

**New Castle Town Council Meeting
Tuesday, September 20, 2016, 7:00 p.m.**

Call to Order

Mayor Art Riddile called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Metzger Councilor Hazelton Mayor A Riddile Councilor Russi Councilor Leland Councilor G Riddile
Absent	Councilor Owens

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Town Planner Tim Cain, Public Works Director John Wenzel and members of the public.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2016-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

Clerk Harrison asked to have the September 6, 2016 minutes removed from the consent agenda. The council agreed.

Citizen Comments on Items not on the Agenda

Bill Wentzel, 459 Silverhorn Drive. Mr. Wentzel told the council that he was on the Pyro Memorial Board, and he thanked the council and staff for their assistance. He said the board had expected that there would be community support, but they did not realize how it would take off and it was exciting. Mr. Wentzel said it was an honor to have been part of the effort. He gave the council an update. The board had raised approximately \$118k, and he thanked the council for the starter money of \$30k. He said they were wrapping up some corporation and tax issues. They were also looking at some signage suggested by the Major General. They were also working on some security enhancements for the memorial. He shared that the

board felt the memorial was a little vulnerable sitting right off the parking lot, but they felt bollards could be installed to protect the statue. He said they still had some funds that could go towards the security needs, and hoped that the town had a resource to purchase bollards. Mr. Wentzel said the memorial would be dedicated to the town, but said they did not have funding to hire an attorney to write a dedication agreement, and asked if that was something the town could do. The council agreed to contact the town attorney regarding an agreement. Mr. Wentzel thanked the council again.

Consultant Reports

Consultant Attorney – not present.

Consultant Engineer – not present.

Items for Consideration

Presentation of Frank J. Breslin Plaque and Gavel to Daughter Sara Malloy

Mayor A Riddile presented the crystal gavel and plaque to Ms. Sara Malloy, daughter of former Councilor and Mayor, Frank Breslin. Ms. Malloy thanked the council for honoring her father.

Proclamation Honoring Noreen Nolan

Mayor A Riddile read a proclamation honoring Noreen Nolan into the record. The council thanked Ms. Nolan for her hard work and dedication on the Community Market.

Consider Extension of CUP Fee Waiver

Planner Cain explained to the council that in most of the downtown area the zone district allowed for conditional uses. The fee to apply for a conditional use permit was \$250.00. Numerous downtown businesses had taken advantage of the fee waiver. The fee waiver was expiring, and Planner Cain recommended that council consider extending it an additional three years.

MOTION: Councilor Leland made a motion to approve a three-year extension of the conditional use permit fee waiver. Councilor G Riddile seconded the motion and it passed unanimously.

Consider Committee Assignments

Mayor A Riddile told the council that it was important that those who were on the finance committee respond as quickly as possible so finance could meet deadlines, etc. Councilor Hazelton asked if there was any way they could get a text, because he does not always have his town tablet with him. Administrator Baker said he felt that could be done.

Clerk Harrison told the council that the committee assignments in the packet were the ones decided on at the organizational meeting in April after the election. She said she had taken the liberty of putting Councilor Russi's name in where Frank Breslin had been since he took the seat.

The council discussed the various committees and decided who would sit on which committee. Clerk Harrison said she would update the calendar and provide that to the council.

Consider Resolution TC-2016-20 – Ratifying Prior MOUs and IGAs

Clerk Harrison explained to the council that the charter required that IGAs and MOUs be approved by resolution. The resolution was to ratify current agreements that were in place.

MOTION: Mayor A Riddile made a motion to approve Resolution TC-2016-20 – A Resolution of the New Castle Town Council Ratifying Various Intergovernmental Agreements Heretofore Approved by Town Council. Councilor Leland seconded the motion and it passed unanimously.

Consider Resolution TC-2016-21 – Amending the Fee Schedule

Clerk Harrison told the council that with the successful negotiation of the Mountain Waste contract, the fee schedule needed to be updated to reflect the new, slightly higher rates for trash and recycle collection.

MOTION: Mayor A Riddile made a motion to approve Resolution TC-2016-21, A Resolution of the New Castle Town Council Updating the Directory of Fees and Charges. Councilor Leland seconded the motion and it passed unanimously.

Consider Ordinance TC-2016-6 - An Ordinance of the New Castle Town Council Amending Section 1.16.040 of the New Castle Municipal Code Regarding Cancellation of Elections (second reading)

MOTION: Councilor G Riddile made a motion to approve Ordinance TC-2016-6, An Ordinance of the New Castle Town Council Amending Section 1.16.040 of the New Castle Municipal Code Regarding Cancellation of Elections on second reading. Councilor Metzger seconded the motion and it passed on a roll call vote: Mayor A Riddile: yes; Councilor Leland: yes; Councilor Metzger: yes; Councilor G Riddile: yes; Councilor Russi: yes and Councilor Hazelton: yes.

Consider Ordinance TC-2016-7 - An Ordinance of the New Castle Town Council Amending Chapter 10.20 of the New Castle Municipal Code Regarding Abandoned Vehicles (second reading)

MOTION: Councilor Leland made a motion to approve Ordinance TC-2016-7, An Ordinance of the New Castle Town Council Amending Chapter 10.20 of the New Castle Municipal Code Regarding Abandoned Vehicles on second reading. Councilor Metzger seconded the motion.

Discussion: Councilor Russi said that there had been information at the prior meeting about the adopted Model Traffic Code (MTC) to which the town code would default. He asked about the notice requirements in the MTC. Councilor Russi said that the old code had unnecessary due process that was problematic for the police. He said he was uncomfortable with the lack of due process in the proposed code, and he hoped to see the MTC. He was concerned that the trigger for enforcement could be a citizen complaint; rather, he preferred that an officer should have to make an observation that would trigger the enforcement action. Administrator Baker said that the ordinance could be tabled until the next meeting and more information provided. The council agreed.

