

# Memo

**To:** Local Liquor Authority

**From:** Melody Harrison, Town Clerk

**Date:** 11/14/2014

**Re:** Town of New Castle Special Event Liquor Permit for the December 2014 Chili Cook-Off

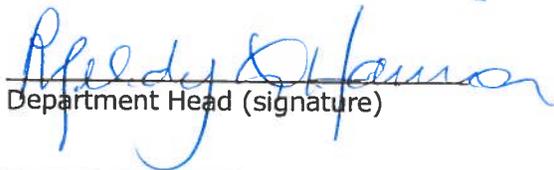
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**Recommendation:** If Council's consensus is to approve the attached application for a special event liquor permit for the Town of New Castle, the Clerk's Office staff recommends that Council consider the following condition:

That although the application requests a permit time until 7:00 PM on the night of the event, alcohol should be served until 6:30 PM and that alcohol be allowed on the premises until 7:00 PM.

**Policy Implications:** The policy implication of Council's approval of this special event license is that the town shall have the authority to serve, sell or distribute malt, vinous and spirituous liquors for on-premises consumption at the 2014 Chili Cook-Off on Saturday, December 6 from 4:00 PM to 6:30 PM.

**Budget Implications:** Adopting staff's recommendation would increase sales tax revenues. Even though the applicant is a non-profit organization, it is required to collect and remit sales tax on beer garden sales.

  
Department Head (signature)

\_\_\_\_\_  
Finance Director (signature)

\_\_\_\_\_  
Town Administrator (signature)

\_\_\_\_\_  
no

Consultant needed at Council Meeting? Whom? Estimated meeting time cost, if known.

**Background:** The Town of New Castle Special Event Coordinator filed the application on November 3, 2014, at least 30 days prior to the event date, as required by the State Liquor Code. The public hearing has been properly noticed. The application is properly completed.

# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

## RECEIVED

NOV 03 2014

**Town of  
New Castle, CO**

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)**

- |                                    |  |  |
|------------------------------------|--|--|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |  |

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

**LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:**

2110  MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY

2170  FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

Town of New Castle

State Sales Tax Number (Required)

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)

P.O. Box 90  
New Castle CO 81647

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)

Burning Mountain Park  
157 W. Main Street  
New Castle CO 81647

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE <i>Debbie Nichols</i>	<i>7/29/55</i>	<i>1501 County Road 245 NC.CO 81647</i>	<i>984.2311</i>
5. EVENT MANAGER <i>Debbie Nichols</i>	<i>7/29/55</i>	<i>1501 County Road 245 NC.CO 81647</i>	<i>984.2311</i>

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?  
 NO  YES HOW MANY DAYS? 2

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?  
 NO  YES TO WHOM? \_\_\_\_\_

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date
Hours From To	Hours From To	Hours From To	Hours From To
<i>Dec 6, 2014</i> <i>4 p.m. To 7 p.m.</i>			

### OATH OF APPLICANT

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE <i>Debbie Nichols</i>	TITLE <i>Admin. Asst.</i>	DATE <i>11/03/14</i>
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### REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

