



Town of New Castle Building Dept.
 PO Box 90
 450 West Main Street
 New Castle, CO 81647
 970-984-0812
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 www.newcastlecolorado.org

USE TAX RETURN

The Town of New Castle charges a use tax of 2% of the retail purchase price of construction or building materials purchased outside of the Town and used within the Town. (Authorization - Town of New Castle Ordinance #243) This tax can be calculated using valuation calculation method or Actual Purchases Calculation Method. (See below)

THIS RETURN MUST BE SUBMITTED WITH PAYMENT BEFORE A CERTIFICATE OF OCCUPANCY CAN BE ISSUED.

Job Address:	
Contractor:	
Owner:	
Building Permit No:	Date Completed:

VALUATION CALCULATION METHOD		
Valuation (from Building Permit)		
Please attach receipts for any construction and building materials from vendors upon which the Town of New Castle Retail Sales has been paid.	X .45 =	
	X .02 =	
TOTAL TAX DUE		

ACTUAL PURCHASES CALCULATION METHOD

Following is a list of all purchases of construction and building materials from vendors upon which the Town of New Castle Retail Sales Tax has not been paid. (Copies of receipts must be attached)

Date Purchased	Vendor	Amount
Total Amount		
2% TAX DUE		

(Use reverse side for additional space)

I hereby certify that this is a true and accurate record of all building and construction materials purchased.

 Signature Title Date