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Agenda
New Castle Town Council Meeting
Tuesday, June 16, 2015, 7:00 p.m.

Call to Order

Mayor Gordon called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Means
	Councilor Riddile
	Councilor Metzger
	Mayor Gordon
	Councilor Breslin
	Councilor Leland
	Councilor Stuckey
Absent	None

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Police Chief Tony Pagni, Town Engineer Jeff Simonson and Town Attorney David McConaughy.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2015-1.

Conflicts of Interest

Councilor Stuckey asked to be recused from the discussion regarding Lakota Canyon Ranch Golf Course Clubhouse. The council agreed.

Agenda Changes

Administrator Baker said he wanted to add a water plant update and a funding request. The council agreed.
Mayor Gordon said one of the women who had attended the earlier workshop thanked Councilor Riddile for his clarification of the clubhouse issues. Mayor Gordon said that Councilor Riddile demonstrated what he felt was the council's job, and thanked him.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – Attorney McConaughy said his office was working on an ordinance to update the model traffic code and it should come to council soon.

1 Attorney McConaughy said he was going to the CML Conference and anticipated
2 learning valuable information.
3 Consultant Planner – Planner Cain said that the Historic Preservation Commission had
4 met the previous night and had considered colors for livery. The Commission chose a
5 paler shade of gold for the building.
6 Consultant Engineer – Town Engineer Jeff Simonson updated the council on the
7 various projects in town. Johnson Construction had been working on a few areas
8 where the fill had settled on the Talbot Trail. Asphalt will be done at the same time as
9 another town project. Engineer Simonson said that Gould Construction would be
10 completing some abutment work on the Flattops Bridge as well. After the work is
11 complete, advertisement for final payment on both projects would be done.

12
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14 **Items for Consideration**

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17 **Consider Authorizing the Mayor to sign a Letter of Support for the Northwest 18 Enterprise Zone Re-Designation**

19 Planner Cain explained the AGNC's Enterprise Zone re-designation application and the
20 need for the support letter from the town.

21 **MOTION: Councilor Riddile Made a motion to authorize the Mayor to sign a
22 letter of support for the Northwest Enterprise Zone Re-Designation.**

23 **Councilor Stuckey seconded the motion.**

24 Discussion: Councilor Leland asked when decision on the re-designation would be
25 made. Planner Cain said he did not know but he would find out.

26 **The motion passed unanimously.**

27

28 **Update & Discussion Regarding Devolution Process**

29 Town Administrator Baker told the council that staff has been considering devolution
30 on Main Street so that the town could provide angled parking in the downtown area.
31 Staff had requested that CDOT provide analysis of two scenarios. The first would be to
32 devolve from Bruce Road to Elk Creek. The second scenario was Elk Creek to just past
33 E Avenue. CDOT has yet to respond to the second scenario.

34 Administrator Baker said staff was considering various options to maximize parking,
35 including angled parking in the middle of the street, or angled parking on both the
36 north and south sides of the street. The various options for parking will be reviewed
37 and approved by SGM.

38 The next step is to get CDOT to provide the analysis of devolution from E Avenue to
39 Elk Creek, and then the council could look at the benefits of each option. The
40 maintenance payment for the larger devolution would be just over one million dollars.
41 Based on that, it appears the shorter devolution may be in the \$600k range. There is
42 some question about how devolving to Bruce Road would affect any state funding for
43 the roundabout project.

44 Councilor Leland said consideration should be given to how devolution may affect the
45 LoVa Trail.

46 Councilor Metzger thought the LoVa Trail could go over the pedestrian bridge and
47 continue on the south side of the river.

48 Councilor Means asked how angled parking would affect deliveries to the businesses.

49 Administrator Baker said it may create some difficulties, but he felt they could
50 mitigate it.

1 The council agreed that they wanted to see the analysis for the shorter devolution.

2
3 Councilor Stuckey left council chambers at 7:31 p.m.

4
5 **Discussion regarding the Lakota Canyon Ranch Clubhouse**

6 Attorney McConaughy told the council that the clubhouse was a private facility and
7 the town did not have any security that could be used to require them to build it.

