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## **CHECKLIST SUBDIVISION SKETCH PLAN**

Authority: New Castle Municipal Code §§16.08.060 & 16.16.010

This is a helpful checklist and is not necessarily all inclusive for all Municipal Code requirements. It is still your responsibility to read and comply with all code requirements. All applications must include a non-refundable Application fee.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **The following items must be submitted to the Town Clerk:**

- An original and fifteen (15) copies of the following:
  - Development Application
  - Sketch Plan
  - Letter requesting subdivision plat review and including estimate of number of residents and projected water usage and sewage load
  - \$400.00 Non-refundable Application Fee