New Castle Town Council Meeting
Tuesday, March 18, 2014, 7:00 p.m.

Call to Order
Mayor Breslin called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Present	Councilor Russi
	Councilor Riddile
	Councilor Metzger
	Mayor Breslin
	Councilor Gordon
	Councilor Leland
	Councilor Stuckey
Absent	None

Also present at the meeting were Town Administrator Tom Baker, Town Clerk Melody Harrison, Town Attorney David McConaughy, Human Resources Manager Mike Edgar, Public Works Director John Wenzel, Town Planner Tim Cain and Consultant Engineer Jeff Simonson.

Meeting Notice
Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC-2014-1.

Conflicts of Interest
There were no conflicts of interest.

Agenda Changes
There were no agenda changes.

Citizen Comments on Item not on the Agenda
There were no citizen comments.

Consultant Reports
Consultant Attorney – nothing to report
Consultant Planner – not present
Consultant Engineer – Town Engineer Jeff Simonson told the council that the final submittal had been made to CDOT for the pedestrian bridge project. He said they will be advertise accepting bids on March 28, and bids will be opened on April 26. Regarding the roundabout, Engineer Simonson said they were prepared to submit the CDOT access permit application on March 31. Research on the CR 335 trail properties was complete, and field surveying will begin soon. Attorney McConaughy said he heard from the County

Attorney and the trail IGA will be on the next county commissioner meeting agenda for their consideration.

Items for Consideration

Downtown Group Funding Request
Kathy Kopf, Director of the Downtown New Castle Design Project, greeted the council. Ms. Kopf passed out some information to the council regarding the specific type of flower baskets her group was proposing to install on the lamp posts in the downtown. They had chosen posts adjacent existing planter boxes so that irrigation water was readily available. She also said that there were businesses downtown that had agreed to assist in caring for the planters. She said her group felt it would be a nice addition to the area. The council agreed. Councilor Riddile asked where the funds would come from. Administrator Baker said there was additional funds available in the economic development fund.
MOTION: Councilor Gordon made a motion to approve funding the request from the downtown group. Councilor Metzger seconded the motion and it passed unanimously.

New Hope Park Lease Agreement
Administrator Baker described the lease agreement. Councilor Gordon suggested that a preliminary schedule of park use should be submitted to the town so there was some understanding before the lease was signed. Attorney McConaughy said he felt that was a reasonable request.
MOTION: Councilor Leland made a motion to approve the New Hope Park Lease Agreement. Councilor Stuckey seconded the motion and it passed unanimously.

New Castle Pedestrian Trail IGA
Town Attorney David McConaughy said that the IGA was scheduled for the next Board of County Commissioners meeting and will come back to council in the near future.

Mayor Breslin passed the gavel to Councilor Leland, who then passed it to Councilor Gordon so he could manage the remaining portion of the meeting.

Executive Session

Councilor Gordon made a motion at 7:23 p.m. to go into executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS 24-6-402(4)(b) and for the purpose of determining positions that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS 24-6-402(4)(e) regarding CRHD Senior Housing. Councilor Leland seconded the motion and it passed unanimously.

At the end of the executive session, Councilor Gordon made the following statement:

"The time is now 7:56 p.m. and the executive session has been concluded. The participants in the executive session were: Councilors Russi, Riddile and Metzger; Mayor Breslin; Councilors Gordon, Leland and Stuckey; Town Administrator Baker, Human

Resources Manager Edgar, Town Clerk Harrison, Town Planner Cain, Public Works Director Wenzel, Town Engineer Simonson and Town Attorney McConaughy. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record."

No concerns were stated.

Consent Agenda
Minutes of the March 4, 2014 council meeting
Resolution tc-2014-11 - cancelling election
MOTION: Councilor Russi made a motion to approve the consent agenda. Councilor Leland seconded the motion and it passed unanimously.

Staff Reports
Town Administrator – Administrator Baker gave the council an update on services planned for Chief Sadler's memorial that will take place on March 29, 2014 at noon at Coal Ridge High School.
Town Clerk – nothing to report
Town Planner – nothing to report
Public Works Director – nothing to report

Council Comments
Councilor Riddile asked how the vacant seat would be filled once Councilor Gordon takes the Mayor's seat. Attorney McConaughy explained to the council what the options were to fill the position.
Councilor Metzger asked when the new website would be available for review by the council. Councilor Leland said he and Councilor Gordon and Administrator Baker had an opportunity to see it and that materials were still being moved over to the new site. He agreed to ask Ann Stuckey what her goal was for the new site.
Councilor Metzger asked if everyone had received their invitation to the Volunteer New Castle picnic and they had not.
Mayor Breslin asked when the Comcast Franchise renewal was, because he felt that in the negotiations for the new franchise we could ask for additional services. Attorney McConaughy said he believed the franchise may have expired, and there had been no contact from Comcast. He said they continue to provide services without a franchise so were essentially at-will and did not have any contractual rights. Administrator Baker said Carbondale had gone seven years without a franchise. Attorney McConaughy said that there was really no reason to do anything about the franchise since the town was still receiving service, and he felt it could be left alone.
Councilor Leland said he had met with a developer interested in developing property for recreational vehicle service and storage outside of town. The person found a property that could also be used as a campground as well as an event area. He will present his ideas to the Planning & Zoning Commission in April, before he goes to the county for approvals.

Councilor Leland said he had been to the Seen-Zine website and there was nothing advertising restaurants. The magazines the company had promised would be out in February were also not out.
Councilor Leland asked what the saving will be from canceling the election. Clerk Harrison said she did not know yet, because she had not received a bill from the county.
Councilor Leland asked if the unused election funds could go towards S.C.O.R.E. training for the clerk's office.
Councilor Gordon said that Chris Sadler's passing is a very sad thing for everyone, but he said that the staff had stepped up and handled things beautifully
Mayor Breslin said that the application process for the RFTA Park & Ride was well under way. Town Planner Tim Cain said RFTA had done more than necessary to notify the public of the project.

MOTION: Mayor Breslin made a motion to adjourn. Councilor Metzger seconded the motion and it passed unanimously.

The meeting adjourned at 8:37 p.m.

Respectfully submitted,

Frank Breslin

Mayor Frank Breslin

Melody Harrison

Town Clerk Melody Harrison

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GARFIELD
SEAL
COUNTY
COLORADO