

Memo

To:

From: Chris Sadler, Police Chief
Melody Harrison, Town Clerk

Date: 8/1/2013

Re: New Castle Chamber of Commerce Special Event Liquor Permit for the September 2013 Burning Mountain Festival and December 2013 Chili Cook-Off

Recommendation: If Council's consensus is to approve the attached application for two special event liquor permits for the New Castle Chamber of Commerce. Staff recommends that Council consider the concerns expressed by the Police Department that although the application requests a permit time until 10:00 PM and 9:00 PM according to the event, Council considers attaching conditions to the approval that alcohol be allowed to be served until 9:30 PM and 8:30 PM respectively, and that alcohol is allowed on premises until 10:00 PM and 9:00 PM respectively.

Policy Implications: The policy implication of Council's approving this special event license is that this non-profit group will have the authority to serve, sell or distribute malt, vinous and spirituous liquors for on-premises consumption at the 2013 Burning Mountain Festival and at the Chili Cook-Off on the dates of Friday, September 6 from 5 PM to 9:30 PM, and Saturday, September 7 from 12 PM to 9:30 PM, and Saturday, December 7 from 4 PM to 8:30 PM.

Budget Implications: Adopting staff's recommendation would increase sales tax revenues. Even though the applicant is a non-profit organization, it is required to collect and remit sales tax on beer garden sales.

Additionally, the Chamber has requested (see attached letter) a waiver of the town application fees for both events in the spirit of the town's 125th Anniversary. This waiver equals \$200.00 in application fees.


Department Head (signature)

Finance Director (signature)

Town Administrator (signature)

no
Consultant needed at Council Meeting? Whom? Estimated meeting time cost, if known.

Background: The New Castle Chamber of Commerce filed its application on July 16, 2013 at least 30 days prior to the event date, as required by the State Liquor Code. The public hearing has been properly noticed. The application is properly completed and appropriate fees have been paid.



NEW CASTLE CHAMBER OF COMMERCE

P.O. Box 983
New Castle, CO 81647

PHONE: 970-984-2897
www.newcastlechamber.org

July 16, 2013

Dear Council Members,

The New Castle Chamber of Commerce is starting to prepare for New Castle's 125: Burning Mountain Festival and Chili Cook-Off & Micro Brew Contest. Please consider waiving the Special Event fees (\$100/event) for these events. Thank you for your time, we look forward to seeing you at each of these events.

Sincerely,

New Castle Chamber of Commerce
386 W Main Street, Suite 101
New Castle, CO 81647
970.984.2897

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

RECEIVED

MAR 15 2013

TOWN OF
NEW CASTLE, CO

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|--------------------------------------------|----------------------------------------------------------------|--------------------------------------------------------------|
| <input checked="" type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:

- 2110 MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
 2170 FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

DO NOT WRITE IN THIS SPACE

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE New Castle Chamber of Commerce	State Sales Tax Number (Required) 02767823-0000
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2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP) 386 W Main Street #101, PO Box 983 New Castle, CO 81647	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) Burning Mountain Park - Downtown New Castle 157 W Main Street, New Castle, CO 81647
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NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Anne Guettler	10/07/1962	840 Aster Ct., New Castle, CO 81647	970.618.5293

5. EVENT MANAGER Susan Alexander	DATE OF BIRTH 09/14/1961	HOME ADDRESS (Street, City, State, ZIP) 9681 CR 335, New Castle, CO 81647	PHONE NUMBER 970.309.8170
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6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? <u>2</u>	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
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8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To
09/06/13	From	5:00 p.m.	To 10:00 p.m.	09/07/13	From	11:00 a.m.	To 10:00 p.m.	12/07/13	From	4:00 p.m.	To 9:00 p.m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE 	TITLE Chamber President	DATE 6.27.13
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REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE 	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
			-750 (999) \$

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE

I, Scott Gessler, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

NEW CASTLE CHAMBER OF COMMERCE

is a **Nonprofit Corporation** formed or registered on 02/13/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871657516.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 07/10/2013 that have been posted, and by documents delivered to this office electronically through 07/11/2013 @ 14:08:25.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 07/11/2013 @ 14:08:25 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 8587478.