8 However, the existing golf course special use permit there is a detailed plan for the
9 clubhouse that does not exist. Technically, this is a violation of the special use permit.

10 The remedies could be a fine for a zoning violation or revocation of the special use
11 permit that would shut down the golf course. The council did not feel this was a
12 solution at this time.

13 The council discussed the warranty work that had begun, and agreed to review
14 progress at the July 21, 2015 council meeting so they could decide if the letters of
15 credit needed to be extended.

16
17 Councilor Stuckey returned to council chambers at 7:36 p.m.

18
19 **Coryell Irrigation Ditch Discussion**

20 Administrator Baker laid out a map and told the council that the discussion was a
21 continuation of a prior discussion. The discussion was whether the Coryell Ditch could
22 be used as access to public lands for hikers. Councilor Breslin located the ditch on a
23 map and indicated the access point.

24 Attorney McConaughy said there was a narrow piece of land that was owned by the
25 Faas family that was between Lakota and BLM lands specifically to prevent access. He
26 suggested the town approach the Fass family about allowing access, and felt that if
27 they were still intent to prevent access to public lands, that the council could consider
28 condemnation of the land. The section was small, unbuildable, and inaccessible. After
29 a brief discussion the council agreed that it was worth investigating, and directed
30 Attorney McConaughy to conduct some research.

31
32 **Water Treatment Funding**

33 Administrator Baker told the council that staff had met with Elyse Ackerman from
34 DOLA in regard to the town's grant application for upgrades to the water treatment
35 plant. Ms. Ackerman will present the town's grant application to the grant committee.
36 She asked that the town get engineering drawings in process with the Colorado
37 Department of Public Health & Environment (CDPHE). Administrator Baker said he and
38 Engineer Simonson had discussed the need for shop drawings for the new water
39 treatment units. The drawings will be used to prepare for the installation of the new
40 treatment plant. If the town does not get the DOLA grant, then the cost for the
41 drawings will be \$30k, and that amount cannot be counted it in the next grant
42 request cycle. There will be some risk to the town in that the one-to-one match
43 causes the town to lose \$15k. The town's chances of being awarded the grant are
44 better having the shop drawings and being construction-ready. Staff felt the \$15k risk
45 was worth taking. The council agreed.

46 **MOTION: Mayor Gordon made a motion to authorize funding to purchase the**
47 **shop drawings so that the town is construction-ready when the DOLA grant**
48 **awards are announced. Councilor Leland seconded the motion and it passed**
49 **unanimously.**

1 **Consider a Request for Funding: Apple Tree July 4th Celebration**

2 Administrator Baker told the council that he and Mayor Gordon had spoken to the
3 Talbott family on several issues, and part of that discussion was the 4th of July. Mayor
4 Gordon said that the Talbott family had always been helpful and supportive for the
5 Town and town events, and he asked them what the town could do for them. The
6 town will be assisting with organizing volunteers and loaning some game equipment
7 and organizing trash containers from MRI. Mayor Gordon said he learned that the cost
8 of the fireworks is approximately \$7k, and he asked if the council would be willing to
9 assist with the cost of the fireworks. After a brief discussion the council agreed to fund
10 \$3000.00.

11 **MOTION: Councilor Leland made a motion to approve spending \$3,000.00**
12 **from the budgeted events fund for the Apple Tree July 4 Freedom**
13 **Celebration. Councilor Metzger seconded the motion and it passed**
14 **unanimously.**

15
16 **Discussion: County Road 335 Speed Limit**

17 Mayor Gordon told the council that the Talbotts were upset with the town because the
18 speed limit change on CR 335 was never discussed with them. Mayor Gordon said he
19 thought that the speed reduction would be helpful, and it had not occurred to him that
20 the people on CR 335 may not agree with it. He said the Talbotts claim that the area
21 residents wanted to see the 45 mph speed limit restored between Mr. T's and the
22 curve to the west. That section of road is not adjacent to the trail and it would not
23 pose a safety issue. Attorney McConaughy reminded the council the town did not own
24 CR 335. Mayor Gordon said if the council agreed with restoring the 45 mph, he would
25 go to the county and ask for the change.

