

**New Castle Town Council Meeting
Tuesday, May 19, 2015, 7:00 p.m.**

Call to Order

Mayor Pro Tem Bruce Leland called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Means Councilor Riddile Councilor Metzger Mayor Pro Tem Leland Councilor Breslin Councilor Stuckey
Absent	Mayor Gordon

Also present at the meeting were Town Administrator Tom Baker, Public Works Director John Wenzel and Town Clerk Melody Harrison.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2015-1.

Conflicts of Interest

There were no conflicts of interest. Councilor Riddile said he would have to leave the meeting at 8:00 p.m. because he would be traveling to Denver.

Agenda Changes

There were no agenda changes.

Citizen Comments on Items not on the Agenda

There were no citizen comments.

Consultant Reports

Consultant Attorney – not present
Consultant Planner – not present
Consultant Engineer – not present

Items for Consideration

Recess Town Council Meeting, convene Local Liquor Licensing Authority

MOTION: Councilor Stuckey made a motion to recess the council meeting and to convene the local liquor licensing authority. Councilor Metzger seconded the motion and it passed unanimously.

Consider a Special Events Liquor License for the Garfield County Public Library Foundation

Town Clerk Melody Harrison told the council that the Garfield County Public Library Foundation had applied for a special events liquor license for their event on June 12, 2015 called "A Night at the Cabaret. The event will be held in the New Castle Community Center, and the licensed premises will include the small meeting room, the kitchen and the large meeting room. The library foundation is a certified non-profit organization, which is one of the requirements to be eligible for a special events liquor license. Clerk Harrison said the application was submitted in a timely manner and was complete. The Library Foundation had submitted a check with their application for the required license fee of \$25.00. In 2014, the council had waived the application fee in support of the library fundraising event. Staff recommended approval of the application as well as consideration of a fee waiver.

Clerk Harrison told the council that Amelia Shelley, Executive Director of the Garfield County Library District, and La Rue Wentz were both available for comments or questions.

Councilor Riddile asked if there were still tickets available, and Ms. Wentz said there were. Councilor Breslin and Ms. Wentz described some of the talents that will be performing at the cabaret.

MOTION: Councilor Riddile made a motion to approve the special event liquor license application for the Garfield County Library Foundation for June 12, 2015, and to waive the application fee. Councilor Metzger seconded the motion and it passed unanimously.

Adjourn Local Liquor Licensing Authority, reconvene Town Council Meeting

MOTION: Councilor Riddile made a motion to adjourn the local liquor licensing authority and reconvene council. Councilor Means seconded the motion and it passed unanimously.

Consider Authorizing the Mayor to Sign a Letter of Support for a TIGER Grant for RFTA

Town Administrator Tom Baker explained that RFTA had a multi-year TIGER Grant that helped them with capital acquisition of busses and maintenance facilities. He said he did not know the specific scope of this application, but it was necessary to set up years in advance for TIGER grants. TIGER grants are Federal Department of Transportation funds. Mayor Pro Tem Leland told the council that the letter outlined the plans to manage and maintain the Grand Hogback commuter bus service to western Garfield County during the Grand Avenue Bridge project.

MOTION: Councilor Breslin made a motion to authorize the Mayor Pro Tem to sign the letter of support for RFTA. Councilor Stuckey seconded the motion and it passed unanimously.

Follow-Up Discussion regarding the Walters Lane/CVB Intersection

Administrator Baker told the council that staff had reviewed the accident statistics at the intersection and there had been no accidents in the two years since the speed radar sign had been installed. He said that Town Engineer Simonson had heard from CDOT that the town's request to install crosswalks on Highway 6 was given approval, but CDOT would not be offering any funding for the project. The cost estimate is approximately \$14,900.00. Administrator Baker reviewed the other project costs in the packet:

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|--|-------------|
| 1. Crosswalk Striping, handicap ramps Hwy. 6 & CVB | \$14,912.00 |
| 2. Crosswalk striping @ Walters Lane & CVB | \$5,310.00 |
| 3. Planter repair – ongoing | \$550.00 |
| 4. Lane striping refresh – North & South CVB | \$5,112.00 |
| 5. Lane striping/stop bar @ City Mkt. | \$1,174.00 |
| 6. (1) Electronic Pedestrian sign | \$12,799.00 |
| 7. Right-turn only from Walters and City Mkt | \$unknown |

The cost for everything was in the neighborhood of \$50k. The project was not included in the 2015 budget but the safety enhancements were very important. Staff was recommending that the council consider funding items 1, 2, and 3, which will cost about \$20k. The remaining items could be part of the roundabout project, or could be a discussion point for the 2016 budget. In addition, staff wanted to write a letter to CDOT requesting they partner 50/50 with the town on funding for item 1.

The council discussed the items briefly. Staff agreed to contact the property owners and tenants of the New Castle Plaza to mention the right-turn only idea.

Motion: Councilor Breslin made a motion to approve the Castle Valley Boulevard and Highway 6 improvements 1 & 2 & 3 and to approve staff writing a letter to CDOT asking for a fifty-percent cost share. Councilor Stuckey seconded the motion and it passed unanimously.

At 7:26 pm Mayor Pro Tem Leland made a motion to go into executive Session (1) for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); regarding property acquisition. Councilor Means seconded the motion and it passed unanimously.

Councilor Riddile left the meeting at 8:01 p.m.

Executive Session concluded.

At the end of the executive session Mayor Pro Tem Leland made the following statement:

"The time is now 8:03 p.m. and the executive session has been concluded. The participants in the executive session were: Councilors Means, Riddile and Metzger; Mayor Pro Tem Leland; Councilors Breslin and Stuckey; Town Administrator Baker, Public Works Director Wenzel, and Town Clerk Harrison. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred

during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record."