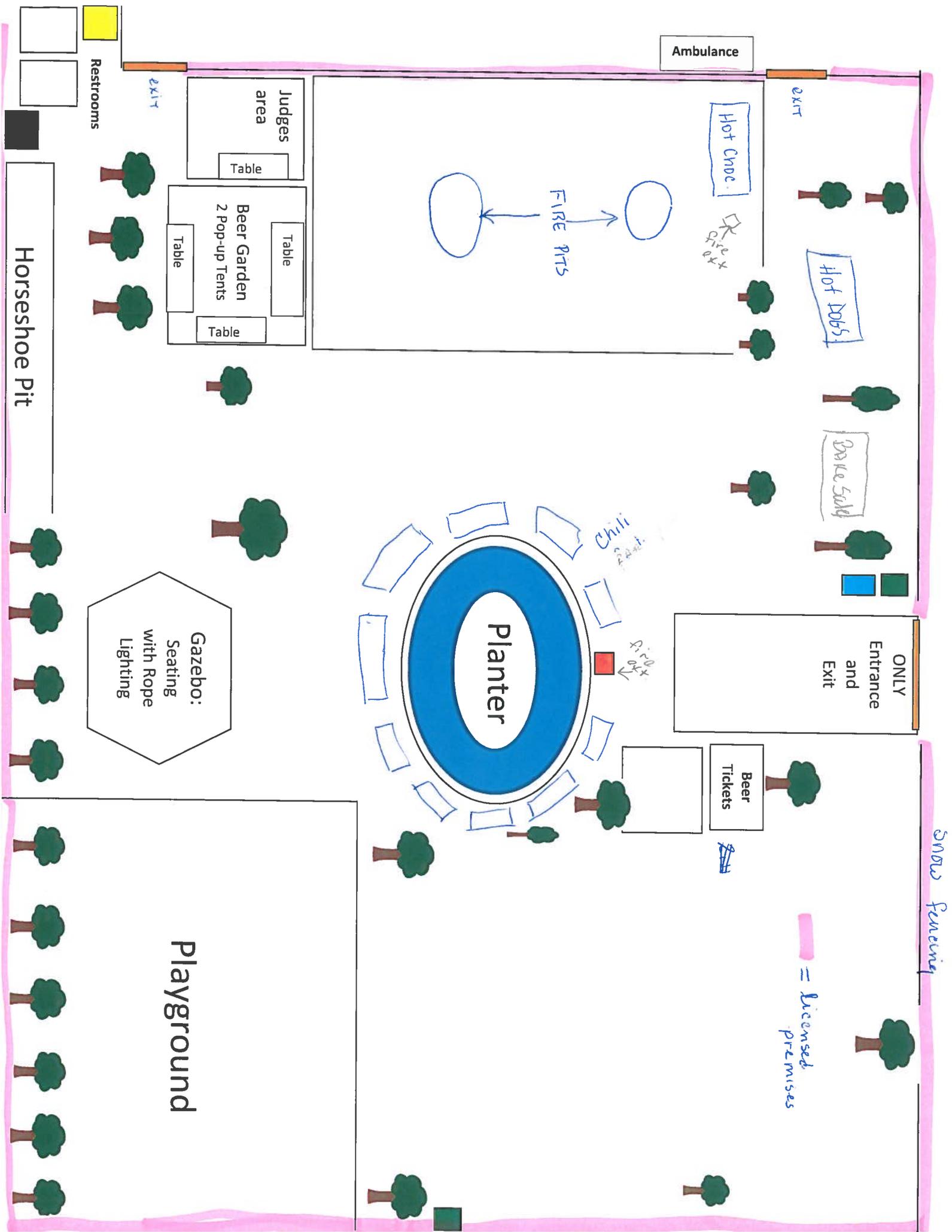
**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$



Ambulance

EXIT

Hot Choc

Hot Dogs

Booze Stand

ONLY Entrance and Exit

Beer Tickets

Judges area

Table

Beer Garden  
2 Pop-up Tents

Table

Table

Gazebo:  
Seating  
with Rope  
Lighting

Playground

Horseshoe Pit

Restrooms

EXIT

snow fencing

— = licensed premises

FIRE PITS

Chill  
Pop-up

Fire Pit

**NOTICE OF PUBLIC HEARING  
New Castle Town Council**

**Date: November 18, 2014**

**Time: 7:00 PM**

**Place of hearing: New Castle Town Hall, 450 West  
Main Street, New Castle, CO**

**Brief description of application: to consider the application filed by the Town of New Castle, ,PO Box 90, New Castle, CO 81647 for a Malt, Vinous and Spirituous Liquor Special Events Permit at a premise located at 157 W. Main St. (Burning Mountain Park) New Castle, CO 81647, for December 6, 2014.**

**Applicant: Town of New Castle**

**Officers: Debbie Nicols, Special Event  
Coordinator**

**All interested persons are invited to appear and state their views, protests or objections. If you cannot appear personally at such hearing, then you are urged to state your views by letter to the Town of New Castle, P.O. Box 90, New Castle, CO 81647.**