



Administration Department
 (970) 984-2311
 Fax: (970) 984-2716
 www.newcastlecolorado.org

Town of New Castle
 PO Box 90
 450 W. Main Street
 New Castle, Co 81647

**CHECKLIST
 PLANNED UNIT DEVELOPMENT
 FINAL DEVELOPMENT PLAN**

Authority: New Castle Municipal Code §§16.08.060 & 17-100-060

This is a helpful checklist and is not necessarily all inclusive for all Municipal Code requirements. It is still your responsibility to read and comply with all code requirements. All applications must include a non-refundable Application fee.

Signature _____ Date _____

The following items must be submitted to the Town Clerk within one (1) year of approval of a Planned Unit Development Preliminary Development Plan:

An original and fifteen (15) copies of the following:

- Development Application
- Proof of legal ownership of all property involved
- Names and addresses of all property owners, mineral owners, and lienholders of all property involved
- Final plan illustrating:
 - Boundary, overall size and legal description of site
 - Proposed topographic character of land at contour interval of two feet if slope is less than ten percent (spot elevations may be required if land is too flat for contours) and five feet if slope is greater than ten percent
 - Proposed land uses and their respective acreage
 - Location and size, or building envelopes of all buildings, structures and improvements
 - Architectural character of all buildings and structures including their maximum height
 - Density and type of dwellings, if applicable
 - Internal vehicular circulation system including arterial, collector, and local street design, right-of-way widths, curb cuts, turning movement and access control
 - Pedestrian and bicycle circulation system
 - Off-street parking areas, loading areas, service areas including refuse disposal
 - Areas which are to be dedicated for public use or reserved as common open space
 - Location and design of proposed signs and exterior lighting plan
 - Areas of known hazard such as 100 year flood plain, rock slides, subsidence or other similar hazards and mineral areas of potentially economically feasible extraction value
 - Landscape plan illustrating size, type and location of plant materials and an irrigation plan, if applicable
 - Anticipated utility requirements
 - Development phasing
- Written statement including:
 - Explanation of character of planned unit development and manner in which it has been planned to take advantage of planned unit development regulations
 - Statement of present ownership and legal description of all land included within planned unit development
 - Brief statement describing environmental impact of planned unit development with specific reference to performance standards identified in New Castle Municipal Code

- Compliance with comprehensive plan
- Fiscal impact study as specified by Town Planner
- Evidence that provision has been made for facility sites, easements, and rights of access for electrical and natural gas utility service sufficient to ensure reliable and adequate electric or, if applicable, natural gas service for any proposed PUD subdivision. Submission of a letter of agreement between the PUD applicant and utility serving the site shall be deemed sufficient to establish that adequate provision for electric or natural gas service to a proposed PUD subdivision has been made. (Ord. 2001-2 § 3)

\$250.00 Non-refundable Application Fee