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2
3 **New Castle Town Council Meeting**
4 **Tuesday, March 3, 2015, 7:00 p.m.**
5
6

7 **Call to Order**

8 Mayor Gordon called the meeting to order at 7:00 p.m.
9

10 **Pledge of Allegiance**

11
12 **Roll Call**

13 Present	Councilor Means
14	Councilor Riddile
15	Councilor Metzger
16	Mayor Gordon
17	Councilor Breslin
18	Councilor Stuckey
19 Absent	Councilor Leland

20

21 Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody
22 Harrison, Public Works Director John Wenzel and Town Planner Tim Cain.
23

24 **Meeting Notice**

25 Town Clerk Melody Harrison verified that her office gave notice of the meeting in
26 accordance with Resolution TC-2014-1.
27

28 **Conflicts of Interest**

29 Councilor Stuckey said he had a possible conflict with an item that was going to be added
30 to the agenda and would recuse himself.
31

32 **Agenda Changes**

33 Clerk Harrison told the council that staff would like to add two items to the agenda. The
34 first was a discussion regarding the proposed Memorial for William Dubois. The second was
35 a discussion item on an economic stimulus proposal. Clerk Harrison said that Youth Zone
36 was unable to attend and the item could be removed from the agenda. The council agreed.
37

38 **Citizen Comments on Items not on the Agenda**

39 Mayor Gordon introduced Garfield County Commissioner Mike Samson. Commissioner
40 Samson thanked the council for the Founders Day event the previous weekend and for
41 honoring the Jolley Family. He said he felt the event was a great success and looked
42 forward to it in the future. He apologized for not having mentioned some people in his
43 comments. He thanked Councilor Bruce Leland for initiating the idea of Founders Day. He
44 also thanked Administrative Assistant Debbie Nichols for organizing the event. Last,
45 Commissioner Samson thanked Town Administrator Tom Baker for meeting with the Jolley
46 Family, and for dedicating so much time and effort to the event.
47 Commissioner Samson asked that the town keep in touch with the county regarding the
48 extension of the town trails. Garfield County started the Youth Conservation Corps to assist
49 the Bureau of Land Management, the Forest Service and other areas with trails and
50 outdoor projects, and Commissioner Samson felt they could help New Castle as well.

1 Commissioner Samson asked if Mayor Gordon and Councilor Stuckey would be attending
2 the meeting on the RFTA Corridor, and said that because it was controversial he wanted to
3 be certain that all the RFTA board members would be attending.
4 Last, Commissioner Samson said that Oak Meadows, the subdivision located on the road to
5 Sunlight, had been on the county schedule for some major improvements to their roads.
6 Oak Meadows has asked the county to delay that work. Commissioner Samson said the
7 county had shifted priorities, and County Road 335 will likely be improved in 2015.
8 Commissioner Samson introduced Kelly Lord, one of his former students. He complimented
9 the 4th grade class on learning about democracy and wished them success.

10 11 **Items for Consideration**

12 13 **Kathryn Senior 4th Grade Class Pedestrian Safety Proposal**

14 Mayor Gordon welcomed the 4th grade class from Kathryn Senior. He asked their teacher,
15 Kelly Lord, to introduce them. Ms. Lord turned introductions over to the students. The
16 student cabinet introduced themselves: 4th grade class Governor Ian; Judge Caleb; Alyses,
17 House of Representatives; Kaden, House of Representatives; Maddie, House of
18 Representatives and Dani, House of representatives. Governor Ian thanked the council for
19 their time. He said their class had been studying local government. As a class, they voted
20 on changes they felt they wanted to see in their community. Governor Ian said that that
21 intersection at Castle Valley Boulevard and State Highway 6 was dangerous, and they
22 recommended that crosswalks be painted on the street, that flashing pedestrian signs be
23 installed, that police supervision in the area be increased, and traffic stop light be installed.
24 The council and the student government members discussed the safety concerns of the
25 students. Mayor Gordon explained that the town was already in the process of discussing
26 the issues with the Colorado Department of Transportation (CDOT), and hoped to have
27 some resolutions soon.

28 **MOTION: Mayor Gordon made a motion to commit to improve the safety** 29 **conditions at the Hwy 6 and Castle Valley Boulevard. Councilor Means seconded** 30 **the motion.**

31 Discussion: Representative Alyses asked the council if there was anything the student
32 government could do to help with the safety project. Mayor Gordon felt that the staff might
33 be able to provide tasks for the students. Councilor Breslin thought town staff could
34 provide maps of the intersection to the students who could perform an analysis and
35 consider solutions. The council agreed.

