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**New Castle Town Council Meeting  
Tuesday, March 18, 2014, 7:00 p.m.**

**Call to Order**

Mayor Breslin called the meeting to order at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call**

- |         |                   |
|---------|-------------------|
| Present | Councilor Russi   |
|         | Councilor Riddile |
|         | Councilor Metzger |
|         | Mayor Breslin     |
|         | Councilor Gordon  |
|         | Councilor Leland  |
|         | Councilor Stuckey |
| Absent  | None              |

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Town Attorney David McConaughy, Human Resources Manager Mike Edgar, Public Works Director John Wenzel, Town Planner Tim Cain and Consultant Engineer Jeff Simonson.

**Meeting Notice**

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2014-1.

**Conflicts of Interest**

There were no conflicts of interest.

**Agenda Changes**

There were no agenda changes.

**Citizen Comments on Item not on the Agenda**

There were no citizen comments.

**Consultant Reports**

Consultant Attorney – nothing to report  
Consultant Planner – not present  
Consultant Engineer – Town Engineer Jeff Simonson told the council that the final submittal had been made to CDOT for the pedestrian bridge project. He said they will be advertising accepting bids on March 28, and bids will be opened on April 26. Regarding the roundabout, Engineer Simonson said they were prepared to submit the CDOT access permit application on March 31. Research on the CR 335 trail properties was complete, and field surveying will begin soon. Attorney McConaughy said he heard from the County

1 Attorney and the trail IGA will be on the next county commissioner meeting agenda for  
2 their consideration.

### 3 4 **Items for Consideration**

#### 5 6 **Downtown Group Funding Request**

7 Kathy Kopf, Director of the Downtown New Castle Design Project, greeted the council.  
8 Ms. Kopf passed out some information to the council regarding the specific type of flower  
9 baskets her group was proposing to install on the lamp posts in the downtown. They had  
10 chosen posts adjacent existing planter boxes so that irrigation water was readily  
11 available. She also said that there were businesses downtown that had agreed to assist  
12 in caring for the planters. She said her group felt it would be a nice addition to the area.  
13 The council agreed. Councilor Riddile asked where the funds would come from.  
14 Administrator Baker said there was additional funds available in the economic  
15 development fund.

16 **MOTION: Councilor Gordon made a motion to approve funding the request from**  
17 **the downtown group. Councilor Metzger seconded the motion and it passed**  
18 **unanimously.**

#### 19 20 **New Hope Park Lease Agreement**

21 Administrator Baker described the lease agreement. Councilor Gordon suggested that a  
22 preliminary schedule of park use should be submitted to the town so there was some  
23 understanding before the lease was signed. Attorney McConaughy said he felt that was a  
24 reasonable request.

25 **MOTION: Councilor Leland made a motion to approve the New Hope Park Lease**  
26 **Agreement. Councilor Stuckey seconded the motion and it passed unanimously.**

#### 27 28 **New Castle Pedestrian Trail IGA**

29 Town Attorney David McConaughy said that the IGA was scheduled for the next Board of  
30 County Commissioners meeting and will come back to council in the near future.

31  
32 Mayor Breslin passed the gavel to Councilor Gordon so he could manage the remaining  
33 portion of the meeting.

### 34 35 **Executive Session**

36  
37 **Councilor Gordon made a motion at 7:23 p.m. to go into executive session for a**  
38 **conference with the Town Attorney for the purpose of receiving legal advice on**  
39 **specific legal questions under CRS 24-6-402(4)(b) and for the purpose of**  
40 **determining positions that may be subject to negotiations, developing strategy**  
41 **for negotiations, and/or instructing negotiators, under CRS 24-6-402(4)(e)**  
42 **regarding CRHD Senior Housing. Councilor Leland seconded the motion and it**  
43 **passed unanimously.**

44  
45 At the end of the executive session, Mayor Breslin made the following statement:

46  
47 "The time is now 7:56 p.m. and the executive session has been concluded. The  
48 participants in the executive session were: Councilors Russi, Riddile and Metzger; Mayor  
49 Breslin; Councilors Gordon, Leland and Stuckey; Town Administrator Baker, Human

1 Resources Manager Edgar, Town Clerk Harrison, Town Planner Cain, Public Works Director  
2 Wenzel, Town Engineer Simonson and Town Attorney McConaughy. For the record, if any  
3 person who participated in the executive session believes that any substantial discussion  
4 of any matters not included in the motion to go into the executive session occurred during  
5 the executive session, or that any improper action occurred during the executive session  
6 in violation of the Open Meetings Law, I would ask that you state your concerns for the  
7 record."

8  
9 No concerns were stated.

### 10 11 **Consent Agenda**

12 Minutes of the March 4, 2014 council meeting

13 Resolution tc-2014-11 - cancelling election

14 **MOTION: Councilor Russi made a motion to approve the consent agenda.**

15 **Councilor Leland seconded the motion and it passed unanimously.**

### 16 17 18 **Staff Reports**

19 Town Administrator – Administrator Baker gave the council an update on services  
20 planned for Chief Sadler’s memorial that will take place on March 29, 2014 at noon at  
21 Coal Ridge High School.

22 Town Clerk – nothing to report

23 Town Planner – nothing to report

24 Public Works Director – nothing to report

### 25 26 **Council Comments**

27 Councilor Riddile asked how the vacant seat would be filled once Councilor Gordon takes  
28 the Mayor’s seat. Attorney McConaughy explained to the council what the options were  
29 to fill the position.

30 Councilor Metzger asked when the new website would be available for review by the  
31 council. Councilor Leland said he and Councilor Gordon and Administrator Baker had an  
32 opportunity to see it and that materials were still being moved over to the new site. He  
33 agreed to ask Ann Stuckey what her goal was for the new site.

34 Councilor Metzger asked if everyone had received their invitation to the Volunteer New  
35 Castle picnic and they had not.

36 Mayor Breslin asked when the Comcast Franchise renewal was, because he felt that in  
37 the negotiations for the new franchise we could ask for additional services. Attorney  
38 McConaughy said he believed the franchise may have expired, and there had been no  
39 contact from Comcast. He said they continue to provide services without a franchise so  
40 were essentially at-will and did not have any contractual rights. Administrator Baker said  
41 Carbondale had gone seven years without a franchise. Attorney McConaughy said that  
42 there was really no reason to do anything about the franchise since the town was still  
43 receiving service, and he felt it could be left alone.

