

Memorandum

To: Mayor and Council
From: Tom Baker, Town Administrator
Date: February 3, 2015
Re: Visitor Center Location

Purpose: The purpose of this item is to explore ideas for alternative Visitor Center locations.

Background and Discussion: Initially, this item was scheduled to consider retaining Mary Metzger for space planning services to plan, design and manage the development of the new Visitor Center. However, over the past week Mary has had second thoughts of the viability of the Community Center's north room as an attractive location for a Visitor Center. Before we discuss space planning services, Mary would like to engage the Council in a discussion of the advantages and disadvantages of alternate locations for the VC.

The concern about our original location is that we are taking valuable space which is really not conducive to a VC with up to eight doors in this space. Also, if the VC is successful then Larry and Hannah may be spending time answering a lot of questions or if they were busy then customers will not have their questions answered. Cutting up the north meeting room may not be a good idea for the CC.

While the thinking of other options is still evolving, some ideas include:

- Remodeling the Recreation Office area as one 16x20 room for the VC. Move Recreation staff staff to Town Hall after the PD moves.
- Keep Larry's office for Terri Knob and use Hannah's office for the VC.

Our February 3rd meeting is in the CC and it will be easy for Council to look at the space while we discuss options. Mary feels there are no easy answers and that some extra planning time can avoid a mistake or avoid a less than desirable VC.

Request: Council discussion.