26 Councilor Riddile felt there was a safety issue because the trail rejoined the roadway
27 near Appletree, and because anyone attempting to get onto CR 335 had to navigate
28 cars traveling in both directions at speeds well over 45 mph.

29 Councilor Breslin said he felt the speed should stay 35 mph like every other county
30 road.

31 Councilor Means felt that 45 mph was a safety issue and it should stay as 35 mph.

32 Councilor Leland agreed that the key was that no one asked the Talbotts or anyone
33 else how they felt about the speed reduction.

34 After a brief discussion, the council agreed that the Talbotts should not have to speak
35 to the county because the town initiated the speed reduction.

36
37 Mayor Gordon asked the council if the executive session for acquisition of property
38 was necessary. Councilor Leland said he had some questions, and asked if he should
39 ask them in open session. Attorney McConaughy said the question should be asked,
40 and he would determine if he could answer.

41 Councilor Leland asked how a certificate of participation would work for the purchase
42 of certain property. Attorney McConaughy told the council that a certificate of
43 purchase was a creative financing tool that was not technically considered a loan or
44 debt under TABOR. It was similar to a bond but without the absolute security of a
45 bond.

46 The council discussed the various financial possibilities for development.

47
48 ~~**Executive Session (1) for a conference with the Town Attorney for the**~~
49 ~~**purpose of receiving legal advice on specific legal questions under C.R.S.**~~
50 ~~**Section 24-6-402(4)(b), regarding property acquisition**~~

1 The executive session was cancelled.

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4 **MOTION: Councilor Leland made a motion at 8:48 p.m. to go into executive**
5 **session for discussion of a personnel matter under C.R.S. Section 24-6-402**
6 **(f)(I) and not involving: any specific employees who have requested**
7 **discussion of the matter in open session; any member of this body of any**
8 **elected official; the appointment of any person to fill an office of this body or**
9 **of an elected official; or personnel policies that do not require the discussion**
10 **of matters personal to particular employees. Councilor Riddile seconded the**
11 **motion and it passed unanimously.**

12
13 Executive session concluded.

14
15 At the end of the executive session, Mayor Gordon made the following statement:

16
17 "The time is now 9:19 p.m. and the executive session has been concluded. The
18 participants in the executive session were: Councilors Means, Riddile and Metzger;
19 Mayor Gordon; Councilors Breslin, Leland and Stuckey and Attorney McConaughy. For
20 the record, if any person who participated in the executive session believes that any
21 substantial discussion of any matters not included in the motion to go into the executive
22 session occurred during the executive session, or that any improper action occurred
23 during the executive session in violation of the Open Meetings Law, I would ask that
24 you state your concerns for the record."

25
26 No concerns were stated.

27 28 **Consent Agenda**

29 Minutes of the June 2, 2015 meeting

30 **MOTION: Councilor Breslin made a motion to approve the consent agenda.**
31 **Councilor Leland seconded the motion and it passed unanimously.**

32 33 34 **Staff Reports**

35 Town Administrator – Administrator Baker said that the week prior, there were two
36 teams from Rocky Mountain Youth Corps working on the Jolley Trail. Administrative
37 Assistant Debbie Nichols took care of the group, providing water and snacks, and the
38 crew sent her a very nice Thank You poster.

39 Administrator Baker said Terri Knobb had been creating a one-page Chamber
40 newsletter. He said it was apparent that having the newsletter in color made a
41 difference to the public. The council had authorized around \$1,200.00 to put the
42 Chamber newsletters in the utility bills, but that using color was much more
43 expensive, closer to \$2,700.00. He said the council had approved \$4,000.00 in the
44 budget for the Chamber, and said they had some flexibility regarding the support the
45 town could give, and asked if they were comfortable paying for the color newsletters,
46 or if he should ask the Chamber to partner in the cost. The council agreed that they
47 would pay half the cost increase, and the Chamber would pay the other half.

