

## Memorandum

**To:** Mayor and Council  
**From:** Tom Baker, Town Administrator  
**Date:** January 5, 2016  
**Re:** Agenda Items for Joint BOCC/Town Council Meeting February 2nd

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**Purpose:** The purpose of this item is identify agenda items for the joint meeting.

**Discussion:** In the past, the BOCC and Town Council have discussed issues of mutual concern for the first hour of this meeting (6:00 to 7:00). From 7:00 to 8:00 the BOCC and Town Council agendas typically advertise a Town Hall type meeting. Most years all of this public business is completed in the first 60 to 90 minutes and then Council holds its Regular Meeting.

For the 6:00 to 7:00 portion of the meeting staff has identified two items that we want to keep the BOCC updated on:

1. Kuersten Property – how the process began; where we are now; and what are the next steps. Jeff, the Mayor and Council and myself can engage the Commissioners in conversation. I will summarize the effort and we can all address content questions. (This can be a 30 to 40 minute conversation.)
2. CR335 annexation – Jeff and I can give an update on our progress for this effort (David is in Delta and will not attend.) I expect this to be a 5-10 minute update.

If Council has other agenda items, please bring them to Council's attention so we can decide which items will be on the agenda. It is likely the BOCC has items, as well.