36 **Motion passed unanimously.**

37
38 The council answered some questions posed by the 4th grade students who were unable to
39 attend the meeting.

40 41 42 **Introduction: Mamie Wood, General Manager – Lakota Canyon Ranch**

43 Mayor Gordon welcomed Mamie Wood to the council.
44 Ms. Wood thanked the council and gave a brief background of herself and her career. The
45 council asked when the clubhouse would be built. Ms. Wood said she did not have any
46 control over when Warrior would begin building, but that she hoped it would be soon. She
47 said she would let them know as soon as she knew.
48 The council thanked Ms. Wood for coming in.

1 **Historic Museum Discussion – LaRue Wentz**

2 Ms. LaRue Wentz, from the New Castle Historic Museum greeted the council. She said she
3 thought it would be a good idea to update the council regarding museum business.

4 Ms. Wentz told the council that the museum had a box of records from a women’s reading
5 club. Mary Riddile was going to go through everything and write a story about the women
6 that she would give to the museum.

7 Ms. Wentz said the annual potluck will be held on March 28, in St, John’s Parish Hall.
8 She said she has been working on a grant application to do improvements on the museum,
9 and that the first small project will probably be restoration of the jail.

10 Ms. Wentz said the roof shingles over the kitchen area were disintegrating and she was
11 working to replace those. The chimney cap will also be replaced.

12 The Lion’s Club agreed to donate funds to the museum.

13 The Museum made \$115.00 selling cookbooks at Founders Day.

14 Ms. Wentz said the town public works department agreed to help with removal of an elm
15 tree.

16 Ms. Wentz said that the museum would stay open during the hours of the Community
17 Market in the summer because they often had visitors. They would also be hosting visitors
18 from the elementary school.

19 Councilor Breslin asked how the transcription was going. Ms. Wentz said that Linda Holley
20 had been transcribing cassette tapes to compact discs, but that they did not have anyone
21 doing it right now.

22 Ms. Wentz said that on May 9, 2015, she and Maryann would be giving away trees to the
23 residents of New Castle in honor of Arbor Day. The trees are obtained from the
24 conservation district, and they have been giving them away for more than ten years. She
25 invited everyone to come by and pick up trees. All the trees are grown from seeds
26 harvested in Colorado.

27 Councilor Breslin asked if the grant she was working on was through the state historical
28 society, and said that the town may be willing to help.

29
30 **Downtown Group Update**

31 Administrator Baker introduced Jerry Tousley, who had offered to take over the transition
32 of leadership of the Downtown Group now that Kathy Kopf has left.

33 Mr. Tousley greeted the council and said that he has lived in New Castle and been involved
34 with the Downtown Group for about a year. He also coaches for the recreation department.
35 He said the activities of the group will continue. The flower baskets will be installed again
36 this year, and they are discussing dates for the cleanup day. They are working on new
37 banners for the light posts as well.

38 Mr. Tousley felt that an improved sign strategy on the interstate would bring more people
39 into New Castle. He also felt that bringing the town’s history to life on the streets would be
40 a good idea. He suggested that street signs showing old photos and describing events,
41 could be placed around town to bring a more interactive experience to people. He felt that
42 partnering with the museum and Historic Preservation Commission could accomplish this.

43 Mr. Tousley felt that New Castle was not necessarily a destination town, rather, a
44 launching place for adventure, which could prove to be a good marketing tool. The council
45 agreed.

46
47 **LiveWell Grant**

48 Graham Riddile, 267 Castle Ridge Drive. Mr. Graham Riddile greeted the council, and said
49 that he was present to ask for funding. The money will go towards the match portion of a
50 LiveWell Grant. The grant funds will go towards an artistic bike rack competition, centered

1 on downtown New Castle. Mr. Riddile said that he wanted to make bicycle awareness a
2 priority, and to help promote a bicycle culture in town. The project tied in art in public
3 places, and using LiveWell funds tied in the healthy community perspective as well. The
4 library is contributing \$400, and the whole project is estimated to be \$4,000.00. He felt
5 the project could also be tied into local history. Councilor Breslin said that perhaps the
6 project could offer recognition for the artists to enhance an artist's reputation. Mr. Riddile
7 liked the idea of offering recognition. He said they considered tying the recognition and
8 unveiling into Burning Mountain Festival.