48 Administrator Baker said he had received a letter from the neighborhood group who
49 had implemented the crosswalk at Castle Valley Boulevard and N. Wildhorse. The
50 group felt the traffic speed was still too high and presented a dangerous crossing for

1 walkers. The group was suggesting a speed hump as well as a speed reduction to 20-
2 mph. The council discussed the request and concluded that the first step was to have
3 the police department monitor the area and make friendly contact with drivers that
4 were driving too fast, and that information and education was the key to improving
5 safety.

6 Administrator Baker said he would meet with public works and the police department
7 on the issue.

8 Town Clerk – Clerk Harrison told the council that she had sent flowers on behalf of the
9 council to Lisa Pierce, Principle of Elk Creek Elementary, because her husband had
10 passed unexpectedly. Clerk Harrison said that she and Deputy Clerk Mindy Andis
11 would attend two days of election training in July so they could learn the new election
12 rules passed by the 2015 legislature. She said they were also looking for training for
13 liquor licensing.

14 Regarding liquor licensing, the council would soon be hearing the liquor application for
15 Burning Mountain Festival and the Chili Cook-Off, and this year there would be a
16 proposal for an alternate location for the chili cook-off in the event there was bad
17 weather. Clerk Harrison said it had been a recent discussion on the clerk's network
18 that special event liquor licenses could not be changed last-minute, so to prevent
19 cancellation of any event where alcohol was being served, it was important to include
20 alternate dates or locations.

21 Clerk Harrison said she had been working on the new phone system for the town
22 which had been more difficult than expected. She also said she sat on the oral board
23 for the police department and it had been very interesting and fun.

24 Councilor Breslin said that a few years earlier, Clerk Harrison had mentioned an
25 entertainment district for liquor licensing. Clerk Harrison said upon further research,
26 she discovered that entertainment districts were much more complicated than she
27 realized, and it still would not allow for alcohol consumption on public rights of way.
28 She said that the reason it had been a consideration was because of the "Taste of
29 New Castle" event last year where patrons were walking around downtown from
30 restaurant to restaurant. Even in an entertainment district, they would not have been
31 allowed to carry a glass of wine from one location to another across the state
32 highway, where alcohol is not allowed. Clerk Harrison said it did not seem valuable to
33 pursue at the time. She said if the council wanted her to pursue an entertainment
34 district, she would be glad to do so. The council felt it was not necessary at this time.

35 Town Planner – not present

36 Public Works Director – not present

37

38 **Commission Reports**

39 Planning & Zoning Commission – nothing to report

40 Historic Preservation Commission – Councilor Metzger said that HPC had discussed the
41 colors for the Livery Building, and they chose a paler color gold. She felt the
42 discussion needed to go back to the Downtown Group and to the owner for approval.

43 Economic Advisory Committee – nothing to report

44 Senior Program – Councilor Leland said Senior Programs had hosted the town at a
45 BBQ on Monday. Mayor Gordon said the food was great.

46 RFTA – Councilor Stuckey said RFTA had their annual retreat. He said he tried to
47 encourage them to move forward with the New Castle park and ride. He said he also
48 encouraged them to get involved in the down-valley trail system.

1 AGNC – Councilor Breslin said the AGNC had met in Craig and he was unable to
2 attend, but he knew the meeting was a brain-storming session about the assault
3 against coal. Mayor Gordon said the North Fork mine in Paonia had closed down.
4 GCE – nothing to report

5
6 **Council Comments**

7 Councilor Leland said he would be out of town the following week.
8 Councilor Breslin said he was going to Wyoming and would be leaving the next day.
9 Councilor Metzger told the council that the physical therapy office was not leaving
10 New Castle.
11 Councilor Metzger said that Innermountain had bought Mountain Roll-Offs Inc.
12 Councilor Riddile said that several weeks earlier he and Administrator Baker had met
13 with John Lee and John Pelland and a sculptor. They looked at the miner’s memorial,
14 and looked at River Park for a location for the Dubois memorial. John Lee was going
15 to try to speak with Ham and Donna Dubois for their input.
16 Councilor Means said that the disk golf course was partially under water because the
17 river was so high.
18 Councilor Means said that Community Resource Housing & Development Corporation
19 should know about the CHFA tax credit application by now, but the applicants for the
20 tax credit program were now required to give a presentation in mid-July.
21 Mayor Gordon said he felt the council was the finest, and he complimented them on
22 their decision-making.

