

**New Castle Town Council Meeting
Tuesday, December 2, 2014, 7:00 p.m.
Town Hall
450 W. Main Street**

Call to Order

Mayor Gordon called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Means
	Councilor Riddile
	Councilor Metzger
	Mayor Gordon
	Councilor Breslin
	Councilor Leland
	Councilor Stuckey

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Public Works Director John Wenzel, Finance Director Lyle Layton, Human Resources Manager Mike Edgar and Assistant Town Attorney Haley Carmer.

Meeting Notice

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2014-1.

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

Clerk Harrison asked the council to add a proclamation to the agenda honoring Captain William H. Dubois. The council agreed.

Citizen Comments on Items not on the Agenda

Amelia Shelley, Director of Garfield County Libraries.

Director Shelley introduced Di Herald, the new manager of the New Castle Branch Library. Ms. Herald greeted the council. She told them she had a long career as a librarian, working in public, special, academic and school libraries. Her family was from the area, and counted eight generations from Colorado. Her passion was connecting people with the books and information they want or need. Ms. Herald said she most recently worked as

the Program and Outreach Manager for Delta County Libraries. Having worked in most every library position, she had written eleven books that are now used in Libraries. Director Shelley told the council that Ms. Herald was a nationally sought-after speaker on Readers Advisory in Libraries, and she felt fortunate to have Ms. Herald on her staff. Clerk Harrison introduced her new Administrative Assistant, Ryan Muse, to the council. Mr. Muse told the council he was from the area, and had worked at CMC Rifle for several years as a registration tech. He attended CU Boulder and received his degree in political sciences. Mr. Muse said he enjoyed the first few weeks of the position, and enjoyed the people he worked with. The council welcomed Mr. Muse. LaRue Wentz, New Castle resident, asked the council if they would consider inviting the Veterans to carry the flag across the pedestrian bridge. The council liked the idea of having the Veterans involved, and directed Debbie Nichols to contact them.

Consultant Reports

Consultant Attorney – nothing to report

Consultant Planner – nothing to report

Consultant Engineer – nothing to report

Items for Consideration

Community Policing: Request for Matching Funds

Officer Carrie Buhlman, New Castle Police Department, described the Shop with a Cop program she had started. The program was to provide under-privileged children an opportunity to shop at the Rifle Wal-Mart to purchase Christmas gifts for their family. Officer Buhlman said when she worked for the Vail PD, the program was very successful, and she hoped it would be for New Castle as well. She said she had raised \$400.00, and asked the council to consider funding the program in the amount of \$250.00. The council discussed the program briefly.

MOTION: Councilor Leland made a motion to approve \$250 for the 2014 Shop with a Cop program. Councilor Breslin seconded the motion and it passed unanimously.

Discussion: Administrator Baker complimented Officer Buhlman and the Police Department for their efforts regarding Community Policing. Mayor Gordon said the council was very proud of the police department.

Councilor Means said he wanted to leave open an option for the police to come back to the council in the event they needed more funds. The council agreed to make a motion on a contingency plan for funding.

The motion passed unanimously.

MOTION: Councilor Leland made a motion to authorize the Town Administrator to supplement the program for up to \$100.00 in the event the police department was unable to reach their \$800.00 goal. Councilor Means seconded the motion and it passed unanimously.

Consider Health and Welfare Grants to Outside Agencies

Administrator Baker told the council that included in the packet was a memo outlining the grant applications, and the staff recommendation for funding those grant requests. He noted that the staff suggestions for funding the Community Market and River Center were lower than the requests, which was primarily because of the limited amount of money available. He asked the council for their feedback.

Mayor Gordon said that both the River Center and Community Market were good for the town's economic development, and he wanted to see those organizations receive the amounts they requested. Administrator Baker asked if the additional funds should be taken from the Economic Development line item. Mayor Gordon said yes. Councilor Riddile thought that LoVa was a dead entity and that the funds intended for LoVa could be given to the River Center. Administrator Baker said LoVa was still there and that he felt they were trying to build up their resources. Councilor Breslin said he thought LoVa should get at least a token contribution because he believed the organization was valuable to broker agreements with other agencies for a trail system.