44 Councilor Leland said he had met with a developer interested in developing property for  
45 recreational vehicle service and storage outside of town. The person found a property  
46 that could also be used as a campground as well as an event area. He will present his  
47 ideas to the Planning & Zoning Commission in April, before he goes to the county for  
48 approvals.

1 Councilor Leland said he had been to the Seen-Zine website and there was nothing  
2 advertising restaurants. The magazines the company had promised would be out in  
3 February were also not out.

4 Councilor Leland asked what the saving will be from canceling the election. Clerk  
5 Harrison said she did not know yet, because she had not received a bill from the county.  
6 Councilor Leland asked if the unused election funds could go towards S.C.O.R.E. training  
7 for the clerk's office.

8 Councilor Gordon said that Chris Sadler's passing is a very sad thing for everyone, but  
9 he said that the staff had stepped up and handled things beautifully

10 Mayor Breslin said that the application process for the RFTA Park & Ride was well under  
11 way. Town Planner Tim Cain said RFTA had done more than necessary to notify the  
12 public of the project.

13

14 **MOTION: Mayor Breslin made a motion to adjourn. Councilor Metzger seconded**  
15 **the motion and it passed unanimously.**

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17 The meeting adjourned at 8:37 p.m.

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19 Respectfully submitted,

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Mayor Frank Breslin

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Town Clerk Melody Harrison

**TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - March 2014**

3/2014 INVOICES PAID	220,041.24
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	85,542.52
IRS EFTPS (2)	38,551.36
CAFE PLAN REIMBURSEMENTS	922.87
CREDIT CARD FEES	<u>641.02</u>
<b>3/2014 TOTAL PAYMENTS</b>	<b><u>\$ 350,828.62</u></b>

LESS CAPITAL EXPENDITURES *	(31,047.59)
LESS CHARGE-BACKS **	(2,078.64)
LOAN PAYMENTS/DEPOSIT REFUNDS	<u>(48,742.96)</u>

3/2014 OPERATING EXPENSES : 268,959.43

**\* CAPITAL:**

Elmer Glass	7,580.00
Mr. T's Hardware	56.34
SGM	<u>23,411.25</u>
Total	<u>31,047.59</u>

**\*\*CHARGE-BACKS:**

Garfield & Hecht	<u>2,078.64</u>
Total	<u>2,078.64</u>

## Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
105	Acme Alarm Company	8206SO	rpr pwf smoke alarms-sts	03/12/2014	199.82	.00	199.82	41910	03/25/2014
Total 105:					199.82	.00	199.82		
145	AFLAC	025312	cafe plan ins-bldg/planning	03/11/2014	23.59	.00	23.59	41911	03/25/2014
		025312	cafe plan ins-admin	03/11/2014	43.73	.00	43.73	41911	03/25/2014
		025312	cafe plan ins-ps	03/11/2014	63.15	.00	63.15	41911	03/25/2014
		025312	cafe plan ins-rec	03/11/2014	1.49	.00	1.49	41911	03/25/2014
		025312	cafe plan ins-pks	03/11/2014	3.12	.00	3.12	41911	03/25/2014
		025312	cafe plan ins-sts	03/11/2014	14.66	.00	14.66	41911	03/25/2014
		025312	cafe plan ins-water	03/11/2014	40.63	.00	40.63	41911	03/25/2014
		025312	cafe plan ins-w/water	03/11/2014	18.58	.00	18.58	41911	03/25/2014
Total 145:					208.95	.00	208.95		
237	All State Communications	31780	radio repair-08 f150-ps	03/11/2014	698.50	.00	698.50	41912	03/25/2014
Total 237:					698.50	.00	698.50		
377	American Linen	LGRA144296	rugs/mops-c.c.	03/06/2014	53.86	.00	53.86	41872	03/07/2014
		LGRA144907	c.c. rugs/mops	03/20/2014	53.86	.00	53.86	41913	03/25/2014
Total 377:					107.72	.00	107.72		
642	Auto Truck Group	1215996	snow plow seal kits-sts	03/04/2014	86.87	.00	86.87	41914	03/25/2014
Total 642:					86.87	.00	86.87		
809	Becker, Daniel	022514	meal/water leak-water dist	02/25/2014	48.28	.00	48.28	41873	03/07/2014
		031914	hazmat certification-water	03/19/2014	37.00	.00	37.00	41915	03/25/2014
Total 809:					85.28	.00	85.28		
849	Berthod Motors, Inc.	01171438	jd tractor hydraulic fittings-s	02/10/2014	32.00	.00	32.00	41874	03/07/2014
		01171449	parts tractor-pk	02/10/2014	16.48	.00	16.48	41874	03/07/2014
		01171488	mower parts-pks	02/11/2014	171.97	.00	171.97	41874	03/07/2014
		01171488	mower parts-sts	02/11/2014	171.96	.00	171.96	41874	03/07/2014
		01171578	snowblower bracket-sts	02/18/2014	104.24	.00	104.24	41874	03/07/2014
		171552	jd tractor bearings-pks	02/14/2014	35.91	.00	35.91	41874	03/07/2014
		171553	return jd tractor part-pks	02/14/2014	17.20-	.00	17.20-	41874	03/07/2014
Total 849:					515.36	.00	515.36		
988	BlueTarp Financial	30165368	oil drain canister-sts	03/02/2014	219.20	.00	219.20	41916	03/25/2014
		30187444	jack stands-sts	03/05/2014	240.76	.00	240.76	41916	03/25/2014
Total 988:					459.96	.00	459.96		
1348	Cabela's Mktg & Brand Mgt	036749492	uniform shirts-water	03/04/2014	239.58	.00	239.58	41917	03/25/2014
		036749492	uniform shirts-w/water	03/04/2014	239.57	.00	239.57	41917	03/25/2014
Total 1348:					479.15	.00	479.15		
1533	CEBT	BBB3-3/14	3/14 health ins.	03/01/2014	29,968.12	.00	29,968.12	41875	03/07/2014
		BBB3-3/14	3/14 health ins.	03/01/2014	107.59	.00	107.59	41875	03/07/2014
		BBB3-3/14	3/14 health ins.	03/01/2014	187.23	.00	187.23	41875	03/07/2014

