



Town of New Castle
450 W. Main Street
PO Box 90
New Castle, CO 81647

Exhibit A
to
Admin 6/04/12 Historic Preservation
Commission Minutes
Phone: (719) 707-2110
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Colorado State Historic Fund
History Colorado
1200 Broadway
Denver CO80203
June 8, 2012

Dear Friends,

The Historic Preservation Commission of the Town of New Castle plans to apply for an Historic Structure Assessment Grant for work on the Town Museum, which was our original town hall. This 1893 building of unglazed brick requires roof repair and mitigation of water damage.

The 2011 application form added this requirement:

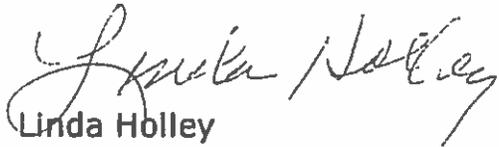
Conflict of Interest: A conflict of interest involves any situation that may, in reality or in perception, result in persons associated with the grant recipient benefiting inappropriately from the grant. For example, members of the board of directors of an organization and owners of properties receiving State Historical Fund grants may not be paid for professional services as part of those same grants. In addition, private, individual or for-profit property owners benefiting from State Historical Fund grants may not act as the Grant Recipient Contact, paid consultant or contractor on State Historical Fund-funded projects.

The New Castle Historic Preservation Commission is requesting an exception to this clause. The Town of New Castle is the owner of the Museum property. It is town policy to use local businesses and residents as much as possible for town projects. A local architect who is interested in bidding on the museum restoration currently serves as a member of the Town Council. The only other architect in New Castle is a member of the Historic Preservation Commission. In a town as small as New Castle, we often find that people wear multiple hats and the kind of conflict envisioned in your application policy is unavoidable.

It is also town policy to avoid all conflicts of interest; elected and appointed Council and Commission members regularly recuses themselves from both discussion and voting when there is any possibility of conflict.

We request that the State Historic Fund accept the Town's safeguards and allow us to proceed with the application process.

Faithfully yours,

A handwritten signature in cursive script that reads "Linda Holley". The signature is written in dark ink and is positioned above the printed name.

Linda Holley
Chair
New Castle Historic Preservation Commission

Cc: Dan Corson