Councilor Leland withdrew his motion.

Mueller Construction Contract

Administrator Baker explained that the contract was for the water treatment plant expansion. It was a \$1,291,377.00 contract. There were three contracts. The Mueller contract. Second was WesTech for \$553k, which had already been signed, but there was a change order that Engineer Simonson had already approved and needed council approval. The third was with Timberline for telemetrics for \$17k. The total for the project was \$1.862 million dollars.

Administrator Baker asked the council if they would be willing to authorize the mayor to sign the contracts once the town engineer and town attorney determined the documents were in order.

MOTION: Councilor Russi made a motion to authorize the mayor or mayor pro tem to sign the water treatment plant contracts upon staff recommendation. Mayor A Riddile seconded the motion and it passed unanimously.

Consent Agenda

~~Minutes of the September 6, 2016 meeting~~ Removed from agenda

Staff Reports

Town Administrator – Administrator Baker told the council that the developer for the senior housing project expected to begin the project in the spring of 2017. The councilors expressed their satisfaction the the project would get underway. He said that the PIO conference on emergency planning and drones had been cancelled. Administrator Baker thanked the council for their participation in the retreat. He felt it had gone well, and he would have all the information compiled and to the council in October. He requested that the council consider one three-hour budget meeting. The budget could be delivered to the council on Friday, October 7, 2016 in a short, special meeting, and then the council could consider the budget at the regular meeting on October 18, 2016.

MOTION: Councilor Leland made a motion to hold a special town council meeting on Friday, October 7, 2016 at 11:00 am. Mayor A Riddile seconded the motion and it passed unanimously.

Administrator Baker said he and Councilor Russi would be meeting with the Carbondale Council on Arts and Humanities (CCAH) because they have an idea for a new project. They would retrofit an old school bus as a mobile studio for children in Parachute, Rifle, Silt and New Castle. He had invited a number of additional people to the meeting to find out of there was any interest.

Town Clerk – Clerk Harrison told the council that there had been a question regarding pro/con statements for ballot issues. She said ballot issues were TABOR. New Castle had ballot questions that were not TABOR so no pro/con statements were necessary. Last, Clerk Harrison told the council that her Deputy, Mindy Andis had received her designation as a Certified Municipal Clerk. The council congratulated Ms. Andis.

Town Planner - not present

Public Works Director – not present

Commission Reports

Planning & Zoning Commission – nothing to report

Historic Preservation Commission – nothing to report
Climate Action Advisory Committee – nothing to report
Senior Program – nothing to report
RFTA – nothing to report
AGNC – nothing to report
GCE – Councilor Russi said that Administrator Baker had done a good job moderating the meeting between CORE and GCE.

Council Comments

Councilor Metzger asked if anyone knew how Bob Gordon was doing. Mayor A Riddile said that Jeff Simonson had indicated he was doing okay.

Councilor Metzger asked if staff had spoken to Hilltop and Administrator Baker said he had called them, but they had not returned the calls.

Councilor Metzger asked if anyone was looking at the Walters property, and Administrator Baker said that RFTA was looking at it for a temporary park and ride. Councilor Metzger said that it did not seem like there were very many people using the park and ride. The council discussed briefly it briefly, and suggested that signs could be posted and flyers could be passed out on the busses.

Councilor Metzger wondered how many people got the weekly e newsletter. Administrator Baker said there were 273 subscribers.

Councilor Metzger asked how many people got the chamber newsletter, and Clerk Harrison said that everyone who received a water bill received the chamber newsletter, more than 1500 a month.

Councilor Metzger asked if anyone had submitted an RFP for the town-owned property. Administrator Baker said the deadline was September 30, and none had been submitted yet.

Councilor Metzger felt that school superintendent could come to council again, for a substantive conversation.

Councilor Metzger asked about the town Christmas party. Administrator Baker said that he had looked at the options, and felt that having the Christmas Party at 2 Coronas or Elk Creek would be great. It would alleviate the staff from having to work the party if it were held in the Community Center. Mayor A Riddile said he felt 2 Coronas would be best.

Councilor Hazelton said he would be roasting chilies at the Community Market and hoped everyone would be there.

Councilor Leland said Bill Wentzel was present representing the Pyro committee. There were four other people on that committee, and he felt the town should thank all the board members as they had thanked the town.

Councilor Leland said that Rob Jones was now the Chief of Colorado River Fire & Rescue. He and Mayor A Riddile wanted to invite Chief Jones to a council meeting.

Councilor Leland said that Councilor Russi had spoken at the last council meeting about the mill levy, and he explained what was still available for the town to use should they decide to utilize it.

Councilor G Riddile thanked public works and Grand River Construction for their help with pump track.

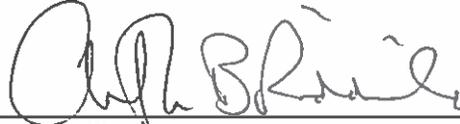
Mayor A Riddile said there was a home on B Avenue that had burned down. He asked what the council could do to assist. After a brief discussion, they agreed that staff could work on collecting some matching donations for them.

Mayor A Riddile thanked the staff and Administrator Baker for a good council retreat.

MOTION: Councilor Metzger made a motion to adjourn. Councilor Hazelton seconded the motion and it passed unanimously.

The meeting adjourned at 8:31 p.m.

Respectfully submitted,



Mayor Art Riddle



Town Clerk Melody Harrison, CMC