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		BBB3-3/14	3/14 health ins.	03/01/2014	1,517.22	.00	1,517.22	41875	03/07/2014
		BBB3-3/14	3/14 health ins.	03/01/2014	44.70	.00	44.70	41875	03/07/2014
		BBB3-3/14	3/14 health ins.	03/01/2014	258.58	.00	258.58	41875	03/07/2014
		BBB3-3/14	3/14 health ins.	03/01/2014	224.97	.00	224.97	41875	03/07/2014
		BBB3-3/14	3/14 health ins.	03/01/2014	244.52	.00	244.52	41875	03/07/2014
		BBB3-3/14	3/14 health ins.	03/01/2014	526.19	.00	526.19	41875	03/07/2014
		BBB3-3/14	3/14 health ins.	03/01/2014	478.20	.00	478.20	41875	03/07/2014
		Total 1533:			33,557.32	.00	33,557.32		
1561	CenturyLink	9709840486	2/14 pwf faxline	02/19/2014	13.13	.00	13.13	41871	03/05/2014
		9709840486	2/14 pwf faxline	02/19/2014	13.13	.00	13.13	41871	03/05/2014
		9709840486	2/14 pwf faxline	02/19/2014	13.13	.00	13.13	41871	03/05/2014
		9709840486	2/14 pwf faxline	02/19/2014	13.14	.00	13.14	41871	03/05/2014
		9709840558	2/14 phone-wtp	02/19/2014	86.74	.00	86.74	41871	03/05/2014
		9709840812	2/14 pwf phone	02/19/2014	33.24	.00	33.24	41871	03/05/2014
		9709840812	2/14 pwf phone	02/19/2014	33.24	.00	33.24	41871	03/05/2014
		9709840812	2/14 pwf phone	02/19/2014	33.24	.00	33.24	41871	03/05/2014
		9709840812	2/14 pwf phone	02/19/2014	33.23	.00	33.23	41871	03/05/2014
		9709842302	2/14 phone-ps	02/19/2014	103.06	.00	103.06	41871	03/05/2014
		9709842311	2/14 phone-admin	02/19/2014	256.18	.00	256.18	41871	03/05/2014
		9709843352	2/14 phone-rec	02/19/2014	98.78	.00	98.78	41871	03/05/2014
		9709843855	2/14 shop phone	02/19/2014	100.56	.00	100.56	41871	03/05/2014
		Total 1561:			830.80	.00	830.80		
2181	Conoco Fleet	35992772	3/14 fuel-admin	03/04/2014	216.50	.00	216.50	41918	03/25/2014
		35992772	3/14 fuel-ps	03/04/2014	1,516.66	.00	1,516.66	41918	03/25/2014
		35992772	3/14 fuel-pks	03/04/2014	426.89	.00	426.89	41918	03/25/2014
		35992772	3/14 fuel-sts	03/04/2014	1,501.20	.00	1,501.20	41918	03/25/2014
		35992772	3/14 fuel-water	03/04/2014	521.10	.00	521.10	41918	03/25/2014
		35992772	3/14 fuel-w/water	03/04/2014	297.25	.00	297.25	41918	03/25/2014
		Total 2181:			4,479.60	.00	4,479.60		
2201	Consolidated Electrical Dist	4983549220	tools-wtp	02/21/2014	147.78	.00	147.78	41919	03/25/2014
		Total 2201:			147.78	.00	147.78		
2238	Cooper, Jeffrey	030614	refund-water	03/03/2014	94.62	.00	94.62	41876	03/07/2014
		030614	refund -w/water	03/03/2014	94.61	.00	94.61	41876	03/07/2014
		Total 2238:			189.23	.00	189.23		
2605	Denver Industrial Sales/Sv	151480	pothole cold patch-sts	02/18/2014	836.16	.00	836.16	41877	03/07/2014
		Total 2605:			836.16	.00	836.16		
2769	Double RR and D	319833	hydraulic,washerfluids-pks	01/29/2014	64.21	.00	64.21	41878	03/07/2014
		319833	hydraulic,washer fluids-sts	01/29/2014	64.20	.00	64.20	41878	03/07/2014
		320670	plow hydraulic oil-sts	02/05/2014	89.94	.00	89.94	41878	03/07/2014
		Total 2769:			218.35	.00	218.35		
3021	Elmer Glass Company	1042820	doors/locks-c.c remodel	02/28/2014	7,580.00	.00	7,580.00	41879	03/07/2014
		Total 3021:			7,580.00	.00	7,580.00		
3127	Executech	18681	3/14 it scs-b&p	03/01/2014	212.00	.00	212.00	41920	03/25/2014

