

# Memo

**To:** Mayor Gordon and Town Council  
**From:** Melody Harrison  
**Date:** April 11, 2014  
**Re:** Committees for Special Issues

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**Recommendation:** Council should form committees to study special issues

**Policy Implications:** Adopting staff's recommendation would be consistent with adopted Town policy. For many years, Council committees have been place.

**Budget Implications:** None

  
Department Head (signature)

\_\_\_\_\_  
Finance Director (signature)

\_\_\_\_\_  
Town Administrator (signature)

\_\_\_\_\_ No \_\_\_\_\_  
Consultant needed at Council Meeting? Whom? Estimated meeting time cost, if known.

**Background:** Town Council has formed Committees to study special issues. The Mayor and 3 Council Members serve on each Committee. The Finance Committee meets the first Tuesday of the month, from 6:15 to 7:00 p.m. The Public Safety, Public Works and Personnel Committees meet on the third Tuesday every three months from 6:15 to 7:00 p.m. Council may determine committee roster by consensus.

See the attached recommended schedule.

<b>Affordable Housing</b>	<b>Cable TV</b>	<b>Finance</b>
Meets as needed	Meets as needed	Meets 1 <sup>st</sup> Tuesday 6:30 PM
Mayor Gordon	Mayor Gordon	Mayor Gordon
Councilor Leland	Councilor Metzger	Councilor Stuckey
Councilor Breslin	Councilor Vacant	Councilor Leland
		Councilor Metzger

<b>Personnel</b>	<b>Public Safety</b>	<b>Public Works</b>
Meets 3 <sup>rd</sup> Tuesdays in Mar, Jun, Sep & Dec 6:30 PM	Meets 3 <sup>rd</sup> Tuesdays in Jan, Apr, Jul & Oct 6:30 PM	Meets 3 <sup>rd</sup> Tuesdays in Feb, May, Aug & Nov 6:30 PM
Mayor Gordon	Mayor Gordon	Mayor Gordon
Councilor Stuckey	Councilor Riddile	Councilor Riddile
Councilor Vacant	Councilor Breslin	Councilor Vacant
Councilor Leland	Councilor Metzger	Councilor Breslin

<b>Tree</b>
Meets as needed
Mayor Gordon
Councilor Riddile
Councilor Stuckey
Councilor Vacant

<b>Board of Zoning Adjustment</b>	<b>RFTA Board of Directors Representative</b>	<b>GarCo Senior Programs Board Representative</b>
Meets as needed	Meets 2 <sup>nd</sup> Thursday 8:30 AM Carbondale	Meets last Friday 9:00 AM New Castle
Mayor Gordon	Mayor Gordon	Councilor Metzger
Councilor Breslin	Councilor Stuckey (alternate)	Mayor Gordon (alternate)
Councilor Stuckey		
Councilor Vacant		
Councilor Metzger		
Councilor Leland (alternate)		
Councilor Riddile (alternate)		

<b>Garfield County Weed Advisory Board Representative</b>	<b>Garfield Clean Energy Board Representative</b>	<b>Garfield County Energy Advisory Board Representative</b>
Meets 4-5 times/year - Rifle Road & Bridge Facility	Meets 2 <sup>d</sup> Wednesday 1:00PM in Glenwood Springs or Rifle	Meets 1 <sup>st</sup> Thursday 6:00 PM in Rifle
Mayor Gordon	Mayor Gordon	Councilor Riddile
Parks Foreman Mike Callas (alternate)	Town Administrator Tom Baker (alternate)	Councilor Vacant (alternate)

Meetings are at New Castle Town Hall unless otherwise noted

**Planning and Zoning Commission**

Meets 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays 7:00 PM

Chuck Apostolik (Chair)	<b>Council representative</b>	
David Slack	Councilor Leland	Nov 2013 - Apr 2014
Graham Riddile	Councilor Riddile	May 2014 - Oct 2014
Merle Means	Mayor Gordon	Nov 2014 - Apr 2015
Les Taylor	Councilor Stuckey	May 2015 - Oct 2015
Larry Borgard	Councilor Metzger	Nov 2015 - Apr 2016

**Historic Preservation Commission**

Meets 3<sup>rd</sup> Monday 6:30 PM

<b>Vacant (Chair)</b>	<b>Council representative</b>	
Steve Rippy (Vice Chair)	Councilor Metzger	Nov 2013 - Apr 2014
Jeff Ellis	Councilor Stuckey	May 2014 - Oct 2014
Virginia Erickson	Councilor Vacant	Nov 2014 - Apr 2015
<b>Planning &amp; Zoning Comm representative</b>	Councilor Breslin	May 2015 - Oct 2015
Larry Borgard	Councilor Riddile	Nov 2015 - Apr 2016

**Climate Action Advisory Commission**

Meets 3<sup>rd</sup> Thursday 7:00 PM

<b>Vacant (Chair)</b>	<b>Council representative</b>	
Kathy Kopf	Councilor <b>Vacant</b>	May-2014 - Apr 2016
Denise Scheberle		
Greg Russi		
<b>Vacant</b>		
<b>Vacant</b>		

**Parks/Open Space/Trails/Recreation Committee**

Meets 1<sup>st</sup> Wednesday 6:00 PM

- Larry McDonald
- Mike Callas
- John Wenzel
- Greg Russi
- Dave Gray
- Larry Dragon
- Gary Broetzman
- Virginia Erickson
- John Harcourt
- Developer representative (Castle Valley Ranch)**
- Vacant**
- Developer representative (Lakota Canyon Ranch)**
- Vacant**