No concerns were stated.

Consent Agenda

Minutes of the April 24, 2015 meeting

Minutes of the May 5, 2015 meeting

Councilor Stuckey asked that the minutes of the May 5 meeting be removed from the consent agenda for discussion. The council agreed.

MOTION: Councilor Breslin made a motion to approve the consent agenda as amended. Councilor Stuckey seconded the motion and it passed unanimously.

Discussion: Councilor Stuckey asked that the private letter from the Lakota HOA be removed from the minutes and from the record, because it was not meant for the general public. It was a communication between private entities. Mayor Pro Tem Leland asked for a motion.

MOTION: Councilor Stuckey made a motion to remove lines 22 through 27 on page 4, and lines 27 through 31 on page 5 of the May 5, 2015 minutes. Councilor Means seconded the motion and it passed unanimously.

MOTION: Councilor Stuckey made a motion to approve the minutes of the May 5, 2015 meeting as amended. Councilor Metzger seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Baker told the council that the DOLA Regional Manager, Elyse Ackerman, would be in town to meet with staff to get some clarification on the few items in regard to the town's grant application for improvements to the water treatment plant. He told the council that attendance at the Law Enforcement Olympics Torch Run and picnic was down because the weather was bad.

Director Wenzel and staff have been talking with Union Pacific Rail Road (UPRR) because it appears the town may have a water leak on the UPRR property. Because UPRR is working in the area, they offered to dig up the water line so the town can make the proper repairs.

Town Clerk – Clerk Harrison said that because the town was making progress on safety enhancements at CVB and Highway 6, she asked if it would be ok if she provided an update to the Kathryn Senor 4th grade class who had spoken with the council earlier in the year about pedestrian safety. The council agreed.

Clerk Harrison gave the council an update about online bill-pay.

Town Planner – not present

Public Works Director – not present

Commission Reports

Planning & Zoning Commission – nothing to report
Historic Preservation Commission – nothing to report
Economic Advisory Committee – nothing to report
Senior Program – nothing to report
RFTA – nothing to report
AGNC – nothing to report

Council Comments

Councilor Metzger said she felt it would be a valuable discussion for the council to consider water-saving ideas, particularly considering the drought problems in the Southwest. The council agreed it would be good and decided to discuss it at the next Public Works Committee meeting.

Councilor Metzger said the council had discussed marketing on the website, and she asked what was happening with that. Administrator Baker said that there was a budget for marketing, and that budget included grant funds from the AGNC. There was about \$21k for a marketing strategy in 2015. Administrator Baker said that the competitive bid process for marketing would begin during the summer.

Councilor Metzger said there was an item in the manager's report about a campground and she wanted to understand that. Administrator Baker said that that Rob Chapmus, who had previously proposed a campground at the corner of CR 335 and Castle Valley Blvd. was prepared to submit a PUD application to move forward with a 30-space camp ground.

Because Councilor Riddile had to leave early, he left comments with Mayor Pro Tem Leland.

Mayor Pro Tem Leland said that Councilor Riddile had reached out to John Lee in regard to the memorial for Will Dubois, but Mr. Lee had not responded yet.

Councilor Riddile sent special thanks and recognition to Administrative Assistant Debbie Nichols, Police Chief Tony Pagni, New Castle Torchbearer Bob Byram and any others who helped with the Special Olympics Law Enforcement Torch Run. Chief Pagni and Admin. Asst. Nichols literally held down the booth Saturday afternoon and evening during the bad weather at the event picnic.

Councilor Breslin said that he felt citizens misbehaved with the police more than ever, which created more of a challenge for officers to get people to comply with the law. He felt that the police could do a humorous New Castle police video for viewing at Burning Mountain Festival this year.

Mayor Pro Tem Leland said he and Administrator Baker and Planner Cain had met with the DOLA Executive Director, Irv Halter and Deputy Director Bruce Eisenhower as well as Elyse Ackerman. Administrator Baker said they made a good impression by showing them all the projects that DOLA had helped the town with, and let them know that DOLA was making a big difference in the quality of life in New Castle. They also said that the next DOLA project would be the water treatment plant.

Mayor Pro Tem Leland said he wanted to place a discussion item on a future agenda. He said the town code had an ambiguous section of the code regarding maintenance of historic buildings. He felt that the portion regarding color needed clarification. There was some painting in the downtown that was being proposed, and he felt the color scheme was not within the intent of the code regarding the historic character of the area. Administrator Baker said the Downtown Group was proposing some paint for the Livery Building, and they would be discussing it at

their May 26 meeting. Mayor Pro Tem Leland said the group had been using the word 'whimsical' in regard to paint colors, and he wanted the council to determine if this was appropriate.

Administrator Baker said he would speak with the group and let them know that colors that are more historic were preferred.

Mayor Pro Tem Leland said he wanted to make clarifications to the code section and would like it placed on the next agenda.

Councilor Metzger asked that Clerk Harrison would send the code sections to the council so they could study them.

Councilor Metzger asked about the empty lot next to the Watts building.

Administrator Baker said they were organizing a committee to explore the viability of the project, and the Downtown Group will be discussing it at their next meeting.

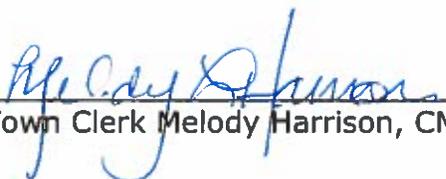
MOTION: Councilor Stuckey made a motion to adjourn. Councilor Means seconded the motion and it passed unanimously.

The meeting adjourned at 8:47 p.m.

Respectfully Submitted,



Mayor Bob Gordon



Town Clerk Melody Harrison, CMC