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		18681	3/14 it scs-admin	03/01/2014	212.00	.00	212.00	41920	03/25/2014
		18681	3/14 it scs-ps	03/01/2014	212.00	.00	212.00	41920	03/25/2014
		18681	3/14 it scs-rec	03/01/2014	212.00	.00	212.00	41920	03/25/2014
		18681	3/14 it scs-pks	03/01/2014	139.00	.00	139.00	41920	03/25/2014
		18681	3/14 it scs-sts	03/01/2014	212.00	.00	212.00	41920	03/25/2014
		18681	3/14 it scs-water	03/01/2014	644.52	.00	644.52	41920	03/25/2014
		18681	3/14 it scs-w/water	03/01/2014	644.52	.00	644.52	41920	03/25/2014
		Total 3127:			2,488.04	.00	2,488.04		
3241	First Investors Corp.	030714	3/7 pr retirement	03/07/2014	161.00	.00	161.00	3112014	03/11/2014
		032114	3/21 pr retirement	03/21/2014	161.00	.00	161.00	3222014	03/22/2014
		Total 3241:			322.00	.00	322.00		
3261	Flag Sand & Gravel	11281	gravel hidden valley water l	02/28/2014	590.32	.00	590.32	41880	03/07/2014
		Total 3261:			590.32	.00	590.32		
3409	Freedom Mailing Service, I	24210	3/14 utility billing-water	03/07/2014	408.92	.00	408.92	41921	03/25/2014
		24210	3/14 utility billing-w/water	03/07/2014	408.92	.00	408.92	41921	03/25/2014
		Total 3409:			817.84	.00	817.84		
3477	Galls, An Aramark Co.	000180955	cr ret-safety vest-ps	01/01/2014	119.85-	.00	119.85-	41881	03/07/2014
		000699224	return lockout tool-ps	01/01/2014	66.60-	.00	66.60-	41881	03/07/2014
		000729797	return uniform shirt-ps	01/01/2014	62.09-	.00	62.09-	41881	03/07/2014
		001083359	badges-ps	01/01/2014	3.99	.00	3.99	41881	03/07/2014
		001258263	cr ret-nameplate-ps	01/01/2014	7.98-	.00	7.98-	41881	03/07/2014
		001618592	baton,lockout kit,etc-ps	02/19/2014	321.70	.00	321.70	41881	03/07/2014
		001628501	2 lockout tool-ps	02/21/2014	135.29	.00	135.29	41881	03/07/2014
		Total 3477:			204.46	.00	204.46		
3499	Garcia, Javier	032414	reimb. referee training-rec	03/24/2014	80.00	.00	80.00	41922	03/25/2014
		Total 3499:			80.00	.00	80.00		
3529	Garfield & Hecht, P.C.	5009M(1/14)	1/14 legal fees-a/r, warrior	01/31/2014	655.14	.00	655.14	41923	03/25/2014
		5009M(1/14)	1/14 legal fees-b&p	01/31/2014	78.00	.00	78.00	41923	03/25/2014
		5009M(1/14)	1/14 legal fees-admin	01/31/2014	579.85	.00	579.85	41923	03/25/2014
		5009M(1/14)	1/14 legal fees-election	01/31/2014	403.00	.00	403.00	41923	03/25/2014
		5009M(1/14)	1/14 legal fees-ps	01/31/2014	80.00	.00	80.00	41923	03/25/2014
		5009M(1/14)	1/14 legal fees-court	01/31/2014	35.00	.00	35.00	41923	03/25/2014
		5009M(1/14)	1/14 legal fees-sts	01/31/2014	352.00	.00	352.00	41923	03/25/2014
		5009M(1/14)	1/14 lefagl fees-water	01/31/2014	294.00	.00	294.00	41923	03/25/2014
		5009M(2/14)	2/14 legal fees-a/r-warrior	02/28/2014	513.50	.00	513.50	41923	03/25/2014
		5009M(2/14)	2/14 legal fees-a/r-rfta	02/28/2014	910.00	.00	910.00	41923	03/25/2014
		5009M(2/14)	2/14 legal fees-b&p	02/28/2014	140.00	.00	140.00	41923	03/25/2014
		5009M(2/14)	2/14 legal fees-admin	02/28/2014	2,031.42	.00	2,031.42	41923	03/25/2014
		5009M(2/14)	2/14 legal fees- 335 trail-ad	02/28/2014	998.50	.00	998.50	41923	03/25/2014
		5009M(2/14)	2/14 legal fees-park lease-	02/28/2014	35.00	.00	35.00	41923	03/25/2014
		5009M(2/14)	2/14 legal fees-election-ad	02/28/2014	17.50	.00	17.50	41923	03/25/2014
		5009M(2/14)	2/14 legal fees-ps	02/28/2014	685.00	.00	685.00	41923	03/25/2014
		5009M(2/14)	2/14 legal fees-water	02/28/2014	122.50	.00	122.50	41923	03/25/2014
		Total 3529:			7,930.41	.00	7,930.41		
3601	Garfield Steel & Mach. Inc	00088713	steel for sander rpr-sts	03/12/2014	48.14	.00	48.14	41924	03/25/2014