Councilor Breslin commented that the River Center really provided a necessary service to New Castle and should be fully funded. Councilor Stuckey agreed that the River Center should be funded, but was uncomfortable going over the budgeted amount. Councilor Means agreed saying that he felt two or three thousand dollars over budget was not ok. Councilors Riddile and Metzger agreed that they should stay within budget.

Councilor Leland said that at the time of the economic downturn, the council had reduced the amount placed in the Health and Welfare budget, and the amount had not increased since then. He felt \$1,800.00 could be taken from the general fund, or that because they had not yet approved the 2015 budget, it could be amended to include additional funds for the Health and Welfare budget.

MOTION: Councilor Breslin made a motion increase the Health and Welfare budget to add an additional \$3,000.00. Councilor Leland seconded the motion.

Discussion: Councilor Riddile asked where the additional \$3,000.00 would come from and how it would be distributed. The council decided that \$1,000.00 would go to the Community Market, and \$2,000.00 to the River Center.

Councilor Breslin amended his motion to include distribution of \$1,000.00 to the Community Market, and an additional \$2,000.00 to the River Center. The motion passed unanimously.

Consider Ordinance TC 2014-3 - An Ordinance of the Town of New Castle, Colorado summarizing additional expenditures for the General Fund and adopting a supplemental budget for the Town of New Castle, Colorado, for the calendar year beginning on the first day of January, 2014 and ending on the last day of December, 2014. (first reading)

MOTION: Councilor Riddile made a motion to approve Ordinance TC 2014-3 - An Ordinance of the Town of New Castle, Colorado summarizing additional expenditures for the General Fund and adopting a supplemental budget for the Town of New Castle, Colorado, for the calendar year beginning on the first day of January, 2014 and ending on the last day of December, 2014, on first reading. Councilor Stuckey seconded the motion.

Discussion: Councilor Breslin noted for the record that the amount of the supplemental budget was \$3, 490,216 that is primarily to cover the expenses for the pedestrian bridge and trail, anticipating the receipt of funds from Garfield County, the Department of Local

Affairs and the Garfield County Federal Mineral Lease District. The monies would be repaid to the town.

The motion passed on roll call vote: Councilor Breslin: yes; Councilor Riddile: yes; Councilor Stuckey: yes; Councilor Means: yes; Councilor Metzger: yes; Mayor Gordon: yes; and Councilor Leland: yes.

Consider Resolution TC-2014-31, A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2015 and Ending on December 31, 2015, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund. A

MOTION: Councilor Leland made a motion to approve Resolution TC-2014-31, A Resolution of the Town Council of the Town of New Castle Adopting a Budget for the Town of New Castle, Colorado, for the Fiscal Year Beginning on January 1, 2015 and Ending on December 31, 2015, Appropriating the Amounts Specified in the Budget as Expenditures from the Funds Indicated, Levying the Property Tax Proposed in the Budget, and Reserving and Designating Certain Amounts in Each Fund with two amendments:

1. To change the line item 'Ambulance Reserve Fund' to 'Municipal Parks and Trees' and;

2. To transfer \$3000 from general fund to Health and Welfare budget.

Councilor Means seconded the motion and it passed unanimously.

Consider Appointing a Council Member to the Senior Advisory Board

Mayor Gordon told the council that Councilor Metzger and he were willing to continue as the representative and alternate on the Senior Advisory Board. The council agreed.

Pedestrian Bridge & Trail Dedication and Chili Cook-Off Update

Administrator Baker and Administrative Assistant Nichols gave the council an update of the schedule of events for the upcoming weekend.

Community Resource Housing Development Corporation Update – Selection of Appraiser

Administrator Baker said that Town Attorney David McConaughy looked at the information, and did not have a lot to say about it. There were four appraisers suggested. The council could agree or not. Attorney McConaughy could come speak to the council if they wished.

Town Planner Tim Cain said there were sixty-five pages of information about four firms, the first being the Gill Group which is the firm CRHDC generally used.

After a brief discussion, the council agreed that they would prefer to use a local appraiser, but would allow Attorney McConaughy to make the decision.

Councilor Means asked the council to excuse him from the rest of the meeting because he had surgery scheduled very early the next morning. The council agreed, but asked him to stay for the proclamation.

Proclamation Honoring Captain William Dubois.

Mayor Gordon read the draft proclamation. The council discussed some of the language and details of it, and made a few changes.