23
24 **Motion: Mayor Gordon made a motion to adjourn. Councilor Metzger**
25 **seconded the motion and it passed unanimously.**

26
27 The meeting adjourned at 9:56 p.m.

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30 Respectfully Submitted,

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36 Mayor Bob Gordon

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39 Town Clerk Melody Harrison, CMC

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**New Castle Town Council Meeting
Tuesday, July 7, 2015, 7:00 p.m.**

Call to Order

Mayor Gordon called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Means
	Councilor Riddile
	Councilor Metzger
	Mayor Gordon
	Councilor Breslin
	Councilor Leland
	Councilor Stuckey
Absent	None

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Police Chief Tony Pagni, Public Works Director John Wenzel, Town Planner Tim Cain, and Assistant Town Attorney Haley Carmer.

Meeting Notice

Clerk Harrison verified that her gave notice of the meeting in accordance with Resolution TC-2015-1.

Conflicts of Interest

Councilor Stuckey asked to be recused from the discussion regarding the Permit Fee Agreement because Stanley Bartlomiejczuk was his client. The council agreed.

Agenda Changes

Clerk Harrison told the council that staff would like to remove item A., the discussion regarding colors for the livery, because the appeal had been withdrawn. Clerk Harrison asked the council to table item B. to the July 21, 2015 council meeting because Michael Watts was unable to attend. The council agreed.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – present for agenda items
Consultant Planner – not present
Consultant Engineer – not present

1 **Items for Consideration**

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4 ~~**Discussion Regarding HPC Decision for Colors on the Livery Building**~~

5 Item was removed from the agenda.

6
7 **Consider Property Donation from Michael Watts**

8 Item was tabled until the July 21, 2015 council meeting.

9
10 Councilor Stuckey left council chambers.

11
12 **Permit Fee Agreement – Stanly Bartlomiejczuk – AB & SB Construction**

13 Town Planner Tim Cain told the council that they had approved a fee agreement with
14 Stanley Bartlomiejczuk. The agreement allowed Mr. Bartlomiejczuk ninety days to pay
15 building permit fees on four units he is building in Castle Ridge. Mr. Bartlomiejczuk
16 had not closed on a property in the ninety days, but was scheduled to close on Friday,
17 July 10, 2015. Planner Cain said he had spoken to the president of Mr.
18 Bartlomiejczuk's bank, who said the bank would process a check to the Town of New
19 Castle for the monies owed, after the closing. If the property does not close, Planner
20 Cain asked the council for permission to file a breach of contract.

21 **MOTION: Councilor Breslin made a motion to authorize the mayor to sign a**
22 **breach of contract in the event the property does not sell, and Mr.**
23 **Bartlomiejczuk is unable to pay by July 16, 2015. Councilor Means seconded**
24 **the motion and it passed unanimously.**

25
26 Councilor Stuckey returned to council chambers.

27
28 **Consider Funding Request from Parks, Open Space, Trails & Recreation**
29 **(POSTR) committee for Trail Maintenance**

30 Public Works Director John Wenzel said that Public Works had met with the POSTR
31 Committee and discussed trail maintenance on select trails throughout town. The
32 maintenance would be to improve their longevity and aesthetics. POSTR requested
33 that the Public Works department evaluate the condition of the trails and develop a
34 maintenance plan or schedule.

35 Director Wenzel said he told POSTR that he thought the cost would be approximately
36 \$8k, but the final cost is closer to \$20k. He offered two options. One was to proceed
37 with the entire maintenance project at the \$20k, or the project could be phased down
38 to be closer to the original estimate.

39 Director Wenzel said the areas identified for maintenance were the trails along
40 Clubhouse Drive, VIX Park, Hotshot Park and the C Avenue Trail.

41 Director Wenzel said the proposal was to spend as much as \$19,600.00. The
42 Conservation Trust Fund currently has a balance of \$120k, and also has an annual
43 revenue stream of \$30 to \$40k.

