

1 **New Castle Historic Preservation Commission**
2 **Thursday, January 28, 2016, 6:00 p.m., Town Hall**

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4 **Call to order**

5 Commission Chair Virginia Erickson called the meeting to order at 6:00 p.m.

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7 **Roll Call**

8 Present Chair Erickson
9 Commissioner Blaylock
10 Commissioner Rippy
11 Commissioner Riddile

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13 Absent Vice Chair Borgard

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15 Also present at the meeting were Town Clerk Melody Harrison, Administrative
16 Assistant Ryan Muse and Mark Rodman, Preservation Technical Services Manager
17 for the History Colorado Center.

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19 **Meeting Notice**

20 Administrative Assistant Ryan Muse verified that the Clerk's office gave notice of
21 the meeting in accordance with Resolution TC-2016-1.

22
23 **Conflicts of Interest**

24 There were no conflicts of interest.

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26 **Citizen Comments on Items NOT on Agenda**

27 There were no citizen comments.

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29 **Review Minutes from Previous Meeting**

30 The commission offered corrections to the minutes.

31 **MOTION: Commissioner Rippy made a motion to approve the minutes as**
32 **amended. Commissioner Riddile seconded the motion and it passed**
33 **unanimously.**

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35 **Special Guest Mark Rodman, Preservation Technical Services Manager from**
36 **the History Colorado Center**

37 Technical Services Manager Rodman introduced himself and explained that part of
38 his job was to work with Certified Local Governments (CLGs) for the State of
39 Colorado, which included the Town of New Castle. Mr. Rodman explained that he
40 was the Town of New Castle's contact for historical matters and training. He added
41 that he was also the point of contact for matters concerning historic buildings. Mr.
42 Rodman said that he was currently traveling to various CLGs throughout Colorado
43 to familiarize himself with the different communities as well as let the communities
44 know he was available for contact. Chair Erickson welcomed him to New Castle and
45 thanked him for coming.

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47 **Discussion: Historical Survey of Residential Buildings**

1 Commissioner Rippy asked Administrative Assistant Ryan Muse if Town Planner Tim
2 Cain had composed letters about whether citizens who live in historic buildings
3 would be interested in participating in a historic survey. Assistant Muse replied that
4 he did not know. Commissioner Rippy said that he had an 1893 Sanborn map and
5 he had compared the different residential lots with the assessor's records in order
6 to come up with the property owner's name, mailing address and street address so
7 there was a cross reference of the information. Commissioner Rippy said that
8 focused his search on buildings prior to 1920. Commissioner Rippy said that there
9 were a large number of buildings that were in the Town of New Castle prior to
10 1920. Commissioner Rippy said that he would like to obtain the 1900 and 1905
11 Sanborn maps that are at the New Castle Museum to pinpoint the exact year of the
12 building's construction. Chair Erickson commented that before the 1896 Vulcan
13 Mine explosion that killed 49 New Castle Citizens, the town had a large number of
14 houses. Commissioner Rippy said that when the Historical Preservation Commission
15 first decided to start the survey process, citizens were contacted via a letter and
16 seven homeowners showed interest. Commissioner Rippy said that when the
17 Commission looked at the price of a survey for seven homes compared to a much
18 larger number, it made economic sense to pursue more properties. Commissioner
19 Riddile asked who performed the survey. Commissioner Rippy replied that when the
20 Commercial survey was done in 1996, it was performed by the Front Range
21 Research Associates.

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23 **Commission Comments**

24 Commissioner Rippy asked if Commissioner Riddile had served on the Historic
25 Preservation Commission with him in the past. Commissioner Riddile replied that he
26 had. Commissioner Rippy said that he would like to update the Town's cemetery
27 website to change it from the current .pdf to a detailed list that would possibly be
28 interactive. Commissioner Riddile asked if Commissioner Rippy would like to
29 approach the Town Council regarding the matter. Commissioner Rippy replied that
30 the first step he would like the Commission to take is to find out the cost of building
31 a webpage. Commissioner Rippy asked Town Clerk Melody Harrison who designed
32 the New Castle website. Town Clerk Harrison replied that it was AJ Design and
33 Monument Graphics. Clerk Harrison said that the Town of New Castle staff did most
34 of the updates for the Town website and the Town staff will research what it would
35 take to create the style of interactive page suggested by Commissioner Rippy.
36 Commissioner Rippy said he would look for a cemetery website that was similar to
37 one he would like the commission to create, and then he would forward that site to
38 Clerk Harrison and Assistant Muse so they could research what it would take to
39 create such a page.

40

41 **Set Next Meeting**

42 **MOTION: Commissioner Rippy made a motion that the next meeting take**
43 **place on February 22, 2016, at 6:30 p.m. The motion was seconded by**
44 **Commissioner Riddile and it passed unanimously.**

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1 Mr. Rodman said that the National Parks Services gives money to the Colorado
2 History Center (CHC) that in turn gives grants to Preservation Commissions of
3 Certified Local Governments (CLGs) for historical work. The grants were given out
4 once a year and many of the grants go to survey projects similar to the residential
5 survey the New Castle Historic Preservation Commission was taking part in. The
6 grant applications are due in November. Mr. Rodman said that because the money
7 came from the Federal Government, there was no exact time for when the funds
8 would be distributed, but generally the grants were dispersed in April. Mr. Rodman
9 said that the CHC matches the Federal grants so the CLG would not have to match
10 funds.

11 Mr. Rodman said that a couple years ago the Town of La Veta, Colorado received a
12 survey grant. In order for La Veta to obtain enough buildings to take part in their
13 residential survey, they set an area that they wanted to survey and then surveyed
14 every building in that set area. Mr. Rodman said that after the Town of La Veta
15 surveyed every building, they set a public meeting to give citizens historic
16 information about their homes, and they called homeowners who did not attend the
17 meeting to offer them historic information about their house. This stimulated a lot
18 of interest from the community. The Town of La Veta hoped this method would
19 result in a large number of homeowners who wanted to have their house
20 designated a historic building. Mr. Rodman did not know how many people ended
21 up requesting to have their home designated but he said this method was one way
22 a CLG got a lot of interest from citizens. Chair Erickson asked what the population
23 of La Veta was. Mr. Rodman said that it is a little smaller than New Castle.

24 Mr. Rodman said that the only caveat that existed in order to obtain a CHC grant
25 was that the survey must be available for public viewing. Mr. Rodman said that a
26 lot of communities will designate some money towards the survey in order show
27 the grant committee that they were committed to the project. Mr. Rodman said that
28 he was not part of the committee who awarded the grants so if the Town of New
29 Castle was able to send him the grant application a month early he could review it
30 and give the town feedback before the application was officially submitted. Mr.
31 Rodman said that the grant application will change in 2016 to include pictures but
32 said the main points will remain the same as the 2015 application. Mr. Rodman said
33 he would send Assistant Muse a copy of the 2015 grant for the Commission to
34 review.

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36 **MOTION: Commissioner Rippy made a motion to adjourn the meeting.**
37 **Commissioner Riddile seconded the motion and it passed unanimously.**

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39 The meeting adjourned at 6:29 p.m.

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43 Respectfully submitted,

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Town of New Castle
Historic Preservation Commission

Commission Chair Virginia Erickson

ATTEST:

Ryan Muse, Administrative Assistant

DRAFT