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 3601:					48.14	.00	48.14		
3717	Glenwood Radiator	6241	snow plow blade-sts	02/17/2014	229.90	.00	229.90	41882	03/07/2014
		6274	snow plow blades-sts	03/12/2014	372.00	.00	372.00	41925	03/25/2014
		6280	snow plow ram-sts	03/20/2014	227.97	.00	227.97	41925	03/25/2014
Total 3717:					829.87	.00	829.87		
3733	Glenwood Springs Auto Pa	080739	forklift battery-sts	02/10/2014	80.13	.00	80.13	41883	03/07/2014
Total 3733:					80.13	.00	80.13		
3749	Glenwood Springs, City of	402459	dump fees/comm ctr remod	02/18/2014	80.36	.00	80.36	41884	03/07/2014
		402717	tire dump fee- trash	02/24/2014	106.00	.00	106.00	41884	03/07/2014
Total 3749:					186.36	.00	186.36		
3769	GMCO Corp.	31978	rapid thaw-streets	02/28/2014	2,277.15	.00	2,277.15	41926	03/25/2014
Total 3769:					2,277.15	.00	2,277.15		
3897	Grand Junction Pipe & Sup	3113868	pvc/fittings-wtp	02/11/2014	163.57	.00	163.57	41885	03/07/2014
		3114916	backflow preventer-wtp	02/21/2014	310.76	.00	310.76	41885	03/07/2014
		3114917	backflow fittings-wtp	02/21/2014	63.89	.00	63.89	41885	03/07/2014
Total 3897:					538.22	.00	538.22		
3945	Great-West Retirement Sv	030714	3/07 pr retirement	03/07/2014	5,177.08	.00	5,177.08	3102014	03/10/2014
		030714	3/07 pr retirement	03/07/2014	931.15	.00	931.15	3102014	03/10/2014
		032104	3/21 pr retirement	03/21/2014	6,714.06	.00	6,714.06	3212014	03/21/2014
		032104	3/21 pr retirement	03/21/2014	931.15	.00	931.15	3212014	03/21/2014
Total 3945:					13,753.44	.00	13,753.44		
4414	Humane Restraint	IN0023533	restraints-ps	02/19/2014	63.45	.00	63.45	41886	03/07/2014
Total 4414:					63.45	.00	63.45		
4473	Impressions	19387	paper-b&p	02/05/2014	7.50	.00	7.50	41887	03/07/2014
		19387	file folders-admin	02/05/2014	31.93	.00	31.93	41887	03/07/2014
		19387	paper-water	02/05/2014	7.97	.00	7.97	41887	03/07/2014
		19387	paper-w/water	02/05/2014	7.97	.00	7.97	41887	03/07/2014
		19438	3-chairs -ps	02/13/2014	665.17	.00	665.17	41887	03/07/2014
		19475	business cards-b&p	02/21/2014	43.98	.00	43.98	41887	03/07/2014
		19475	pens,folders,sheet protecto	02/21/2014	16.40	.00	16.40	41887	03/07/2014
		19475	sheet protectors-water	02/21/2014	8.02	.00	8.02	41887	03/07/2014
		19475.1	ink cart-admin	02/21/2014	5.48	.00	5.48	41887	03/07/2014
		19475.2	ink cart-b&p	02/24/2014	21.00	.00	21.00	41887	03/07/2014
		19475.2	ink cart-admin	02/24/2014	20.99	.00	20.99	41887	03/07/2014
		19476	lamp,pencils-ps	02/21/2014	164.13	.00	164.13	41887	03/07/2014
		19507	post it flags-b&p	02/26/2014	26.70	.00	26.70	41887	03/07/2014
		19507	paper-admin	02/26/2014	9.59	.00	9.59	41887	03/07/2014
		19507	folders-water	02/26/2014	6.59	.00	6.59	41887	03/07/2014
		19507.1	toner cart-water	02/27/2014	79.99	.00	79.99	41887	03/07/2014
		19507.1	toner cart-w/water	02/27/2014	79.99	.00	79.99	41887	03/07/2014
Total 4473:					1,203.40	.00	1,203.40		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
4797	Karp, Neu, Hanlon, P.C.	17097	2/14 legal water	02/28/2014	1,082.00	.00	1,082.00	41927	03/25/2014
Total 4797:					1,082.00	.00	1,082.00		
5525	Maurer, Amanda	62	2/14 judge fees-court	02/24/2014	300.00	.00	300.00	41888	03/07/2014
		63	3/14 judge fees-court	03/17/2014	225.00	.00	225.00	41928	03/25/2014
Total 5525:					525.00	.00	525.00		
5537	Mayfield, Justin W.	031814	meals/training-ps	03/18/2014	21.73	.00	21.73	41929	03/25/2014
Total 5537:					21.73	.00	21.73		
5589	MCHD Regional Lab	613-14	drinking water test	03/04/2014	20.00	.00	20.00	41889	03/07/2014
		614-14	drinking water test	03/04/2014	20.00	.00	20.00	41889	03/07/2014
		615-14	drinking water test	03/04/2014	20.00	.00	20.00	41889	03/07/2014
		616-14	drinking water test	03/04/2014	20.00	.00	20.00	41889	03/07/2014
Total 5589:					80.00	.00	80.00		
5793	Micro Plastics	100687	youth bball awards-rec	03/06/2014	93.80	.00	93.80	41930	03/25/2014
Total 5793:					93.80	.00	93.80		
6021	Mountain Roll-offs, Inc.	218439	3/14 porta jon svc-vix pk	02/28/2014	85.00	.00	85.00	41931	03/25/2014
		219758	3/14 porta jon svc-alder pk	02/28/2014	85.00	.00	85.00	41931	03/25/2014
		219759	3/14 porta jon svc-bm pk	02/28/2014	85.00	.00	85.00	41931	03/25/2014
		219760	3/14 porta jon svc-coal ridg	02/28/2014	85.00	.00	85.00	41931	03/25/2014
		219761	3/14 porta jon svc-k wms p	02/28/2014	85.00	.00	85.00	41931	03/25/2014
		219762	3/14 porta jon svc-skate pk	02/28/2014	85.00	.00	85.00	41931	03/25/2014
		219763	3/14 porta jon svc-river pk	02/28/2014	65.00	.00	65.00	41931	03/25/2014
Total 6021:					575.00	.00	575.00		
6053	Mr Ts Hardware	021914	business license refund	02/19/2014	25.00	.00	25.00	41890	03/07/2014
		112582	door lock batteries-t/h	02/01/2014	5.99	.00	5.99	41890	03/07/2014
		112712	ice melt-th	02/06/2014	27.99	.00	27.99	41890	03/07/2014
		112712	ice melt-comm ctr	02/06/2014	27.99	.00	27.99	41890	03/07/2014
		112719	fittings,saw,cleaner-wtp	02/06/2014	121.64	.00	121.64	41890	03/07/2014
		112829	batteries/absorbent-wtp	02/10/2014	18.68	.00	18.68	41890	03/07/2014
		112866	tools - c.c. remodel	02/11/2014	19.29	.00	19.29	41890	03/07/2014
		112871	sawhorse-sts	02/11/2014	41.99	.00	41.99	41890	03/07/2014
		112877	bolts-wtp	02/11/2014	3.08	.00	3.08	41890	03/07/2014
		112878	pvc fittings-wtp	02/11/2014	8.70	.00	8.70	41890	03/07/2014
		112901	pvc line,fittings-wtp	02/12/2014	43.76	.00	43.76	41890	03/07/2014
		112906	pvc line, fittings-wtp	02/12/2014	14.76	.00	14.76	41890	03/07/2014
		112913	stain,brush- c.c. remodel	02/12/2014	17.95	.00	17.95	41890	03/07/2014
		112926	electrical outlet-wtp	02/12/2014	45.43	.00	45.43	41890	03/07/2014
		112983	nails/comm ctr remodel	02/13/2014	8.99	.00	8.99	41890	03/07/2014
		113036	pvc fittings-wtp	02/15/2014	13.27	.00	13.27	41890	03/07/2014
		113149	supplies-wtp	02/18/2014	20.63	.00	20.63	41890	03/07/2014
		113171	outdoor box,fittings-wtp	02/19/2014	30.18	.00	30.18	41890	03/07/2014
		113180	bolts-pks	02/19/2014	9.00	.00	9.00	41890	03/07/2014
		113199	tools pvc chemical line-wtp	02/19/2014	51.96	.00	51.96	41890	03/07/2014
		113278	ice scraper/straps-wtp	02/21/2014	29.77	.00	29.77	41890	03/07/2014
		113287	fittings-wtp	02/21/2014	31.14	.00	31.14	41890	03/07/2014
		113302	tank sprayer/tube-wtp	02/21/2014	14.80	.00	14.80	41890	03/07/2014
		113355	door stop/cable-c.c. remod	02/24/2014	19.10	.00	19.10	41890	03/07/2014
		113364	wrench,screws-sts	02/24/2014	14.09	.00	14.09	41890	03/07/2014