MOTION: Councilor Breslin made a motion to authorize Councilor Leland draft a proclamation to convey the Town's condolences to the Dubois family for the loss of William Dubois. Mayor Gordon seconded the motion and it passed unanimously.

Councilor Means left the meeting.

The council and New Castle resident Greg Russi discussed the importance of continuing and expanding the trail systems in the town and area to provide connectivity between the cities. Mr. Russi asked the council for their blessing to allow him to pursue trails. The council agreed it would be very good for the economic health of all the towns.

Consent Agenda

November Bill of \$1,906,346.03

Minutes of the November 18, 2014 meeting

MOTION: Councilor Breslin made a motion to approve the consent agenda. Councilor Leland seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Baker told the council that the piece of property located behind the liquor store would go to the public auction on the December 10. He said the property did not seem like an opportunity for the town because it was too expensive. He also said that the first lease payment had been received from Community Resource Housing Development Corporation. The manhole on Castle Valley Boulevard that Councilor Means was concerned about had been lowered to grade level. Administrator Baker said staff was looking at the original plans regarding an amphitheater in VIX Park. The proposed space has a natural earth formation that needed a bandshell. Attorney Sawyer had received a favorable response from the water referee regarding the water case he was working on. There would be a CDOT meeting on January 28 that he, Mayor Gordon, Engineer Simonson, Greg Russi and Public Works Director John Wenzel would meet with a team to discuss angled parking on Main Street. Last, he said he had received a call from Theresa Hamilton regarding the flags, and that the school would not lower the flags until the governor's office decreed it. The council felt they should lower the flag now. Last he asked if the council would be agreeable if staff did a little reorganization of council chambers to include some chilled bottles water and snacks. The council liked the idea.

Town Clerk – nothing to report

Town Planner – Planner Cain told the council that Warrior had applied for another single

family residential permit, and there would be a triplex being constructed in Castle Valley Ranch.

Public Works Director – not present

Human Resources – Manager Edgar gave council the evaluation forms for Finance Director Layton, Clerk Harrison and Administrator Baker. He asked that they complete the forms and return them by December 16. The council was scheduled to perform the evaluations at the January 6, 2015 meeting.

Commission Reports

Planning & Zoning Commission – nothing to report

Historic Preservation Commission – nothing to report

Economic Advisory Committee – nothing to report

Senior Programs – nothing to report

RFTA – nothing to report

Council Comments

Councilor Metzger voiced concern that the council had granted funds to LoVa, but it appeared LoVa was no longer in existence. Administrator Baker said that LoVa still existed, but was not effective at this time. He said he would invite Larry Dragon, Director of LoVa, to come in and provide a report. The council said they would appreciate hearing from Mr. Dragon.

Councilor Metzger said she was walking on S. Wildhorse and she noticed a resident with a fire burning in their backyard. She asked if fires were allowed. Staff said that the burn ban had been lifted on November 1.

Councilor Breslin reminded the council that they had previously approved a bus shelter to be installed by the local boy scouts. He asked if they council was still amenable to a new bus shelter, since the scouts had not been able to install one before. The council still felt it was a good idea. Councilor Leland asked if RFTA had agreed to providing shelters.

Councilor Breslin said they did not, but they had agreed to increase their participation in New Castle.

Councilor Leland said that Terri Knobb was moving forward in creating a new chamber of commerce, and expected to have it running by January. Funding was the only problem.

Councilor Riddile said Ms. Knobb was energetic and had good business sense and would do well.

Councilor Leland said he had not looked at the website, but understood that the Rifle Regional Economic Development Corporation (RREDC) had updated their website to include both Silt and New Castle, even though neither town was a member.

Mayor Gordon felt it was important to speak to the new owner of the property behind the liquor store about the commercial value of the site.

Mayor Gordon complimented the council on the fine job they do.

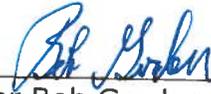
Councilor Metzger made a motion to adjourn. Mayor Gordon seconded the motion.

Discussion: Councilor Breslin asked about the employee party. Administrator Baker said a date had not been set for the party, but would be soon.

The motion passed unanimously.

The meeting adjourned at 9:06 p.m.

Respectfully submitted,



Mayor Bob Gordon



Town Clerk Melody L. Harrison, CMC

