Alcohol	3rd	07/31/2014	\$200	45 day suspension to begin 10/1/14.
900	16065 CO Highway 131	Yampa	CO	80483	Alcohol	1st	7/26/2016	\$200	Received Stipulation, Agreement & Order
657	2190 Vickers Drive	Colorado Springs	CO	80903	Alcohol	1st	12/4/2015	\$200	Settled and Paid fine 02-28-2016
905	905 Main St	Silt	Colora	81652	Alcohol	1	4/5/2016		pending
907	101 Ruby Ranch Rd	Silverthorne	CO	80498-2657	Alcohol	1st	07/19/2016	\$200.00	Sent settlement and payment on 8.18.16.
909	605 Park Ave	Kremmling	CO	80459-1599	Alcohol	1st	07/15/2016	\$200.00	Sent settlement and payment on 8.18.16.
912	30393 Kings Valley Dr	Conifer	CO	80433-7410	Alcohol	1st	04/29/2016	\$200.00	Sent settlement and payment on 8.18.16.



The New Castle Police Department
450 West Main - Post Office Box 90
New Castle, Colorado 81647
(970) 984-2302

"Burning Mountain" - 1888

Charles L Burrows III #609

New Castle Police Department
450 W. Main St. Box 90
New Castle, CO 81647
Phone (970) 984-2302
Cell (970) 989-0347
Fax (970) 984-9807
twestcott@newcastlecolorado.org

Date: 09-26-16

Reference: Kum & Go Convenience Store (801 Castle Valley Blvd) Liquor License Renewal.

Mindy,

There have been no liquor related violations over the past year involving the Kum & Go Convenience Store located at 801 Castle Valley Blvd. All the incidences have been thefts, which are very common in this type of retail environment.

The only discrepancy I observed at the Kum & Go location was a lack of an occupancy sign, however; due to this location being a convenience store, I am unsure whether this is a requirement.

It should be noted that all other areas, to include the notebook for documentation of incidences, a maintained and working phone and outside cleanliness are all being sufficiently adhered to at this time. The store staff was very helpful and cooperative during the contact.

I have included the standard requirement list provided to all establishments involved with the sale of liquor in the Town of New Castle:

1. It is recommended that management and all employees tasked with dispensing alcohol are TIPS trained/certified in order to protect them from violations.
2. A notebook is to be kept behind the bar/service counter for the purpose of immediate employee documentation of any and all disturbances and incidents occurring on, or near the licensed premises (Names, description of the subject, date, time, nature of incident, police called, etc.). This notebook is to be readily available to the New Castle Police Department upon request.

3. The applicant is responsible for the sidewalk in front of, or adjacent to the establishment. All trash, cigarette butts and other waste should be cleaned from the sidewalk (and gutter) when necessary, and at the end of each business day.
4. A telephone must be kept in working order at all times for employees to use in case of emergency in an easily accessible location.
5. The occupancy load of the premises must be posted in plain sight. The applicant will not allow the occupancy load to exceed the posted limit.

Thanks,

Corporal Charles L Burrows II