44 Director Wenzel said POSTR was asking for approval to spend the \$19,600.00 out of
45 the Conservation Trust Fund.

46 **Motion: Councilor Means made a motion to approve \$19,666.50 from the**
47 **Conservation Trust Fund for trail maintenance. Councilor Stuckey seconded**
48 **the motion and it passed unanimously.**

49 Administrator Baker said that it may be important to let the Lakota HOA know that
50 the town is performing the trail maintenance, and not Warrior. Sometimes the two are

1 confused, so he would work with Administrative Assistant Nichols to ensure the proper
2 information is relayed to the HOA and Lakota residents.

3 4 **Executive Session**

5 **Councilor Leland made a motion at 7:18 p.m. to go into executive session (1)**
6 **for a conference with the Town Attorney for the purpose of receiving legal**
7 **advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);**
8 **regarding property acquisition. Councilor Riddile seconded the motion and it**
9 **passed unanimously.**

10
11 Executive session concluded.

12
13 At the end of the executive session, Mayor Gordon made the following statement:

14
15 "The time is now 7:40 p.m. and the executive session has been concluded. The
16 participants in the executive session were: Councilors Means, Riddile and Metzger;
17 Mayor Gordon; Councilors Breslin, Leland and Stuckey, Administrator Baker, Clerk
18 Harrison, Police Chief Pagni and Attorney Carmer. For the record, if any person who
19 participated in the executive session believes that any substantial discussion of any
20 matters not included in the motion to go into the executive session occurred during the
21 executive session, or that any improper action occurred during the executive session in
22 violation of the Open Meetings Law, I would ask that you state your concerns for the
23 record."

24
25 No concerns were stated.

26
27 **MOTION: Councilor Leland made a motion to direct the town attorney to**
28 **prepare a contract for real estate as proposed to the council by the property**
29 **owners. Councilor Means seconded the motion and it passed unanimously.**

30 31 32 **Consent Agenda**

33 Minutes of the June 16, 2015 meeting

34 June Bills of \$349,555.24

35 **MOTION: Councilor Leland made a motion to table the minutes until the July**
36 **21, 2015 council meeting. Councilor Riddile seconded the motion and it**
37 **passed unanimously.**

38
39 **MOTION: Councilor Leland made a motion to approve the remainder of the**
40 **consent agenda. Councilor Riddile seconded the motion and it passed**
41 **unanimously.**

42 43 **Staff Reports**

44 Town Administrator – nothing to report

45 Town Clerk – nothing to report

46 Town Planner – not present

47 Public Works Director – Not present

48 49 **Commission Reports**

50 Planning & Zoning Commission – nothing to report

1 Historic Preservation Commission – nothing to report
2 Economic Advisory Committee – nothing to report
3 Senior Program – Councilor Metzger said Senior Programs held a caregiver conference
4 that was very good.
5 RFTA – nothing to report
6 AGNC – nothing to report
7 GCE – nothing to report

8

9 **Council Comments**

10 Councilor Leland said there had been a brush fire near his house. He said there was
11 quick response from the police department and fire department and the flames were
12 extinguished quickly. He said that the fire danger was high in town and people should
13 take care.

14 Councilor Breslin said there had been a workshop on micro-hydro electric
15 opportunities. He wanted the council to keep in mind there were grants available for
16 small agricultural or municipal projects. Administrator Baker said Town Engineer
17 Simonson would be happy to speak to the council about micro-hydro electric. Mayor
18 Gordon thought it was a great idea and the council should keep in in mind for future
19 projects.

20 Councilor Breslin said he and Administrator Baker had spoken with Glen Adams who is
21 a retired Forest Service District Chief. He recalled that New Castle had helped the
22 Forest Service develop a deal for East Elk Creek access. He provided information
23 indicating that Cemetery Road was a legal historic county road. Councilor Breslin felt
24 that access to public lands was something that could be negotiated with the property
25 owners since the easement appeared to still exist.

26 Councilor Metzger asked why the sports park grant had been delayed. Administrator
27 Baker said that GOCO had changed their grant process and applications would not be
28 accepted until November.

