

# Memo

**To:** Tom Baker  
**From:** Tim Cain  
**Date:** February 15, 2013  
**Re:** Trash & Recycling Selection Process

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MRI and Waste Management submitted proposals in response to the RFP for trash & recycling. The current contract expires with MRI expires March 31, 2013, therefore we need to determine the process for selection. My recommendation is that we coordinate the contractor interviews with the Climate Action Advisory Commission and also include one or two citizens not on the commission. The Commission would report back to council with their preferred trash and recycling contractor.

We would like to schedule the interviews during the first week in March and report back to council by Tuesday, March 19, 2013.