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		113392	filter cleaning fluid-wtp	02/25/2014	4.99	.00	4.99	41890	03/07/2014
		113404	clarifier parts-wwtp	02/25/2014	100.09	.00	100.09	41890	03/07/2014
		113432	putty-sts	02/25/2014	5.97	.00	5.97	41890	03/07/2014
		113433	parks equip maint -pks	02/25/2014	16.98	.00	16.98	41890	03/07/2014
		113455	wheelbarrow,broom-wwtp	02/26/2014	67.98	.00	67.98	41890	03/07/2014
		113459	rpr clarifier-wwtp	02/26/2014	106.82	.00	106.82	41890	03/07/2014
		113464	clarifier parts-wwtp	02/25/2014	40.04	.00	40.04	41890	03/07/2014
		113476	p.u.lift rpr -06 gmc-w/water	02/26/2014	44.17	.00	44.17	41890	03/07/2014
		113507	clarifier parts-wwtp	02/27/2014	8.86	.00	8.86	41890	03/07/2014
		113551	clarifier parts-wwtp	02/28/2014	87.28	.00	87.28	41890	03/07/2014
		113552	tools,batteries,ice scraper-	02/28/2014	22.46	.00	22.46	41890	03/07/2014
		113566	mail box key/apt 115	02/28/2014	1.99	.00	1.99	41890	03/07/2014
		<b>Total 6053:</b>			<b>1,172.81</b>	<b>.00</b>	<b>1,172.81</b>		
6105	Municipal Code Corporatio	00239460	ordinance codification	02/27/2014	999.53	.00	999.53	41891	03/07/2014
		<b>Total 6105:</b>			<b>999.53</b>	<b>.00</b>	<b>999.53</b>		
6125	Murr Welding & Design	1132	p.u. lift rpr, 06 gmc-w/water	02/28/2014	121.24	.00	121.24	41892	03/07/2014
		<b>Total 6125:</b>			<b>121.24</b>	<b>.00</b>	<b>121.24</b>		
6265	New Castle Family Fitness	020114	2/14 salary deductions	02/01/2014	80.00	.00	80.00	41893	03/07/2014
		030114	3/14 salary deductions	03/01/2014	80.00	.00	80.00	41893	03/07/2014
		<b>Total 6265:</b>			<b>160.00</b>	<b>.00</b>	<b>160.00</b>		
6269	New Castle Family Health	030814	hiring physical-ps	03/08/2014	133.30	.00	133.30	41932	03/25/2014
		<b>Total 6269:</b>			<b>133.30</b>	<b>.00</b>	<b>133.30</b>		
6333	New Hope Church	031914	park rent-eco dev.	03/19/2014	10,000.00	.00	10,000.00	41933	03/25/2014
		<b>Total 6333:</b>			<b>10,000.00</b>	<b>.00</b>	<b>10,000.00</b>		
6395	Northwest Co. Cultural Heri	031414	community gateway sign-e	03/14/2014	4,500.00	.00	4,500.00	41934	03/25/2014
		<b>Total 6395:</b>			<b>4,500.00</b>	<b>.00</b>	<b>4,500.00</b>		
6561	Pagni, Tony	032114	reimb gas - ps	03/21/2014	19.85	.00	19.85	41935	03/25/2014
		<b>Total 6561:</b>			<b>19.85</b>	<b>.00</b>	<b>19.85</b>		
6573	Paper Wise	715629	doc shredding-adm	02/28/2014	24.00	.00	24.00	41894	03/07/2014
		<b>Total 6573:</b>			<b>24.00</b>	<b>.00</b>	<b>24.00</b>		
6781	Pinnacol Assurance	17031144	3/14 w/c ins-b&p	03/10/2014	166.49	.00	166.49	41936	03/25/2014
		17031144	3/14 w/c ins-admin	03/10/2014	267.38	.00	267.38	41936	03/25/2014
		17031144	3/14 w/c ins-ps	03/10/2014	1,307.38	.00	1,307.38	41936	03/25/2014
		17031144	3/14 w/c ins-court	03/10/2014	50.45	.00	50.45	41936	03/25/2014
		17031144	3/14 w/c ins-rec	03/10/2014	201.80	.00	201.80	41936	03/25/2014
		17031144	3/14 w/c ins-pks	03/10/2014	287.57	.00	287.57	41936	03/25/2014
		17031144	3/14 w/c ins-sts	03/10/2014	338.01	.00	338.01	41936	03/25/2014
		17031144	3/14 w/c ins-water	03/10/2014	1,412.60	.00	1,412.60	41936	03/25/2014
		17031144	3/14 w/c ins-w/water	03/10/2014	1,589.18	.00	1,589.18	41936	03/25/2014

