

1 **New Castle Historic Preservation Commission**
2 **Monday, June 15, 2015, 5:30 p.m., Community Center**

3
4 **Call to order**

5 Commission Commissioner Steve Rippy called the meeting to order at 5:30 p.m.
6

7 **Roll Call**

8 Present Commissioner Rippy
9 Commissioner Blaylock
10 Vice Chair Borgard

11
12 Absent Chair Erickson
13 Commissioner Breslin
14

15 Also present at the meeting were Administrative Assistant Ryan Muse, Town
16 Planner Tim Cain, and Assistant Town Attorney Haley Carmer.
17

18 **Conflicts of Interest**

19 There were no conflicts of interest.
20

21 **Review Minutes from Previous Meeting**

22 **MOTION: Commissioner Rippy made a motion to approve the minutes as**
23 **amended. Vice Chair Borgard seconded the motion and it passed**
24 **unanimously.**
25

26 **Commission Comments**

27 There were no commission comments.
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30 **Citizen Comments on Items NOT on Agenda**

31 There were no citizen comments.
32

33 Administrative Assistant Muse requested that agenda item B be discussed first due
34 to Assistant Town Attorney Carmer's limited time. The commission agreed.
35

36 **Text amendment in title 15.44, 17.36, 17.40, & 17.44 relative to procedural**
37 **conflicts and other inconsistencies**

38 Attorney Carmer began by stating that one section of the town code deals with the
39 specifics of building procedures and another code section deals with the Historic
40 Preservation Commissions' interpretation of the building procedures when there is a
41 proposed change to the C-1 district, aka the Downtown district. The vague
42 language in the code sections create a conflict regarding the correct procedure for
43 each section. Code based on specifics has more of an effect on property value, thus
44 it typically trumps the interpretation of the Historical Preservation Commission.
45 Town Planner Tim Cain suggested that the commission consider the code sections
46 and at the next meeting they could discuss possible changes. Commissioner Rippy
47 agreed, stating that he felt the commission was not ready to make any decisions

1 due to the complexity of the issue. He requested that the commission to be
2 provided copies of the code sections. Planner Cain said that he would give the
3 codes to the commission. Commissioner Rippy also requested a memo from
4 Attorney Carmer explaining the conflicting code sections in more detail. The
5 Commission agreed that the code will be discussed again at the next meeting on
6 July 20, 2015.

7
8 **Consider color choice for the Livery Building at 503 W. Main**

9 Planner Cain introduced the Downtown Group to the commission. Patty Ringer said
10 that the Group had presented their color selection to the Town Council and that a
11 few council members voiced their concerns. Planner Cain informed the council that
12 the color choice must be decided by the Historic Preservation Commission.
13 After some discussion and viewing samples, the commission agreed on a color.

14
15 **MOTION: Commissioner Rippy made a motion to approve a new color**
16 **scheme for the Livery Building to be painted. Vice Chair Borgard seconded**
17 **the motion and it passed unanimously.**

18
19 **Discussion: Survey of the Historic Residential Buildings**

20 Administrative Assistant Ryan Muse told the commission that now that they had
21 decided to move forward with a residential historic survey, there was a procedure in
22 the town code that need to be followed. The first step being the initiation process.
23 Commissioner Rippy asked Planner Cain to e-mail the procedure to the commission.
24 Town Planner Cain agreed. Assistant Muse handed out information to the
25 commission regarding available grants and the differences between a
26 comprehensive and an intensive survey. Assistant Muse said that he contacted Tom
27 Simmons, of Front Range Research Associates Inc., and asked for an accurate cost
28 estimate for each type of survey. Mr. Simmons responded with a list of questions
29 that he needed answered in order to give an accurate estimate. Assistant Muse told
30 the commission that he would have the list of questions at the next meeting.
31 Commissioner Rippy felt that the commission should continue to discuss the survey
32 once they have more information. The commission agreed.

33
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35 **Additional Items**

36 There were no additional items.

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39 **Set Next Meeting**

40 **MOTION: Commissioner Rippy made a motion that the next meeting take**
41 **place on July 20, 2015. The motion was seconded by Vice Chair Borgard**
42 **and it passed unanimously.**

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44 The meeting adjourned at 6:30 p.m.

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Town of New Castle
Historic Preservation Commission


Commission Chair Virginia Erickson

ATTEST:



Ryan Muse, Administrative Assistant