9 **MOTION: Councilor Breslin made a motion to approve a town contribution**
10 **of \$850.00 towards the match for a LiveWell grant; to authorize the Downtown**
11 **Group to contribute \$750.00 towards the grant, and to allow either the Town**
12 **Administrator or Mayor to sign the grant application. Councilor Metzger seconded**
13 **the motion and it passed unanimously.**

14 ~~Youth Zone~~

15 Item removed from the agenda.

16 Founders Day Debrief

17 Grants Update

18 Administrator Baker updated the council on the six grant applications that staff had in
19 process.

20 Discussion regarding Proposed William Dubois Memorial

21 Administrator Baker reminded the council that they had directed the Mayor and Councilor
22 Riddile to meet with the Dubois Family as a first step in understanding what would be
23 important for them. The family agreed to meet on March 20. Once the meeting has taken
24 place, they will report back to the council.

25 Councilor Breslin said there was a very large group of alumni that could possibly contribute
26 to the memorial idea. The council agreed that nothing should be done until they
27 understood what the family was looking for.

28 Discussion Regarding Economic Stimulus Proposal

29 Councilor Stuckey left council chambers at 8:35 p.m.

30 Administrator Baker reminded the council that Finance Director Layton had summarized
31 the economic stimulus proposal during the finance committee meeting. He said that Mr.
32 Bartłomiejczuk wanted to pull the permits the following week. The council would not have
33 a meeting for two weeks, so Administrator Baker said he would need direction to staff to
34 have the attorneys draw up the contract agreement, and once the attorneys are
35 comfortable with it, the Mayor can sign the agreement. Alternatively, they could wait until
36 the next meeting to approve the contract.

37 **MOTION: Councilor Means made a motion to authorize the Mayor to sign the**
38 **economic stimulus agreement once the town attorney is satisfied with it.**
39 **Councilor Riddile seconded the motion and it passed unanimously.**

40 Councilor Stuckey returned to council chambers at 8:40 p.m.

41 Consent Agenda

42 Administrator Baker explained to the council that Resolution TC-2015-5, which is on the
43 consent agenda, had been approved at the February 17 meeting without specific dollar
44

1 amounts. The resolution was back on the consent agenda with solid dollar figures and was
2 there to be ratified.

3 Minutes of the February 17, 2015 meeting

4 February Bills of \$424,502.72

5 2015 Senior Programs MOU

6 HPC Proposal – Street Name Change

7 Resolution TC-2015-5 – Supporting an FMLD Grant Application

8 **MOTION: Councilor Stuckey made a motion to approve the consent agenda.**

9 **Councilor Breslin seconded the motion and it passed unanimously.**

14 **Staff Reports**

15 Town Administrator – Administrator Baker told the council that the Chamber trade show
16 would be on April 11. Kathryn Senior would not allow financial transactions in their
17 building, so the show will likely move to New Hope Church. Administrator Baker said he
18 had spoken with Walter Bolen who asked if the town would consider taking over the
19 remaining warranty work. He said if the council would allow it, he would like to speak to
20 Engineer Simonson and Public Works Director Wenzel to put together a report of what it
21 would mean if the town took over the project. Administrator Baker said he spoke with
22 Engineer Simonson about fluoride research, and the cost is in excess of what was proposed
23 during the earlier presentation. He offered to bring that information to the council. The
24 council agreed they would like more information. CDOT has responded in part to the letter
25 regarding ownership of highway 6, and once CDOT calculated the second option staff
26 would bring it back to the council for their consideration.

27 Administrator Baker told the council that the next council meeting Clark Anderson would be
28 doing a presentation on Place Value.

29 Town Clerk – Clerk Harrison told the council that the “Property of Town of New Castle”
30 stickers should be complete the next day. She also said that Thank you letters from grant
31 recipients would be in the DropBox. Clerk Harrison said that her Assistant, Ryan Muse, had
32 completed a notary class and had applied to the secretary of state for certification. Online
33 payments was still in progress, but had been slightly delayed while Finance Director Layton
34 worked with Alpine Bank on payment processing instead of Chase. The next steps would be
35 installation and staff training.

36 Last, Clerk Harrison announced that it was Councilor Breslin’s Birthday, and gave him a
37 card and cake.

38 Town Planner – not present

39 Public Works Director – not present

41 **Committee Reports**

42 Planning & Zoning Commission – nothing to report

43 Historic Preservation Commission – nothing to report

44 Economic Advisory Committee – nothing to report

45 Senior Programs – nothing to report

46 RFTA – nothing to report

48 **Council Comments**

49 Mayor Gordon said that the council comments section of the meeting was the council
50 member’s time to bring up those issues that are important to the town. If every item was a