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 6781:					5,620.86	.00	5,620.86		
6845	Polydyne Inc.	864751	clarifloc polymer-wwtp	02/24/2014	531.00	.00	531.00	41895	03/07/2014
Total 6845:					531.00	.00	531.00		
6947	Professional Services Empl	20253574-1(	cafe plan tpa-admin	03/01/2014	7.50	.00	7.50	41937	03/25/2014
		20253574-1(	cafe plan tpa-ps	03/01/2014	7.50	.00	7.50	41937	03/25/2014
		20253574-1(	cafe plan tpa-rec	03/01/2014	15.00	.00	15.00	41937	03/25/2014
		20253574-1(	cafe plan tpa-pks	03/01/2014	7.50	.00	7.50	41937	03/25/2014
		20253574-1(	cafe plan tpa-sts	03/01/2014	7.50	.00	7.50	41937	03/25/2014
		20253574-1(	cafe plan tpa-water	03/01/2014	15.00	.00	15.00	41937	03/25/2014
		20253574-1(	cafe plan tpa-w/water	03/01/2014	15.00	.00	15.00	41937	03/25/2014
Total 6947:					75.00	.00	75.00		
7237	Ricoh USA, Inc.	5029588366	copier lease-ps	02/21/2014	366.71	.00	366.71	41938	03/25/2014
		91953699	copier lease - ps	03/05/2014	78.00	.00	78.00	41938	03/25/2014
Total 7237:					444.71	.00	444.71		
7293	Rifle Recreation	031014	basketball refs, medals-rec	03/10/2014	118.66	.00	118.66	41939	03/25/2014
Total 7293:					118.66	.00	118.66		
7399	Roaring Fork Business Res	1881	economic development-ad	03/05/2014	500.00	.00	500.00	41940	03/25/2014
Total 7399:					500.00	.00	500.00		
7469	Rocky Mountain Supply Co	12779	snow plow blade-sts	03/11/2014	141.31	.00	141.31	41941	03/25/2014
Total 7469:					141.31	.00	141.31		
7599	Russell Aaberg Trucking	3794	mtn view leak gravel trking-	02/14/2014	510.00	.00	510.00	41942	03/25/2014
Total 7599:					510.00	.00	510.00		
7637	Sadler, Marina	031714	salary deduction	03/17/2014	2,771.84	.00	2,771.84	41905	03/17/2014
		32014	salary deduction	03/20/2014	10,352.26	.00	10,352.26	41908	03/20/2014
Total 7637:					13,124.10	.00	13,124.10		
7761	Schmueser, Gordon, Meye	93128A-247	2/14 eng fees-rd335 trail d	02/27/2014	2,402.50	.00	2,402.50	41896	03/07/2014
		93128A-247	2/14 eng fees-round-a-bout	02/27/2014	23,411.25	.00	23,411.25	41896	03/07/2014
Total 7761:					25,813.75	.00	25,813.75		
7973	Sirchie Finger Print Lab	0155009-IN	evidence supplies-ps	02/21/2014	88.32	.00	88.32	41897	03/07/2014
Total 7973:					88.32	.00	88.32		
8131	Speckled Feather Mercantil	123112	decor rebate	12/31/2012	25.00	.00	25.00	Multiple	Multiple
Total 8131:					25.00	.00	25.00		
8193	Staples Contract & Comme	700106400	paper-admin	02/13/2014	52.98	.00	52.98	41899	03/07/2014
		700106400	paper-water	02/13/2014	52.98	.00	52.98	41899	03/07/2014
		700106400	paper-w/water	02/13/2014	52.98	.00	52.98	41899	03/07/2014

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		7001073646	1 ink cart-b&p	02/12/2014	64.80	.00	64.80	41899	03/07/2014
		7001073646	3 ink cart-admin	02/12/2014	194.38	.00	194.38	41899	03/07/2014
	Total 8193:				418.12	.00	418.12		
8293	Stolbach, Bruce L.	1194	2/14 plan review,inspection	02/28/2014	1,072.50	.00	1,072.50	41943	03/25/2014
	Total 8293:				1,072.50	.00	1,072.50		
8657	Tradesman Electrical Svcs	10982	veh lift electrical-sts	03/10/2014	174.81	.00	174.81	41944	03/25/2014
	Total 8657:				174.81	.00	174.81		
8782	United Site Services	114-1866956	pump septic tank-wtp	02/28/2014	220.00	.00	220.00	41945	03/25/2014
	Total 8782:				220.00	.00	220.00		
8809	Upper Case Printing, Ink	7934	business license insert-ad	02/26/2014	73.63	.00	73.63	41946	03/25/2014
		7969	3/14 utility billing-water	03/04/2014	403.75	.00	403.75	41946	03/25/2014
		7969	3/14 utility billing-w/water	03/04/2014	403.75	.00	403.75	41946	03/25/2014
		7970	1st qtr newsletter	03/04/2014	604.50	.00	604.50	41946	03/25/2014
	Total 8809:				1,485.63	.00	1,485.63		
8837	USA Bluebook	270488	lab supplies-wwtp	02/17/2014	17.99	.00	17.99	41953	03/25/2014
	Total 8837:				17.99	.00	17.99		
8861	Utility Notification Center-C	21402486	2/14 utility locates	02/28/2014	15.30	.00	15.30	41900	03/07/2014
	Total 8861:				15.30	.00	15.30		
8905	Valley Towing	6081	abandon veh tow-ps	03/02/2014	125.00	.00	125.00	41947	03/25/2014
	Total 8905:				125.00	.00	125.00		
8985	Verizon Wireless	9721170107	3/14 cell phone-b&p	03/03/2014	68.98	.00	68.98	41948	03/25/2014
		9721170107	3/14 cell phone-admin	03/03/2014	72.40	.00	72.40	41948	03/25/2014
		9721170107	3/14 cell phone-ps	03/03/2014	518.00	.00	518.00	41948	03/25/2014
		9721170107	3/14 cell phone-rec	03/03/2014	103.60	.00	103.60	41948	03/25/2014
		9721170107	3/14 cell phone-pks	03/03/2014	72.40	.00	72.40	41948	03/25/2014
		9721170107	3/14 cell phone-sts	03/03/2014	51.80	.00	51.80	41948	03/25/2014
		9721170107	3/14 cell phone-water	03/03/2014	122.91	.00	122.91	41948	03/25/2014
		9721170107	3/14 cell phone-w/water	03/03/2014	196.53	.00	196.53	41948	03/25/2014
	Total 8985:				1,206.62	.00	1,206.62		
9017	Vision Security, LLC	586915	rpr alarm button-th	02/19/2014	280.00	.00	280.00	41949	03/25/2014
	Total 9017:				280.00	.00	280.00		
9125	Ware & Hinds Ditch Assn.	356	2014 ditch assessment	03/14/2014	335.32	.00	335.32	41950	03/25/2014
	Total 9125:				335.32	.00	335.32		
9153	Wash-By U, Inc.	2009 2/14	2/14 car washes-ps	03/01/2014	76.49	.00	76.49	41906	03/19/2014
	Total 9153:				76.49	.00	76.49		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
9293	Western Frontier Electric, I	7648	blower timer rpr-wwtp	02/26/2014	712.50	.00	712.50	41901	03/07/2014
		7691	blower relay rpr-wwtp	02/26/2014	276.90	.00	276.90	41901	03/07/2014
Total 9293:					989.40	.00	989.40		
9513	XCel Energy	402474254	2/14 elec/gas-admin	02/24/2014	395.88	.00	395.88	41902	03/07/2014
		402474254	2/14 elec/gas-rec	02/24/2014	376.94	.00	376.94	41902	03/07/2014
		402474254	2/14 elec/gas-pks	02/24/2014	401.35	.00	401.35	41902	03/07/2014
		402474254	2/14 elec/gas-sts	02/24/2014	572.25	.00	572.25	41902	03/07/2014
		402474254	2/14 street lights	02/24/2014	4,367.36	.00	4,367.36	41902	03/07/2014
		402474254	2/14 elec/gas-th	02/24/2014	168.64	.00	168.64	41902	03/07/2014
		402474254	2/14 elec/gas-water	02/24/2014	4,897.72	.00	4,897.72	41902	03/07/2014
		402474254	2/14 elec/gas-water	02/24/2014	323.00	.00	323.00	41902	03/07/2014
		402474254	2/14 elec/gas-th	02/24/2014	168.63	.00	168.63	41902	03/07/2014
		402474254	2/14 elec/gas-w/water	02/24/2014	8,337.69	.00	8,337.69	41902	03/07/2014
		402474254	2/14 elec/gas-water	02/24/2014	127.72	.00	127.72	41902	03/07/2014
		405464270	3/14 elec apt 112	03/19/2014	112.97	.00	112.97	41951	03/25/2014
		405464932	3/14 elec apt 115	03/19/2014	183.45	.00	183.45	41951	03/25/2014
Total 9513:					20,433.60	.00	20,433.60		
9517	Xerox Corporation	072854509	copier lease-b&p	03/01/2014	84.67	.00	84.67	41903	03/07/2014
		072854509	copier lease-admin	03/01/2014	84.70	.00	84.70	41903	03/07/2014
		072854509	copier lease-rec	03/01/2014	50.80	.00	50.80	41903	03/07/2014
		072854509	copier lease-water	03/01/2014	33.86	.00	33.86	41903	03/07/2014
		072854509	copier lease-w/water	03/01/2014	84.66	.00	84.66	41903	03/07/2014
Total 9517:					338.69	.00	338.69		
9593	Zep Sales & Service	9000804072	paper towels-l/h	02/25/2014	131.21	.00	131.21	41904	03/07/2014
		9000804072	paper towels-comm ctr	02/25/2014	131.21	.00	131.21	41904	03/07/2014
		9000804072	paper towels-pks	02/25/2014	131.21	.00	131.21	41904	03/07/2014
Total 9593:					393.63	.00	393.63		
9613	Zions First National Bank	031214	2010 water bond - int earn	03/12/2014	.26-	.00	.26-	41952	03/25/2014
		031214	2010 water bond pmt-int	03/12/2014	11,613.35	.00	11,613.35	41952	03/25/2014
		031214	2010 water bond pmt-princ	03/12/2014	32,000.00	.00	32,000.00	41952	03/25/2014
		1674	2010 bond-annual fee-wate	03/24/2014	250.00	.00	250.00	41952	03/25/2014
Total 9613:					43,863.09	.00	43,863.09		
Grand Totals:					220,041.24	.00	220,041.24		

