

## **Melody Harrison**

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**From:** slcpw.1 <slcpw.1@netzero.com>  
**Sent:** Thursday, May 12, 2016 1:00 PM  
**To:** Melody Harrison  
**Cc:** slcpw.1@netzero.com  
**Subject:** Letter of Interest

New Castle Planning and Zoning Commission

Attention: Melody Harrison

With regard to the vacancy on the Planning and Zoning Commission, I hereby submit this Letter of Interest and respectively request the Commission to consider me as a possible candidate.

**Education:**

Fordham University, BA, NY, NY  
Katharine Gibbs Secretarial School, NY, NY

**Employment:**

Over 45 years in the administrative field:  
Goldman Sachs, NY, NY, 14 years, Legal Department Jaron  
Perrier Group, Greenwich, CT, 14 years, Marketing Department  
NBC, NY, NY-Human Resources Department  
Hilton Hotels, NY, NY-Executive Office  
Beyaz & Patel, Bellevue, WA-Structural Engineering Marketing  
US Parole Board, FCI, Danbury, CT-Court Stenographer  
Dr. Richard Kutnick, Cardiologist, NY, NY-Office Manager  
Grandma's Kitchen & Cupboard Cafe, NY, NY-Co-Owner

Since retiring and relocating to New Castle two years ago to be closer to family, I have been able to finally give back to the community by volunteering and participating in various projects:

Involved with Downtown Group and Lions Club in working with Historical Preservation and building owner in painting Livery Building on Main Street;

Heading up Liberty Park project on Main Street and working with the Town to proceed on breaking ground;

Member of New Castle Garden Club and assisting in their beautification projects for downtown New Castle and the Lift Up River Center Garden;

As part of Chamber Events Committee am involved with three local elementary schools in trying to dove tail New Castle Founders Day celebration with school curriculum art history project;

Through Downtown Group have begun to explore feasibility of reestablishing the New Castle Art Guild and using the Community Center to showcase local artists;

Next month will be inducted as co-president of Lions Club and will continue to volunteer on their various projects.

Thank you to the Commission for allowing me the opportunity to submit my request to serve. I have and will continue to enjoy serving the Town in whatever capacity I can and look forward to being involved in the future growth and development of the Town of New Castle.

Susane Ruggles  
425 246 3330  
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New Castle

Sent from Samsung tablet

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