1 specific agenda item, then the council is working for someone else. Council comments is
2 the councilor's time, and important for the council.
3 Councilor Means asked what was happening with the pigeon issue in Lakota. Administrator
4 Baker said he saw the problem as a private sector problem. There are regulations in town
5 that birds cannot be shot or poisoned. He said he would follow up with Planner Cain and
6 see if he had any additional information about what was going on.
7 Councilor Means said that the ground water coming up under Alder Avenue seemed to be
8 getting bigger, and he wondered if there was a way the town could divert the water with
9 culvert. Administrator Baker said he would speak to Public Works Director Wenzel to come
10 in and give the council his observations on the problem.
11 Councilor Metzger suggested that maybe support letters from the HOA's in Lakota and
12 Castle Valley would be a good idea for the GoCo Grant application. Administrator Baker
13 said that because Lakota is viewed as the beneficial neighborhood, a support letter from
14 them might not be well received. Administrator Baker said that staff was going to leverage
15 the LiveWell goals to augment the grant.
16 Councilor Metzger asked if the town had paid for the Cultural Heritage Tourism sign.
17 Administrator Baker said the funds were in the budget. Councilor Metzger said she felt that
18 the signs around town like Mr. Tousley suggested may better serve the town's goals.
19 Administrator Baker said he thought the town may be committed to the tourism sign, but
20 that he wanted to speak to Councilor Leland about it first. The council agreed.
21 Councilor Stuckey asked what was happening with the LaRoca property since the deadline
22 was December 31, 2014. Administrator Baker said a developer had been looking at the
23 property, but he did not know. He would follow up with Planner Cain.
24 Councilor Stuckey asked if New Hope Church was going to get a real sign, or if the banner
25 would stay forever. Administrator Baker said the Elders of the Church were looking at the
26 issue, but that he would have to follow up with Planner Cain on that as well.
27 Councilor Breslin said there was a little brook between New Hope Park and the New Hope
28 building. The log bridge over the brook collapsed, and Councilor Breslin asked if the council
29 could authorize the church to use some of the planking the town owned to build a new
30 bridge. Particularly since the town was a partner in the park. The council agreed.
31 Councilor Breslin asked if the police department had any policy concerning citizens who
32 may film police business, such as traffic stops. Administrator Baker said he would find out
33 and let the council know.
34 Mayor Gordon said that the town was going to have an opportunity to meet with Hospice of
35 the Valley about a facility in town. He passed a brochure for the councilors to look at. He
36 said they only had a short time to speak with them, but felt the town could offer them
37 options.

38
39 **MOTION: Mayor Gordon made a motion to adjourn. Councilor Metzger seconded**
40 **the motion and it passed unanimously.**

41
42 The meeting adjourned at 9:25 p.m.

43
44 Respectfully Submitted,

45
46
47 _____
48 Mayor Bob Gordon

49
50 _____
Town Clerk Melody Harrison, CMC

**TOWN OF NEW CASTLE, COLORADO
RESOLUTION NO. TC 2015-07**

**A RESOLUTION OF THE TOWN OF NEW CASTLE TOWN COUNCIL
SUPPORTING THE APPLICATION OF A DEPARTMENT OF LOCAL AFFAIRS
(DOLA) GRANT FOR THE EXPANSION OF THE NEW CASTLE WATER
TREATMENT PLANT**

WHEREAS, the town of New Castle, like many small communities on the western slope, have both a water treatment plant and a wastewater treatment plant;

WHEREAS, these utilities are the most expensive public facilities in the town and are also the town's most important investments;

WHEREAS, these utilities are also the town's most important facilities for the establishment of public health;

WHEREAS, during specific times of the year, New Castle's Water Treatment Plant does not have enough treatment capacity to meet the community's demand for water;

WHEREAS, the age and condition of two of the primary filtration modules is such that structural deterioration puts these modules in jeopardy of failure in the foreseeable future;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF NEW CASTLE, COLORADO THAT:

Section 1: The Town Council supports the expansion of the New Castle Water Treatment Plant to ensure that the community has an adequate supply of drinking water;

Section 2: The Town Council estimates the expansion of the Water Treatment Plant will cost \$1,500,000.

Section 3: The Town Council commits \$750,000 to the expansion of the Water Treatment Plant, which is a match of 50% of project construction cost.

Section 4: The Town Council authorizes the submission of the DOLA grant with a request for \$750,000 of funding for the New Castle Water Treatment Plant Expansion.

Introduced, Read and Adopted at a Regular Meeting of the Town Council of the Town of New Castle, Colorado, on March 17, 2015.

TOWN OF NEW CASTLE

ATTEST:

Bob Gordon, Mayor

Melody L Harrison, Town Clerk