

1 **New Castle Historic Preservation Commission**
2 **Monday, January 19, 2015, 6:30 p.m., Town Hall**

3
4 **Call to order**

5 Commission Chair Virginia Chair Erickson called the meeting to order at 6:30p.m.
6

7 **Roll Call**

8 Present Commissioner Blaylock
9 Commissioner Borgard
10 Commissioner Erickson
11 Commissioner Leland
12 Commissioner Rippy
13
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15 Also present at the meeting were Deputy Town Clerk Mindy Andis and
16 Administrative Assistant Ryan Muse.
17

18 **Conflicts of Interest**

19 There were no conflicts of interest.
20

21 **Review Minutes from Previous Meeting**

22 **MOTION: Chair Erickson made a motion to approve the minutes as amended.**
23 **Commissioner Borgard seconded the motion and it passed unanimously.**
24

25 **Commission Comments**

26 There were no commission comments.
27

28 **Citizen Comments on Items NOT on Agenda**

29 There were no citizen comments.
30

31 **Place Naming: Trails and Other Features that Could Be Named in Honor of**
32 **Someone or Something**

33 **MOTION: Commissioner Borgard made a motion to research naming So. C**
34 **Avenue after Gladys Prendergast who was the Town Clerk for 24 years.**
35 **Commissioner Leland seconded the motion and it passed unanimously.**
36

37 **Discuss Possible Survey of the New Castle Museum and Other Historic**
38 **Buildings**

39 Administrative Assistant Muse gave a timeline for new buildings that would be
40 eligible for historic designation. Commissioner Leland stated there would be no
41 reason to survey commercial buildings because it had already been done, but that
42 the commission should consider a residential building survey since they had not
43 been included in the initial survey. The Commission discussed several residential
44 buildings that could be considered for historic designation. The Commission asked
45 Administrative Assistant Muse to contact the State Historic Society (SHS) and find
46 out what the procedure would be to have a historic residential building survey
47 completed and what the qualifications would be for a grant. They also asked him to

1 find out if the SHS did a free evaluation of town buildings.
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4 **Additional Items**

5 Chair Erickson asked if there was any new business the Commission wanted to
6 discuss.
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8 Commissioner Leland said that the Council had proclaimed February 2, 2015 as
9 Founder's Day and the month of February as New Castle History Month. The town
10 will hold an annual event honoring its history. February 21, 2015 will be the first
11 Founders Day Celebration starting at 11 am. The Council asked the Jolley family to
12 speak at the celebration about the Sheep men-Cattlemen war because the family
13 have been local sheep men for several generations.
14

15 Commissioner Leland also mentioned that the Council had asked the Downtown
16 Group to look into replacing the downtown banners. The Downtown group wanted
17 to bring in the Historic Preservation Commission (HPC) because the old banners
18 were historic pictures. Commissioner Borgard said that he was a member of the
19 Downtown Group. He said that pictures on the banners fade pretty fast.
20 Commissioner Leland said if the Downtown Group wanted to have the HPC choose
21 photos, they should contact HPC immediately so it could be discussed at the next
22 meeting. Commissioner Leland thought it would be good to have the banners in
23 place by summer.
24

25 Chair Erickson asked Commissioner Leland if he had heard anything about the
26 Northwest Colorado Cultural Heritage Tourism Gateway sign. Commissioner Leland
27 said he had yet to hear back from Nancy Cramer who was helping with the sign.
28

29 Commissioner Rippy stated that he felt the cemetery records on the town website
30 were confusing. He asked if there were grants to help fund a project to publish
31 cemetery records online. When someone clicks on a name there could be a pop-up
32 with a little history and photos of headstones. Clerk Andis said that because New
33 Castle was a Certified Local Government (CLG), the state may have grants available
34 for such a project. The Commission asked Administrative Assistant Muse if he would
35 research it. Commissioner Leland asked Administrative Assistant Muse if he would
36 fix the current cemetery records on the website.
37

38 Commissioner Rippy thought that there may also be grants for restoration of the
39 New Castle Museum.
40

41 **Set Next Meeting**

42 **MOTION: Commissioner Leland made a motion that the regularly scheduled**
43 **meeting for February 16, 2015, be rescheduled to the following Monday,**
44 **February 23, 2015, because of President's Day. The motion was seconded**
45 **by Commissioner Rippy and it passed unanimously.**

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The meeting adjourned at 7:10 p.m.

Town of New Castle
Historic Preservation Commission

Virginia E. Erickson

Commission Chair Virginia Erickson

ATTEST:

Ryan Muse

Ryan Muse, Administrative Assistant