Report Criteria:

Detail report type printed



**LIQUOR OR 3.2 BEER LICENSE  
 RENEWAL APPLICATION**

HONG'S GARDEN CHINESE RESTAURANT  
 635 S FEDERAL BLVD  
 DENVER CO 80219-2933

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name <b>HONG NHI A</b>		DBA <b>HONG'S GARDEN CHINESE RESTAURANT</b>		
Liquor License # <b>26404180000</b>	License Type <b>Hotel &amp; Restaurant (city)</b>	Sales Tax License # <b>26404180000</b>	Expiration Date <b>4/17/2014</b>	Due Date <b>3/3/2014</b>
Street Address <b>820 CASTLE VALLEY BLVD STE 106 NEW CASTLE CO 81647-9480</b>				Phone Number <b>(970) 984 3298</b>
Mailing Address <b>635 S FEDERAL BLVD DENVER CO 80219-2933</b>				
Operating Manager <b>NHI HONG</b>	Date of Birth	Home Address <b>820 Castle Valley Blvd # 106 New Castle, CO 81647</b>		Phone Number <b>970.984.3298</b>

- Do you have legal possession of the premises at the street address above?  YES  NO  
 Is the premises owned or rented?  Owned  Rented\* \*If rented, expiration date of lease 2015
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.  YES  NO  
**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.  YES  NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  YES  NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  YES  NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

**AFFIRMATION & CONSENT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

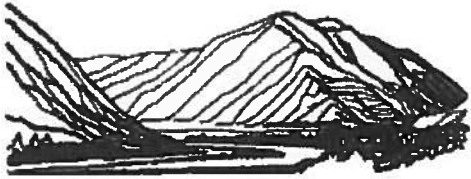
Type or Print Name of Applicant/Authorized Agent of Business <b>NHI HONG</b>	Title <b>OWNER</b>
Signature <i>NHI HONG</i>	Date <b>2/10/14</b>

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For	Date
Signature	Title
	Attest





**The New Castle Police Department**  
450 West Main - Post Office Box 90  
New Castle, Colorado 81647  
(970) 984-2302

"Burning Mountain" - 1888

03/21/14

To: Deputy Town Clerk Mindy Andis  
From: Tony Pagni Interim Chief of Police  
Reference: Hong's Garden Liquor License Renewal

Dear Mindy, and board of Trustee Members

I have checked the Police Data Base and have found no instances of misconduct by members of the Hong's Garden Staff which would affect their licensee ability. In fact I cannot remember any incidents involving any Liquor call to the premises in addition they have passed two compliance tests with the State Liquor Enforcement Team.

I have attached the standard requirement list provided to all establishments involved with the sales of liquor within the Town. I would like to request Hong's Garden and their staff to continue to cooperate with the Town in these requirements:

1. Management, and all employees tasked with dispensing alcohol are to be TIPS trained/certified. The initial certification is to be provided to the police department as well as the Town Clerk, prior to the service of alcohol. TIPS classes are to then be repeated yearly with the associated certification forwarded to the PD and Town Clerk prior to the yearly license renewal.
2. A notebook is to be kept behind the bar/service counter for the purpose of immediate employee documentation of any and all disturbances or incidents occurring on or near the licensed premise. (name, description of subject, date, time, nature if incident, police called, etc.) This notebook is to be readily available to the police department upon request.
3. The applicant is responsible for the sidewalk in front of or adjacent to the establishment. All trash, cigarette butts or other waste should be cleaned from the sidewalk and gutter when necessary, and at the end of each business day.
4. A telephone must be kept in working order at all times for employee use in case of an emergency in an easily accessible location.
5. The occupancy load of the premise must be posted. The applicant will not allow the occupancy load to exceed the posted limit.

Respectfully submitted,

Tony Pagni  
Interim Chief of Police