

## Memorandum

**To:** Mayor and Council  
**From:** Tom Baker, Town Administrator  
**Date:** March 17, 2015  
**Re:** Update and Funding Request: Jolley Trail Spur Project - RFOV and RMYC

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**Purpose:** The purpose of this memorandum is to update Council on discussions with RFOV (David Hamilton) and RMYC (Steve Anthony) regarding the construction of a soft trail in 2015 (Jolley Trail Spur).

**Background and Discussion:** On Wednesday March 11<sup>th</sup> I met with Steve and David to iron out the details of our 2015 trail project to create a soft trail extension of the Jolley Trail that connects to CVB near Clubhouse Drive. We reviewed the conceptual trail alignments and made several findings:

1. The two trail links were somewhat redundant and since one link was on private property we eliminated it.
2. The trail link that is on town-owned land is very steep at its southern end and needs to be modified to allow gentle grades for mountain biking and to eliminate sever cuts that require significant rock retaining walls (and also create scaring of the hillside).
3. The southern end of the trail link will be split as it descends to the main Jolley Trail so trail users can go both east and west.
4. We expect to need two-RMYC Trail Crews for two weeks to build the middle portion of the trail. The timing for this work is not yet determined, but Steve is looking at the 2<sup>nd</sup> and 3<sup>rd</sup> weeks of June – tentatively.
5. On September 26<sup>th</sup>, RFOV will have a volunteer trail building day to finish both the north and south ends of the trails.
6. RFOV will design the trail and supervise the RMYC crews.
7. The Town will provide a porta-john.

As you may remember, the County has contributed \$5k to RFOV, but this is only one of many trails that RFOV will assist the RMYC with in 2015. Last year the Town contributed \$3k to RFOV for the Jolley Trail project. This year we are asking for more assistance from RFOV and I suggest we contribute a total of \$4k to RFOV. The County through Steve Anthony will contribute an additional \$1k (total of \$6k).

**Financial Implications:** Unless Lyle determines otherwise, I suggest we use Conservation Trust Fund revenues for this expenditure, which is expected to have an ending fund balance of \$9,960 in 2015.

**Recommendations:** Staff recommends Council authorize \$4,000 to RFOV for the Jolley Trail spur project.