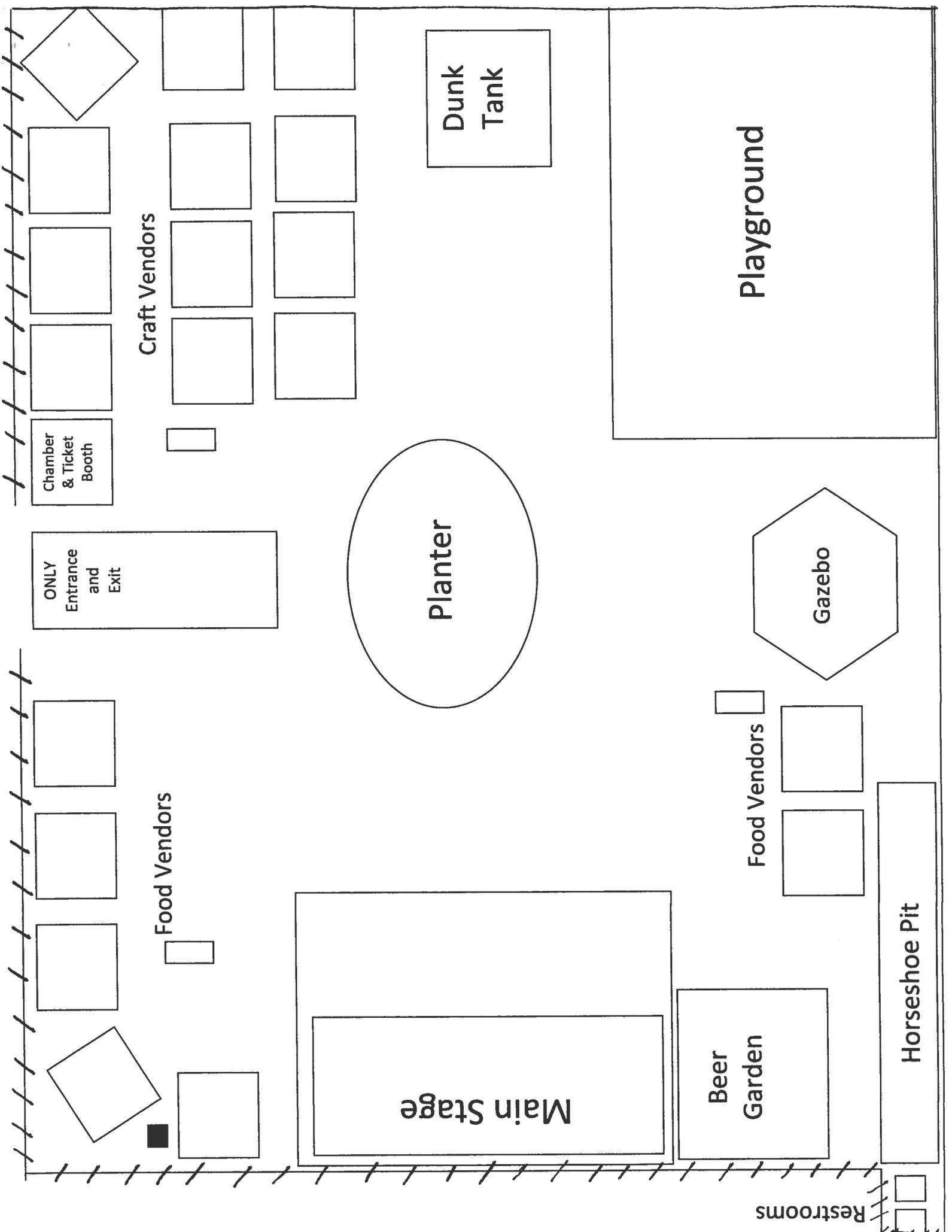


A handwritten signature in blue ink, appearing to read "Scott Gessler", is written over a horizontal line.

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."



Chamber & Ticket Booth

ONLY Entrance and Exit

Craft Vendors

Food Vendors

Main Stage

Planter

Dunk Tank

Beer Garden

Food Vendors

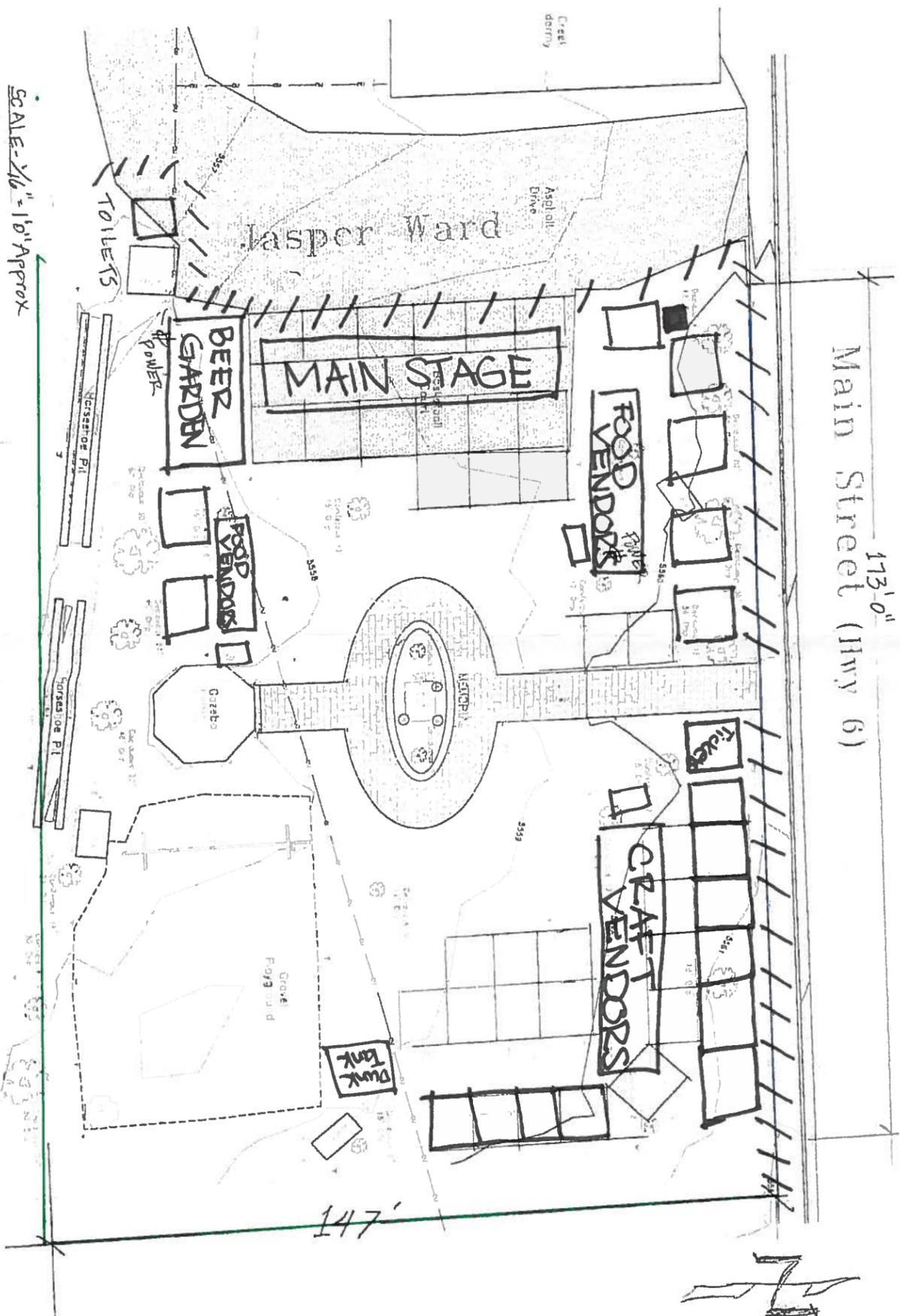
Gazebo

Playground

Horseshoe Pit

Restrooms

BURNING MTN FESTIVAL 2013

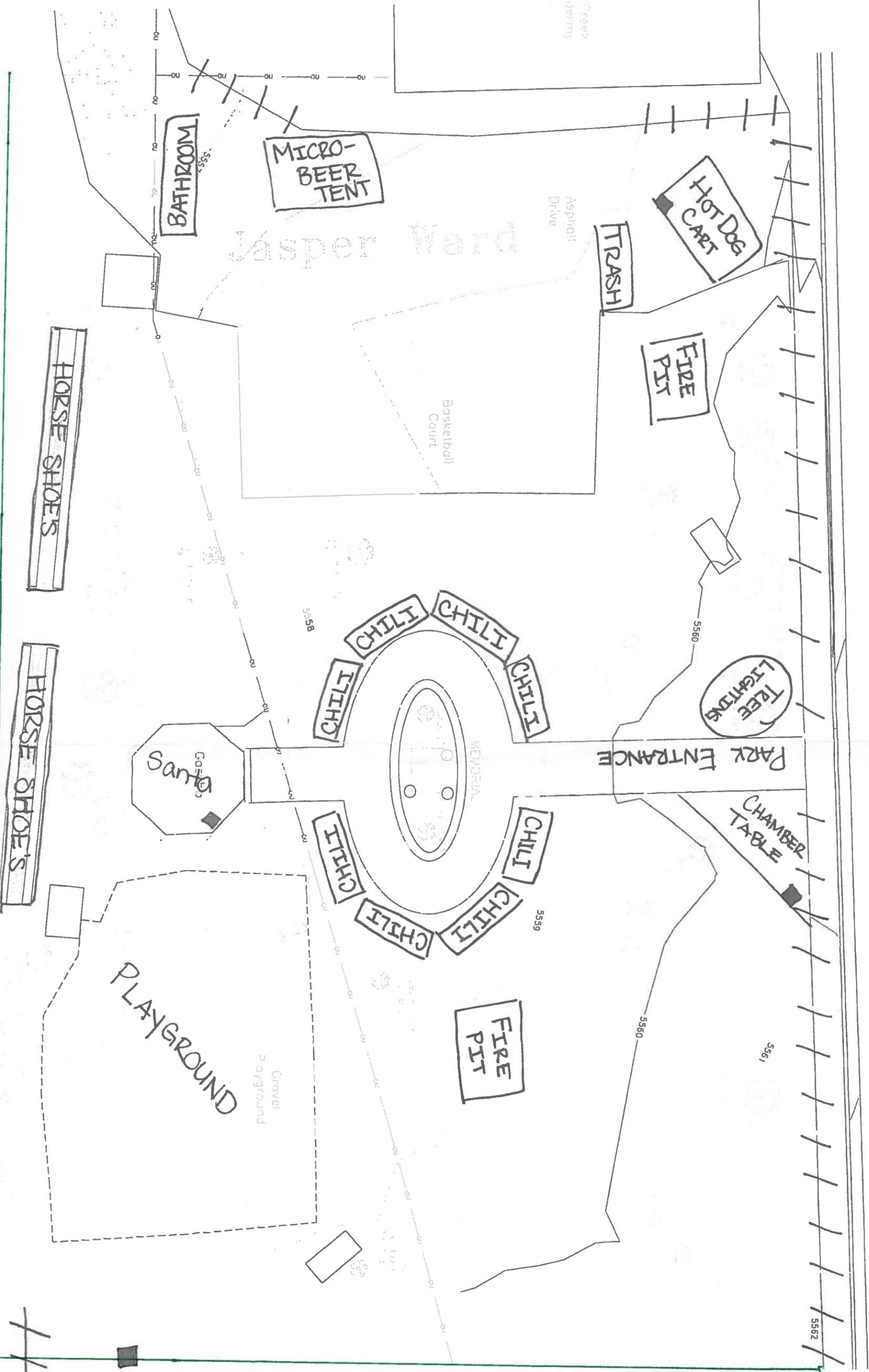


SCALE - 1/4" = 10' Approx

- = TRASH CONTAINERS
- = FIRE EXTINGUISHER
- /// = TEMPORARY SNOW FENCING
- = Existing Fence

Chili Cook-Off 2013

Main Street (HWY 6)



■ = FIRE Extinguishers

— = TEMPORARY FENCING

— = Existing Fence