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Town of New Castle
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CHECKLIST R-1-HC (Residential Historic Character) IDENTIFICATION

Authority: New Castle Municipal Code §17.20.160

This is a helpful checklist and is not necessarily all inclusive for all Municipal Code requirements. It is still your responsibility to read and comply with all code requirements.

Signature _____ Date _____

The following items must be submitted to the Town Clerk:

- Development Application
- Legal description of the existing lot or parcel proposed to be identified as R-1-HC (note that only lots/parcels within the following areas are eligible for R-1-HC Identification: Original Townsite, Spencer's Additions, Coryell Additions, Gordon Subdivision, and Smith Subdivision)
- Name(s) and address(es) of owner(s) of the lot or parcel
- Proof of ownership of the lot or parcel
- A drawing, to scale, depicting:
 - The location and boundaries of the existing lot or parcel
 - The locations and boundaries of the proposed lots
 - Lots must be at least 36 feet wide at the street front and 100 feet long (deep) from the street front.
 - The locations of the proposed building setbacks
 - Side yard building setbacks combined must be at least 12 feet, with one setback at least 4 feet.
- Separation between buildings on the lot and on any adjacent lots
 - Buildings on the lot and on any adjacent lots must be separated by at least 10 feet.
- All existing and proposed easements and rights-of-way, including descriptions thereof
- An indication of all adjacent property uses