

**New Castle Planning and Zoning Commission Meeting
Wednesday, October 26, 2016, 7:00p.m., Town Hall**

Call to Order

Commission Vice-Chair Larry Borgard called the meeting to order at 7:00 p.m.

Roll Call

Present Chair Apostolik arrived 7:18pm
Commissioner Borgard
Commissioner Copeland
Commissioner Gates
Commissioner Metzger
Commissioner Ruggles

Absent Commissioner Urnise

Also present at the meeting were Town Planner Tim Cain, Deputy Town Clerk Mindy Andis and members of the public.

Meeting Notice

Deputy Town Clerk Mindy Andis verified that her office gave notice of the meeting in accordance with Resolution TC-2016-1.

Conflicts of Interest

There were no conflicts of interest.

Citizen Comments on Items NOT on the Agenda

There were no citizen comments.

Items for Discussion

Discussion of Revisions to the Town's Comprehensive Plan.

Mr. Doug Dodson presented his report to the commission. Mr. Dodson summarized the discussion from the September 28, 2016 meeting, and stated that he believed that it was important for the planning commission to meet with the town council before it began to actively pursue implementation of the comprehensive plan. While council may not have discussed the plan to the same depth as the planning commission, council may have similar or other objectives and priorities that should be considered. Meeting with council, offering suggestions, and listening to theirs, will likely improve the process and ensure that everyone was on the same page. He felt that the commission and town council would quickly come to a consensus on how update and implement the comprehensive plan.

Mr. Dodson said he had updated his report for the town council. If the planning and zoning commission agreed, they could move to approve the report and authorize the report to be forwarded to the town council. The commission could then request a meeting with the council to discuss the plan.

The commission discussed the report and agreed to approve the report and authorized it to be given to town council for their review and input.

Motion: Commissioner Gates made a motion to approve Mr. Dodson's report and authorize the report to be given to town council for review, and to request a workshop with town council. Commissioner Ruggles seconded the motion and it passed unanimously.

Items for next Planning and Zoning Agenda

There were no items.

Commission Comments and Reports

There were no comments or reports.

Staff Reports

There were no reports.

Review Minutes from Previous Meeting

Motion: Commission Chair Apostolik made a motion to approve the September 28, 2016, meeting minutes as submitted. Commissioner Borgard seconded the motion and it passed unanimously.

Motion: Commissioner Borgard made a motion to adjourn the meeting. Commissioner Gates seconded the motion and it passed unanimously.

The meeting adjourned at 8:15p.m.

Respectfully Submitted,



Mindy Andis
Deputy Town Clerk Mindy Andis, CMC

Chuck Apostolik
Planning and Zoning Commission Chair
Chuck Apostolik