29 Councilor Metzger asked if Warrior had begun on the warranty road work.

30 Administrator Baker said they had started, and Engineer Simonson said it was going
31 well.

32 Councilor Metzger asked if there was any indication when they would start the
33 clubhouse, and Administrator Baker that staff had not yet heard aby start date for the
34 clubhouse project.

35 Councilor Metzger said she had spoken to Mike Miller and he indicated he may need
36 help mowing the cemetery. Administrator Baker said he would contact public works.

37 Councilor Metzger asked about Mike Miller Way, if a sign would be placed.

38 Administrator Baker said the town had to obtain ownership of the trail, but also
39 thought the council had not come to a conclusion on how to approach Mr. Miller

40 Councilor Riddile said the Talbotts had put on a great show on July 4th, and wanted
41 the Town to send letter of gratitude. Councilor Riddile also thanked Clerk Harrison,
42 Bob Byram, Administrator Baker and Debbie & Ed Nichols for their participation. He
43 said it was a great time, many children, fun games and an over-all wonderful event.

44 Mayor Gordon said Clerk Harrison was crafting a letter to the Talbotts, and would
45 include Councilor Riddile's sentiments.

46 Councilor Means said that the panel truck had been removed from the LaRoca
47 property. He asked what was happening with the sale of the property. Administrator
48 Baker said he had heard there was a realtor working on selling it.

49 Police Chief Pagni said he wanted to extend thanks to the Kiwanis of Glenwood
50 Springs for their support of the Bike Rodeo, as well as Debbie Nichols for manning the

1 food booth. He said the bike rodeo was a great success with more than 100 kids
2 attending. Mayor Gordon

3
4 **MOTION: Mayor Gordon made a motion to adjourn. Councilor Leland**
5 **seconded the motion and it passed unanimously.**

6
7 The meeting adjourned at 8:06 p.m.

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11 Respectfully Submitted,

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16 _____
17 Mayor Bob Gordon

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19 _____
20 Town Clerk Melody Harrison, CMC

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DRAFT

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

LAZY BEAR RESTAURANT
 PO BOX 42
 NEW CASTLE CO 81647

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name ROLLING FORK GRILL LLC		DBA LAZY BEAR RESTAURANT		
Liquor License # 4701592	License Type Hotel & Restaurant (city)	Sales Tax License # 04164809	Expiration Date 7/1/2015	Due Date 5/17/2015
Street Address 285 W MAIN ST NEW CASTLE CO 81647				Phone Number (970) 379 4156
Mailing Address PO BOX 42 NEW CASTLE CO 81647				
Operating Manager Jason Hagens	Date of Birth 11-08-1976	Home Address 0133 County Rd 266 Silt CO 81652		Phone Number 970-379 4156
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the premises owned or rented? <input type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____</p> <p>2. Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.</p> <p>3. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>4. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>6. SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS: Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.</p>				

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Jason Hagens	Title owner
Signature 	Date 6-15-15

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For		Date
Signature	Title	Attest

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

HOGBACK PIZZA
 PO BOX 257
 NEW CASTLE CO 81647

Fees Due	
Renewal Fee	\$351.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue
 The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

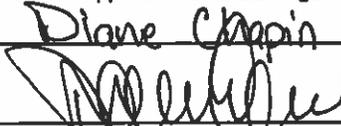
RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name CHAPIN DUSTIN NEFF DIANE		DBA HOGBACK PIZZA		
Liquor License # 12440160000	License Type Beer & Wine (city)	Sales Tax License # 12440160000	Expiration Date 8/15/2015	Due Date 7/1/2015
Street Address 457 W MAIN ST NEW CASTLE CO 81647				Phone Number (970) 984 2856
Mailing Address PO BOX 257 NEW CASTLE CO 81647				
Operating Manager Diane Chapin	Date of Birth 3-8-72	Home Address 376 Jenny Place NC CO 81647	Phone Number 9709843435	

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease Oct 2017
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Diane Chapin	Title owner
Signature 	Date 6-24-15

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest