

**New Castle Town Council Meeting
Tuesday, May 6, 2014, 6:00 p.m.**

Call to Order

Mayor Gordon called the meeting to order at 6:01

Pledge of Allegiance

Roll Call

Present	Councilor Stuckey Councilor Leland Councilor Breslin Mayor Gordon Councilor Metzger Councilor Riddile Councilor Means
Absent	None

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Public Works Director John Wenzel and Town Finance Director Lyle Layton.

Meeting Notice

Conflicts of Interest

There were no conflicts of interest.

Agenda Changes

There were no agenda changes.

Citizen Comments on Item not on the Agenda

Jim Childers, 379 Maroon Court. He explained that the HOA in Villas at the Peaks was having trouble with people violating the parking regulations in the subdivision. He said that the HOA would be willing to pay the town for two police patrols per week to assist with the parking issues. The council said they should not have to pay for regular police patrols on public streets and said that staff would look into the problem. Mayor Gordon asked Town Administrator Tom Baker to schedule a meeting with Police Chief Tony Pagni and Public Works Director John Wenzel to determine the best course of action.

Consultant Reports

Consultant Attorney – not present
Consultant Planner – not present
Consultant Engineer – not present

Items for Consideration

Finance Committee

Town Finance Director Lyle Layton briefly reviewed the third quarter financial report for the council.

Retreat Follow-Up

I. Agenda

II a. Memorandum to Review September Actions and Discuss Additional Projects

The council asked Administrator Baker to find out what the situation was with Chamber of Commerce. If the Chamber was effectively dissolved, Administrator Baker said he could organize a business owner group. He also said the River Center had expressed interest in taking over Burning Mountain Festival. He said he would find out and report back to the council on these items.

II b. i. Summary Report

ii. **Economic Development Strategies: Council Priorities Feb. 20, 2013**

iii. **New Castle Town Council Strategic Plan, October 6, 2012**

iv. **New Castle Town Council Strategic Plan Implementation Schedule, October 2012**

v. **New Castle Project List, March 5, 2013**

III Revise Strategic Plan and Project List

Administrator Baker and the council reviewed and revised the strategic plan and project list. Administrator Baker said he would bring the revisions back to the council for their approval. He said that he would take the revised plan to the Board of County Commissioners for the town's capital planning presentation to them. The council felt that original dates should be left on the plan, and revision dates added so that the BOCC understood the consistency of the council's long-range plan and goals. They also felt that items in the plan that had been accomplished or completed should be left in the plan.

IV Review and Consider: New Castle Town Council Commitment - Civic Engagement and Social Capital

Administrator Baker asked the council to review the document in the packet at their leisure. The documents is an effort to put into words the council's direction in how staff and council do their jobs with the community. Administrator Baker said the final document could be something put in the employee handbook and on the town website. He asked the council to e-mail him their thoughts.

V Information: Business Article on Retailing and Real Estate

Administrator Baker said he found the article in the newspaper and felt that the issue was at the heart of some economic development strategies, however, he felt that New Castle's economic strategy had sustainability.

VI Schedule Fall Retreat

Council agreed on September 27, 2014

Consent Agenda

Minutes of the April 15, 2014 council meeting

Minutes of the April 30, 2014 special council meeting

April Bills of \$387,442.60

Garfield County 2014 Mosquito IGA

Municipal Clerk's Week Proclamation

Discussion: Councilor Leland asked about the motion regarding the municipal judge salary being 'per diem' when the proposed rate was a monthly figure. Clerk Harrison said she would listen to the audio of the meeting, make any correction necessary, and bring the minutes back for council approval. The minutes were removed from the consent agenda.

MOTION: Councilor Leland made a motion to approve the consent agenda.

Councilor Riddile seconded the motion and it passed unanimously.

Staff Reports

Town Administrator – Administrator Baker told the council he had spoken with Mike Edgar, and he was doing well. He reminded the council that the Oil and Gas Symposium was May 14 and 15 and asked the council to verify their attendance.

Town Clerk - nothing to report

Town Planner - nothing to report

Public Works Director - nothing to report

Commission Reports

Planning & Zoning Commission - nothing to report

Historic Preservation Commission - nothing to report

Economic Advisory Committee - nothing to report

Senior Programs - nothing to report

RFTA - nothing to report

Council Comments

Councilor Metzger asked what was happening with the road repair in Lakota Canyon Ranch. Administrator Baker said Warrior had ignored the deadline for submitting security, and that the town attorney had called Warrior's attorney. Three contractors had apparently bid the road repair job and it seemed Warrior wished to complete the work. Councilor Metzger said she was working with Kathy Kopf and the Downtown Group. She felt that Kathy was working very hard, and Councilor Metzger was concerned that the Samuelson, Shrull and Reiger properties were not being kept up. She mentioned that the Reiger property had a lot of vehicles stored on it. Councilor Breslin reminded the council that Reiger had cleaned up the area along Elk Creek. He said he admired those owners who had cleaned up their property the year before under some pressure from the Downtown Group, and although some of the spaces in the downtown were funky, they were part of what made up the character of downtown.

Councilor Metzger said she had met a New Castle Officer named Brian, and she said he was a nice man. She asked if new employees could be introduced to the council at a meeting.

Councilor Metzger said she had heard that realtors in Glenwood Springs did not show properties in New Castle. The council said that several prominent realtors lived in New Castle, and that typically, realtors showed properties listed in the MLS.

Councilor Breslin asked if Public Works would be willing to provide tours of town facilities for the council members. Administrator Baker said he would speak with John Wenzel. Councilor Breslin thought that the property adjacent to the public works facility might be good to lease for advertising purposes.

Mayor Gordon said that he thought the shed at the south end of Mattivi Avenue could be moved and the area used for public parking.

MOTION: Councilor Breslin made a motion to adjourn. Councilor Metzger seconded the motion and it passed unanimously.

The meeting adjourned at 8:50 p.m.

Respectfully Submitted,



Mayor Bob Gordon



Town Clerk Melody Harrison

